Grand Ledge Public Schools



MARCH 14, 2022 REGULAR MEETING SAWDON ADMINISTRATION BUILDING

BOARD ROOM 6:00 PM

Grand Ledge Public Schools

Regular Meeting of the Board of Education

Please take notice that the Board of Education will hold a Regular Meeting on:

Date:	Monday, March 14, 2022
Place:	Sawdon Administration Building Board Room 220 Lamson Street Grand Ledge, MI 48837
Time:	6:00 p.m.
Purpose:	General Business
Phone:	(517) 925-5400

Board minutes are located at the Board of Education office, 220 Lamson Street, Grand Ledge, MI 48837

Marcus G. Davenport, Ph.D., Superintendent of Schools

cc: Buildings Board Members
Lansing State Journal
Grand Ledge Independent
Melissa Mazzola, Co-President, GLEA
Greg Almy, Co-President, GLEA
Cindy Zerbe, President, MEA/NEA Unit I, Secretarial /Clerical
TBD, President, MEA/NEA Unit III, Food Service
Jennifer McCrumb, President, MEA/NEA Unit IV, TA/HC/Bus Assistants & Adv. Club
Danis Peck, President, IUOE Local 547, A, B, C, E & H AFL-CIO, Bus Drivers
Sarra Ruiz, President, Custodial Association

Date of Posting: March 9, 2022

NOTE: Individuals may address the Board for up to three (3) minutes in the Public Comment segment of the meeting. Any person with a disability needing accommodations to attend a Board of Education meeting should contact Kim Manning at 925-5401 at least three (3) days prior to the date of the meeting he/she plans to attend

Grand Ledge Public Schools Board of Education MEETING AGENDA Monday, March 14, 2022 6:00 pm

- Call to Order & Pledge of Allegiance......Jon Shiflett, President Ι.
- Roll Call.....Dr. Marcus Davenport Superintendent Π.
- III. Approval of Agenda Items
- IV. Approval of Consent Agenda Items A. February 28, 2022 Regular Meeting Minutes
- Presentations V.
 - A. Student Recognition
 - B. MICIP Planning Presentation
- VI. Reports
 - A. Capitol Connections
 - B. Eaton RESA
 - C. Equity, Diversity & Inclusion
 - D. Grand Ledge Education Foundation
 - E. Bond Update
 - F. Superintendent
- VII. **Public Comment**

VIII. **New Business**

- A. Presentation & Approval of 2021-2022 General Fund Budget Amendment
- B. 2022-2023 General Fund Budget Projections Discussion
- C. Approval of Audio/Visual Upgrade Bid Award
- D. Approval of Timber Sale
- E. Approval of the Payment of Capital Funds Invoices a. Trades – February 2022
 - Vander Hyde Mechanical • ET MacKenzie
- F. Approval of the Payment of Sinking Fund Invoices
 - a. Lansing Tile & Mosaic x 2
 - b. Superior Electric
 - c. Trane x2
 - d. Trades February 2022
- Capital Asphalt • Quality Air • Vander Hyde Mechanical
- G. Approval of the Payment of Proposal 1, Series 1 Bond Invoices
 - a. Clark Construction February 2022
 - b. GMB February 2022
 - c. Sehi Computer

• Quality Air

- d. Trades February 2022 • H & H Painting
- Lansing Tile & Mosaic • Straight Line Fence
- Professional Thermal
- Town & Country Electric

• Asbestos Abatement

• Division 7 Building

• Ritsema

- H. Approval of the Payment of Proposal 1, Series 2 Bond Invoices a. Clark Construction – February 2022
- Approval of the Payment of Proposal 2, Series 1 Bond Invoices Ι.
 - a. Clark Construction February 2022
 - b. Trades February 2022 • Architectural Metals
- Architectural Systems
- Baruzzini Contracting • Delta Steel
- IntegraCore • Mall City Mechanical • Town & Country Electric • Vander Hyde Mechanical

