

GRAND LEDGE PUBLIC SCHOOLS  
***Board of Education***

Regular Meeting – December 9, 2019

**MINUTES**

President McKennon called the meeting to order at 6:00 p.m. He led those present in the Pledge of Allegiance.

**ROLL CALL**

Roll Call by Superintendent Metcalf indicated the presence of ***Board Members***: Jon Shiflett, Kim Mulvenna, Sara Clark Pierson, Ben Cwayna and Patrick McKennon. Jarrod Smith joined the meeting at 6:01 p.m. ***Central Office Administrators***: Brian Metcalf, Steve Gabriel, Bill Barnes, Nancy Rasinske, Sara Holding, Mark Deschaine and John Ellsworth ***Others in Attendance***: Dale Westrick, Melissa Mazzola and Kim Manning

**APPROVAL OF AGENDA ITEMS**

**Motion by Mrs. Mulvenna, seconded by Mr. Cwayna for the Grand Ledge Public Schools Board of Education to approve the December 9, 2019, 2018 Agenda Items, as presented. The motion carried unanimously.**

**APPROVAL OF CONSENT AGENDA ITEMS**

**Motion by Mr. Cwayna, seconded by Mr. Shiflett for the Grand Ledge Public Schools Board of Education to approve the December 9, 2019 Consent Agenda Item, as presented.**

Included on the Consent Agenda were the meeting minutes of the November 18, 2019 Regular Meeting and a leave of absence for Laurie Hubbard, Wacousta teacher.

**The motion carried unanimously.**

**REPORTS**

**A. GLHS Student Leadership** – There was no report.

**B. Capitol Connections Report** - Mr. Smith advised budget supplementals are starting to move and he would anticipate them be enacted later this week. He also advised House Bills 4540 – 4543 addressing how to capture online sales tax is expected to pass both chambers and be signed by the Governor with immediate effect by the end of the week. In closing he noted Senate Bills 600 & 601 have passed out of committee.

**C. Eaton RESA Report** – There was no report.

**D. Grand Ledge Education Foundation Report** – There was no report.

- E. Governance Committee Report** – President McKennon noted during the Committee’s last meeting, they discussed the Superintendent’s Evaluation and artifacts that will be discussed later this evening. He noted they also continue to review Board policies and this will continue through next year.
- F. Bond Update** – Superintendent Metcalf advised bids were posted for Holbrook on the Wednesday, November 27, 2019. These bids will be posted for three weeks. He further noted we are receiving feedback noting appreciation of the new timeline. Beagle bids for the academic and office portion will be posted next week followed by posting for the music and choir rooms and pool will be posted in March.

**PUBLIC COMMENT ON NON-AGENDA ITEMS**

Community Member Dale Westrick advised the board he had eMailed them some questions regarding the bond and had not received a response. He also noted he reached out to Dr. Johnson. His concerns centered on starting construction in the winter months which would cause the costs to skyrocket. Superintendent Metcalf advised Mr. Westrick the Bond Committee and Board had taken this into consideration following the initial bid proposals and the project timeline has been extended as he mentioned in his Bond Update.

**NEW BUSINESS**

**A. Approval of Payment of Sinking Fund Invoices**

**Motion by Mr. Shiflett, seconded by Mr. Cwayna for the Grand Ledge Public Schools Board of Education to approve the Payment of Sinking Fund Invoices in the amount of \$62,741.10, as presented.**

President McKennon advised this represents invoices from Lansing Tile & Mosaic in the amount of \$3,740, Testing Engineers & Consultants in the amount of \$3,314.50, Leak Petroleum Equipment in the amount of \$52,950.84 and Dreisenga & Associates in the amount of \$2,735.75. He noted these invoices were reviewed by the Board Bond Advisory Committee prior to the meeting and approved to be brought forward for full board approval.

