



Dr. Bill Albrecht | Principal | Holbrook Elementary

Greetings Holbrook Families,

Welcome to the Comet Family! We are glad that you have chosen Grand Ledge Public Schools, and we are excited for the opportunity to learn and grow with your child and your family over the next year and beyond. Here at Holbrook Elementary School, we are proud of our amazing staff and programs, and we have no doubt that your child will have a wonderful experience here. To help prepare for the upcoming school year, we want to share some important information with you:

1. We have two **parent meetings** scheduled for this Spring: the first parent meeting is **Tuesday, May 16 at 6:00 p.m.** and the second is **Wednesday, May 24 at 6:00 p.m.** At these meetings, we will discuss our two programs, Begindergarten (BK) & Kindergarten. We will also discuss school supplies needed, and other important information to help you and your child prepare for their kindergarten year. We ask that you attend only one parent meeting. If you cannot attend either of these meetings, a third and final parent meeting will be held on Wednesday, August 9 at 6:00 p.m.
2. Be sure to do all the [online registration](#) work and supply all the required documentation. You will receive a telephone call to verify the information provided in Registration Gateway and to finalize the student enrollment. After that, you will be able to sign up for a morning or an evening Kindergarten Launch session on August 15 & 16. If you have questions or concerns, or need more information, please contact our office, or contact D'Anne Golub at Sawdon at (517)-925-5447 or golubd@glcomets.net if our office is closed for the summer.
3. If you have questions about Adventure Club at our building, please follow this link: <https://www.glcomets.net/ourdistrict/adventureclub/>
4. If you requested transportation upon enrollment, you will be contacted by our transportation department in mid August with information about routes and times. Our team stays busy all summer ensuring that our routes are efficient and will get your child to school and safely and on time.
5. The Holbrook Open House will take place on August 29th, from 5:30-7:00 p.m. You will find out who your child's teacher is between the launch session and the Open House.
6. Your child's first day of school will be a half day on August 30th, 2023. School starts at 9:00 and ends at 12:10 for half days.
7. Thursday, August 31st is a full day of school; our full day schedule is 9:00-3:55. A full school calendar can be found on the Grand Ledge Public Schools homepage at www.glcomets.net.

Please be sure to complete all enrollment requirements and we look forward to seeing you at one of our parent meetings this Spring.

Bill Albrecht, Principal

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