-OVER-

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Grand Ledge Public Schools Board of Education MEETING AGENDA Monday, March 14, 2022 6:00 pm

VIII. New Business (continued)

- J. Approval of the Payment of Proposal 2, Series 2 Bond Invoices a. Clark Construction – February 2022
 - b. GMB February 2022
 - c. Trades February 2022

• Superior Electric

• Walker Interiors

- Architectural Metals
- Delta Steel
- Centennial Electric
- Dobie Construction
- Vander Hyde Mechanical
- Davenport Masonry
- Eagle Enterprise
- VanLaan Concrete

- IX. Comments from Staff and Board
- X. Future Topics
 - A. Board Bond Advisory Monday, April 11, 2022 5:00 p.m., Room 107
 - B. Work Session Monday April 11, 2022, 6:00 p.m., Board Room*
- XI. Closed Session Attorney/Client Privilege Per Section 8(e) of the Open Meetings Act, PA 267 of 1976
- XII. Reconvene in Open Session
- XIII. Adjournment

*NOTE: Moving forward, **all** meetings of the Grand Ledge Public Schools Board of Education will be conducted in the Board Room.

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CALL TO ORDER & PLEDGE OF ALLEGIANCE

President Jon Shiflett

"I pledge allegiance to the Flag of the United States of America, and to the republic for which it stands, one Nation under God, indivisible, with liberty and justice for all."



ROLL CALL

Superintendent Marcus Davenport



APPROVAL OF AGENDA ITEMS

PROPOSED MOTION: I move the Grand Ledge Public Schools Board of Education approve the March 14, 2022 Agenda Items, as presented.



APPROVAL OF CONSENT AGENDA ITEMS

A. February 28, 2022 Meeting Minutes

PROPOSED MOTION: I move the Grand Ledge Public Schools Board of Education approve the March 14, 2022 Consent Agenda Items, as presented.



PRESENTATIONS

A. Student Recognition

On February 24, 2022, one of our Grand Ledge Public Schools bus drivers experienced a medical emergency while driving their route. Thanks to the quick thinking and actions of two of our students, Kiegh Schray and Joe Ingram, medical personnel were able to quickly respond. We will take a moment to recognize these students and present them with a Student Life Saving Award.

B. MICIP Planning Presentation





REPORTS

- A. Capitol Connections Report
- **B.** Eaton RESA Report
- C. Equity, Diversity & Inclusion
- **D. Grand Ledge Education Foundation Report**
- E. Bond Update
- F. Superintendent's Report



PUBLIC COMMENT

Persons may address the board for up to three (3) minutes in the Public Comment segment of the meeting by providing your name and jurisdiction (City, Township / County) on one of the Public Comment forms provided at the sign in table and turning it in to the Superintendent's Assistant.

The meeting chair will use the Public Comment forms submitted to invite persons to come forward to make their public comment at the appropriate time.

Board Meetings are constructed to conduct necessary business of the board, while allowing time for the public to express concerns and opinions.

Out of respect for board members, students and staff, you will be interrupted if you:

- Personally attack a board member or district employee on issues unrelated to their job performance.
- Mention a student's name when discussing behavior or other incidents.
- Engage in discussion with other members of the audience.

You will be reminded when you are approaching the end of your three-minute limit so you can conclude with your strongest points.

The board will not respond to questions or comments during public comment but the Superintendent will do his best to answer questions at the end of the meeting. If immediate answers are not available, arrangements will be made to provide you with the information requested.



NEW BUSINESS A

A. Presentation & Approval of the 2021-2022 General Fund Budget Amendment

PROPOSED MOTION: I move the Grand Ledge Public Schools Board of Education approve the 2021-2022 General Fund Budget Amendment, as presented.

General Fund Budget Amendment

Grand Ledge Public Schools

For Action 3-14-2022

BUDGET ASSUMPTIONS

	2021-22 Original	Proposed 2021-22 Amendment
Foundation Allowance	\$8,275	\$8,700
Membership blend	90% fall 2021/10% spring 2021	90% fall 2021/10% spring 2021
Current year Fall student FTE	5,000.00	4,898.08
Prior year Spring student FTE	4,861.00	4,874.13
Sec 23a dropout recovery count	0.00	6.08
Blended student count	4,986.10	4,901.77

REVENUE

General fund revenues are projected to increase by approximately \$4,585,000 since the original 2021-22 original budget adoption in June 2021. The State foundation allowance increased over projections by \$425 per pupil. This increase in State revenue has been offset by a decline in the projected student count of approximately 84 students. In addition, the District experienced increases in various State categorical funds such as 31a At-Risk, 31o School Support Personnel and Innovative Summer Programs. Federal funds have also increased as the District received additional funding from the US Department of Education's Elementary and Secondary School Emergency Relief (ESSER) Fund.

Total projected revenue for 2021-22 under the proposed amended budget is just under \$59 million.

EXPENDITURES

General fund expenditures are projected to increase by approximately \$6,771,000 since the original budget adoption. The following factors contributed to the increase:

- The settlement of most employee contracts and the subsequent increase in salary and benefits in response to the tight labor market. Additional staff members were also added as a result of the grade level reconfiguration. Salary and benefit costs account for approximately \$5,100,000 of the overall expenditure increase.
- The purchase of various capital improvement items, many of which were necessary as a result of the construction projects. These items include playground equipment at Hayes, security cameras and access controls at Beagle and Holbrook, audio-visual upgrades planned for the Board of Education room at Sawdon and the purchase of classroom projectors and staff laptops

utilizing ESSER funds. Capital improvement costs account for approximately \$1,200.000 of the overall expenditure increase.

• The majority of the remaining expenditure increase reflects expenditures associated with the receipt of grant funds such as the 2021 summer school innovative programming, the addition of a second school nurse allowable under school support funding and the addition of homebound teachers with ESSER funding.

FUND BALANCE

The original budget adoption called for the utilization of \$3,400,000 of the beginning fund balance. The changes in revenue and expenditures detailed above now project the utilization of \$5,600,000 of the beginning fund balance. This projection will utilize approximately one-half of the fund balance leaving the District with a projected ending fund balance of \$5,600,000 as of June 30, 2022. This fund balance level represents 9.42% of revenues, the measurement utilized by the Department of Treasury for early warning monitoring, and 8.59% of expenditures, the measurement utilized by Board Governance Policy EL 404.

GENERAL APPROPRIATIONS ACT Resolution for Adoption by the Board of Education of Grand Ledge Public Schools

RESOLVED, that the General Appropriations Act for the Grand Ledge Public Schools General Fund for fiscal year 2021-22 is amended as follows:

		Original 2021-22 Budget		Amended 2021-22 Budget
Code#				
	REVENUES			
100	Local	\$10,265,041	\$ 14,211	\$10,279,252
300	State	38,001,942	2,813,483	40,815,425
400	Federal	4,494,526	1,335,449	5,829,975
500-600	Incoming Transfers	1,502,152	422,210	1,924,362
	Total Revenues	\$54,263,661	\$ 4,585,353	\$58,849,014
	EXPENDITURES			
	Instruction -			
110	Basic Program	\$26,426,320	\$ 3,539,882	\$29,966,202
120	Added Needs	8,202,578	427,265	8,629,843
	Total Instruction	34,628,898	3,967,147	38,596,045
	Support Services -			
210	Pupil	4,276,090	568,255	4,844,345
220	Instructional Staff	2,164,044	183,268	2,347,312
230	General Administration	767,659	135,782	903,441
240	School Administration	2,969,601	514,024	3,483,625
250	Business	745,738	(123,729)	622,009
260	Operations & Maintenance	5,255,594	240,383	5,495,977
270	Transportation	3,616,142	452,176	4,068,318
280	Central Support Services	2,315,561	477,213	2,792,774
290	Other Support Services	883,346	(14,698)	868,648
	Total Support Services	22,993,775	2,432,674	25,426,449
300	Community Services	0	22,518	22,518
400-600	Outgoing Transfers & Fund Modifications	82,057	348,526	430,583
	Total Expenditures	\$57,704,730	\$ 6,770,865	\$64,475,595
	Amount by which Revenues Exceed Expenditures	\$ (3,441,069)	\$ (2,185,512)	\$ (5,626,581)
	FUND BALANCE INFORMATION			
	Fund Balance at July 1, 2021	\$11,167,969		\$11,167,969
	Amount by which Revenues Exceed Expenditures	(3,441,069)		(5,626,581)
	Ending Fund Balance	\$ 7,726,900		\$ 5,541,388
	Fund Balance as a Percentage of Revenues	14.24%		9.42%
	Fund Balance as a Percentage of Expenditures	13.39%		8.59%

ADOPTED this 14th day of March, 2022



NEW BUSINESS B

B. 2022-2023 General Fund Budget Projections Discussion

General Fund Budget Projection 2022-23	ons		Roll forward current programming	Board policy fund balance target	Dept of Treasury watchlist target
		2021-22 Amended	Governor's Proposal 2022-23	8% of	5% of
	Foundation Allowance	\$8,700	\$9,135	expenditures	revenues
As of 3/9/22	Membership blend	90% fall 2021/10% spring 2021	90% fall 2022/10% spring 2022		
	Current year Fall student FTE	4,898.08	4,781.00		
	Prior year Spring student FTE	4,874.13	4,864.00		
	Sec 23a dropout recovery count	6.08	0.00		
	Blended student count	4,901.77	4,789.30		
REVENUE CHANGES Increase in founda Decrease in blend	ed count		2,132,268 (978,445)	2,132,268 (978,445)	2,132,268 (978,445)
Total r	evenue changes		1,153,822	1,153,822	1,153,822
EXPENDITURE CHANGES Step increases: Teachers Principals Administrators Central office sala Deans Estimated other en Total e			704,403 31,385 47,059 49,620 21,067 100,000 953,534	704,403 31,385 47,059 49,620 21,067 100,000 953,534	704,403 31,385 47,059 49,620 21,067 100,000 953,534
PROPOSED ADJUSTMENTS			0	4,750,000	2,900,000
NET CHANGE IN REVENUES A Carryover of revenues over ex			200,288 (5,626,581)	4,950,288 (5,626,581)	3,100,288 (5,626,581)
ESTIMATED REVENUES OVER	EXPENDITURES 2022-23		(5,426,293)	(676,293)	(2,526,293)
Beginning Fund Balance 7-1-2	022		5,541,388	5,541,388	5,541,388
Projected Ending Fund Balanc	e 6-30-2023		115,095	4,865,095	3,015,095
Fund balance as a percentage	of revenues		0.19%	8.11%	5.02%
Fund balance as a percentage	of expenditures		0.18%	8.02%	4.82%



NEW BUSINESS C

C. Approval of Audio/Visual Upgrade Bid Award

PROPOSED MOTION: I move the Grand Ledge Public Schools Board of Education approve the Bid Award to Moss Telecommunications in the amount of \$207,487.11 using \$101,079.20 from the General Fund and \$106,407.91 from the Technology Capital Projects Funds for audio/visual upgrades to the Board of Education Room, and the music and science classrooms at Beagle Middle School, as presented.



Mark Deschaine, Executive Director of Technology 220 Lamson St Grand Ledge MI 48837 <u>deschainem@glcomets.net</u> 0 517.925.5447 F 517.925.5409

To: Dr. Marcus Davenport, SuperintendentFrom: Mark Deschaine, Executive Director of TechnologySubject: Audio/Visual Bid AwardDate: March 9, 2022

Recommendation

I recommend the Grand Ledge Public Schools Board of Education approve the Bid Award to Moss Telecommunications for the following purchases.

Board of Education Room Audio/Visual	101,079.20
Beagle Middle School Music Rooms Audio/Visual	26,060.55
Beagle Middle School Science Classrooms Audio/Visual	80,347.36
Total	207,487.11
General Fund	101,079.20
Technology Capital Projects	106,407.91

Board of Education Room Audio/Visual

The Board of Education requested that we plan to update the Audio/Visual equipment in the Board room for the primary purpose of improving the audio quality and enable us to stream meetings of the Board of Education to the Internet for remote viewing. Please note that this is not a video conferencing solution and has been designed as a one-way streaming solution.

Beagle Middle School Music Rooms Audio/Visual

Audio/Visual systems for the Band and Choir rooms at Beagle Middle School were discussed but never budgeted for in the 2018 Bond project. The teachers are happy with the classroom projectors we provided. Since they are music rooms, the audio needs are different than other classrooms, therefore we recommend systems for these rooms.

Beagle Middle School Science Classrooms Audio/Visual

Science Lab station video monitors were discussed but never budgeted for in the 2018 Bond project. Video monitors at each lab station in each science lab will allow us to extend the projection from the front of the classroom to the lab stations for better viewing when working at the stations.



Mark Deschaine, Executive Director of Technology 220 Lamson St Grand Ledge MI 48837 <u>deschainem@glcomets.net</u> 0 517.925.5447 F 517.925.5409

Process

We engaged Hamilton AV Design to assist with Design and Bid evaluations for all three projects. Hamilton AV Design comes recommended from GMB and has assisted with several Bond AV Projects. We chose to bid all three projects together as we believe that there is more value and savings by combining the projects into one bid.

We also engaged Communication by Design to assist with the bid process and bid response analysis to ensure compliance with regulations.

I am happy to report that both Communications by Design and Hamilton AV Design have reviewed and assured us that the Bid from Moss Telecommunication is the lowest cost bidder and met the bid requirements.

Attached you will find the Bid Review Report indicating the due diligence performed with the bid process. The Bid Tabulation showing the 6 bidders and the bid amounts is also attached.

Although the technology department does not normally handle district audio/visual needs beyond video projectors, it remains my recommendation that we use some of the Technology Capital Projects funds to pay for the work at Beagle Middle School. It is our intention to include most if not all Audio/Visual projects within the 2018 Bond budgets for the additional schools.



Grand Ledge Public Schools Bid Tabulation

Name: District AV Upgrades Date: February 25, 2022 at 1:00pm

#	Bidder Name	Contract Form (Y/N)	Security (Bond/Check)	Familial Statement (Y/N)	References (Y/N)	Contract Exceptions (Y/N)	Electronic Version (Y/N)	BID AMOUNT	NOTES:
1	Divison 16	х	в	x	x	x	x	\$219,818.18	
2	Master Electric	х	В	x	x	x	x	\$246,398.36	
	Parkway Electric	х	В	x	x	x	x	\$228,500.00	
	Buist Electric	х	В	x	x	x	x	\$226,295.00	
5	Moss Telecommunications	х	В	x	x	x	x	\$207,487.11	
6	Acorn Sound	х	В	x	x	x	x	\$258,711.00	
7									
8									
9									
10									

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GRAND LEDGE PUBLIC SCHOOLS DISTRICT AV UPGRADES ISSUED: FEBRUARY 4, 2022 OPENED: FEBRUARY 25, 2022

BID REVIEW REPORT

REVIEW DATE	March 2, 2022
SELECTED BIDDERS	Moss Telecommunications
CONTRACT	\$207,487.11
DESIGNER APPROVAL	Carl VanderZee
OWNER APPROVAL	Mark Deschaine

IN REVIEW OF BID(S), THE FOLLOWING DUE DILIGENCE WAS PERFORMED:

А	Reviewed all bids received for consistency with specified configuration, terms and requirements. Reviewed exceptions taken by individual bidders.
В	Created comparison summary to review and normalize competitive bids.
С	Reviewed bid details with Grand Ledge's AV Designer, Tim Hamilton.
D	Presented AV Designer's questions to low bidder for clarification of their bid.
E	Received and reviewed low bidder response to AV Designer questions and forwarded them to designer.
F	Received recommendation from AV Designer that low bid appears to be complete and meets the requirements and specifications of the bid documents.
G	Communications by Design team review takes no exception to the recommendation by AV Designer to award contract to low bidder.
	1

RECOMMENDATION	Board Motion
	To approve a contract for AV Upgrades with Moss Telecommunications of Grand Rapids, Michigan in the amount of \$207,487.11.



NEW BUSINESS D

D. Approval of Timber Sale

PROPOSED MOTION: I move the Grand Ledge Public Schools Board of Education approve the Standing Timber Contract with Bourdo Logging for the sale of 42 Walnut Trees in the amount of \$32,400, as presented.

INTEROFFICE MEMORANDUM

TO:Dr. Marcus Davenport, SuperintendentFROM:Dr. Steve Gabriel, Assistant SuperintendentSUBJECT:Sale of TreesDATE:March 10, 2022

Recommendation

I recommend the Board of Education approve the sale/harvesting of 44 black walnut trees by John Jarvis (Burdo Logging):

Location A: High School land behind Gorman Field) 20 trees, loggers choice walnut trees \$16,000.00

Location B: St.Joe Highway (Bitzer property) 22 loggers choice walnut trees \$16,400.00

Contract amount total 32,400.00 to be paid in full prior to harvesting of trees. Logger to present proof of insurance at contract signing.

Details

Site A (high School)

Tree tops to be laid down in a manner that promotes decomposition and enhances the site's appearance post harvest.

Site B (St Joe Highway) site accessible off Nixon road easement. Tops laid down in a manner that promotes decomposition.

(Buyer) John Jarvis to maintain open dialog throughout the process as well as post harvest site inspections with John Piper to ensure (seller) Grand Ledge schools full satisfaction with the project.

Background

GLPS has entered into such agreements in the past. Most recently in 2017, the board approved the sale of trees on the Bitzer property.

Gordon (269) 290-4107	Jeremy (269) 838-9235				
Standing Timber Contract					
	Date March le , 202				
<u>marked</u> at Located Various	are numbered and each location). Grand Ledge School see attachments).				
Price \$ 32,40	O:				

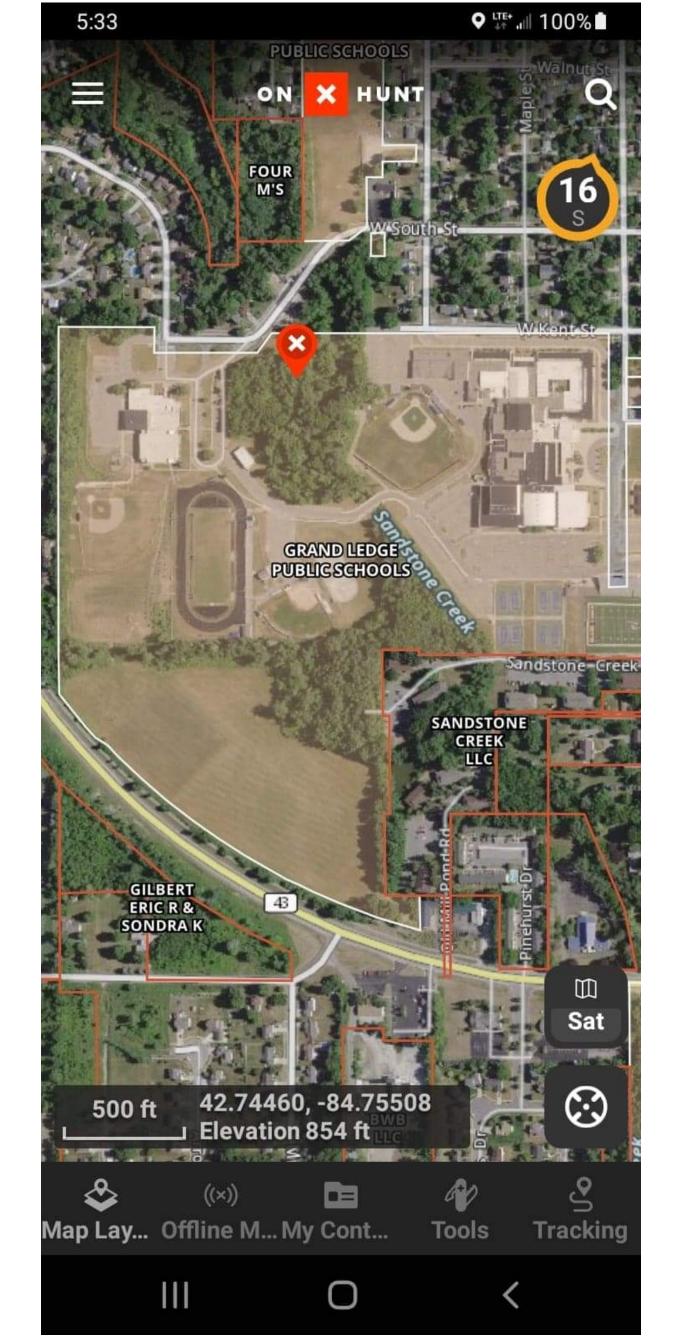
the full and free rights of ingress and egress with trucks, tractors and other logging equipment, to and from and upon the land of the sellers, for the purpose of cutting, felling and removing said timber, and unless otherwise stated in this contract, is granted a period of four years from this date to remove same. The seller and owner of said land on which timber is located expressly warrants title and right to sell the timber herein referred to, and that there are no liens or mortgages of any kind against same.

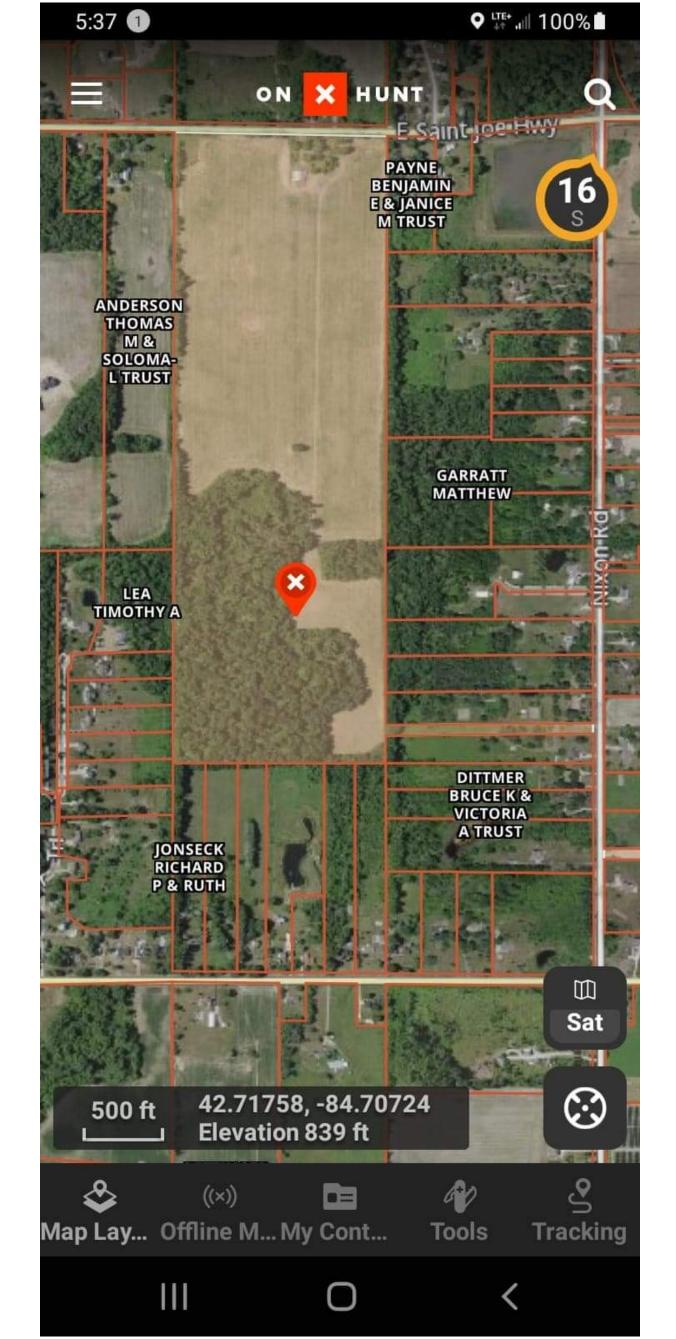
In event original owner and seller desires to sell above mentioned farm, and the timber belonging to Bourdo Logging has not been removed, he must reserve same in deed to new owner, showing Bourdo Logging as owning said timber.

OKAYED BY

SELLER or AGENT

BUYER







NEW BUSINESS E

E. Approval of the Payment of Capital Funds Invoices



PROPOSED MOTION: I move the Grand Ledge Public Schools Board of Education approve the payment of Capital Funds Invoices in the amount of \$120,001.07, as presented.



NEW BUSINESS F

F. Approval of the Payment of Sinking Fund Invoices



PROPOSED MOTION: I move the Grand Ledge Public Schools Board of Education approve the Payment of Sinking Fund Invoices in the amount of \$67,501, as presented.



NEW BUSINESS G

G. Approval of the Payment of Proposal 1, Series 1 Bond Invoices



PROPOSED MOTION: I move the Grand Ledge Public Schools Board of Education approve the Payment of Proposal 1, Series 1 Bond Invoices in the amount of \$345,968.29, as presented.



NEW BUSINESS H

H. Approval of the Payment of Proposal 1, Series 2 Bond Invoices



PROPOSED MOTION: I move the Grand Ledge Public Schools Board of Education approve the payment of Proposal 1, Series 2 Bond Invoices in the amount of \$4,822.56, as presented.



NEW BUSINESS I

I. Approval of the Payment of Proposal 2, Series 1 Bond Invoices



PROPOSED MOTION: I move the Grand Ledge Public Schools Board of Education approve the payment of Proposal 2, Series 1 Bond Invoices in the amount of \$552,678.84, as presented.



NEW BUSINESS J

J. Approval of the Payment of Proposal 2, Series 2 Bond Invoices



PROPOSED MOTION: I move the Grand Ledge Public Schools Board of Education approve the payment of Proposal 2, Series 2 Bond Invoices in the amount of \$528,471.34, as presented.



COMMENTS FROM STAFF & BOARD



FUTURE TOPICS

- Board Bond Advisory Monday, April 11, 2022, 5:00 p.m., Sawdon Room 107
- Work Session Monday, April 11, 2022, 6:00 p.m., Board Room*

*NOTE: Moving forward, **all** meetings of the Grand Ledge Public Schools Board of Education will be conducted in the Board Room.



CLOSED SESSION

Attorney/Client Privilege - Per Section 8(e) of the Open Meetings Act, PA 267 of 1976.

PROPOSED MOTION: I move the Grand Ledge Public Schools Board of Education move into Closed Session for the purpose of receiving confidential Attorney / Client Communication, as Per Section 8(e) of the Open Meetings Act, PA 267 of 1976.

ROLL CALL VOTE



RECONVENE IN OPEN SESSION

Time: _____



ADJOURNMENT

Time: _____