**The motion carried unanimously.**

**B. Approval of Payment of Proposal 1 Bond Invoices**

**Motion by Mr. Cwayna, seconded by Mrs. Mulvenna for the Grand Ledge Public Schools Board of Education to approve the Payment of Proposal 1 Bond Invoices in the amount of \$99,351, as presented.**

President McKennon advised this represents invoices from Testing Engineers & Consultants in the amount of \$5,346, KEB, Inc in the amount of \$975, and two invoices from Data Image, LLC in the amount of \$86,800 and \$6,230. He again noted these invoices were reviewed by the Board Bond Advisory Committee prior to the meeting and approved to be brought forward for full board approval.

***Trustee Smith abstained from the vote in accordance with MCL380.4203.***

**The motion carried unanimously.**

**C. Approval of Purchase Recommendation**

**Motion by Ms. Clark Pierson, seconded by Mr. Shiflett for the Grand Ledge Public Schools Board of Education to approve the use of general funds to purchase two 2019 GMC Sierra four-wheel drive trucks in the amount of \$30,610 each after ensuring bids were solicited and this represents the low bid.**

Chief Financial Officer Nancy Rasinske advised one of the new trucks will be used by the Transportation Department and one will be used by the Operations Department replacing older trucks (2005 & 2008). The current trucks have rusted beyond repair and have odometer readings in excess of 100,000 miles along with failing transmissions. The new trucks will replace these aging trucks and will be used daily by our Transportation and Operations staff.

**The motion carried unanimously.**

**D. Approval of District Emergency Preparedness Guide**

**Motion by Mr. Smith, seconded by Mrs. Mulvenna for the Grand Ledge Public Schools Board of Education to approve the Grand Ledge Public Schools' Emergency Preparedness Guide, as presented.**

Superintendent Metcalf noted in accordance with Section 380.1308b of the Revised School code, Boards of Education must approve their district's Emergency Preparedness Guide (EPG) prior to January 1, 2020. He further advised the district has had an Emergency Preparedness Guide for many, many years. The Guide is shared with administrators, staff and first responders and is reviewed annually and updated as needed. He further noted the district is in the process of moving our EPG to an online application. While this transition is taking place, the Administrative Team, along with Comet Pride Officer Chris Chester, is going through the online version and updating, revising, expanding, etc., sections that we feel need defining. Once this process has been completed, the online application will be shared with all staff and all emergency responders.

**The motion carried unanimously.**

**PUBLIC COMMENT ON AGENDA ITEMS**

There was no public comments.

**COMMENTS FROM STAFF AND BOARD**

Mrs. Mulvenna wished everyone a Merry Christmas, Happy Holidays and Happy New Year.

Ms. Clark Pierson noted we have not had a lot of problems with prior construction projects as there is oversight by the State of Michigan. The current bond proposals were passed with overwhelming support of our community. In closing, she asked that Superintendent Metcalf ensure someone reach out to Mr. Westrick.

Chief Financial Officer Nancy Rasinske advised she has confirmed the purchase of the two trucks approved by the board tonight were obtain through MIDeal which is a state-wide consortium that provides the best price. This is what the district uses when purchasing buses. The members were satisfied we have met the requirements of obtaining bids for the purchase as approve going forward.

Superintendent Metcalf requested the Board move into Closed Session to conduct his Annual Review.

**CLOSED SESSION – Superintendent’s Annual Review**

**Motion by Mr. Shiflett, seconded by Mr. Cwayna for the Grand Ledge Public Schools Board of Education to move into Closed Session for the purpose of conducting the Superintendent’s Annual Review, as requested, as Per Section 8(a) of the Open Meetings Act, PA 267 of 1976.**

**ROLL CALL VOTE**

Mrs. Mulvenna	<u>Yes</u>	President McKennon	<u>Yes</u>
Ms. Clark Pierson	<u>Yes</u>	Mr. Smith	<u>Yes</u>
Mr. Cwayna	<u>Yes</u>	Mr. Shiflett	<u>Yes</u>

**The motion carried unanimously at 6:25 p.m.**

**RECONVENE IN OPEN SESSION**

**The meeting reconvened in Open Session at 7:12 p.m.**

**APPROVAL OF SUPERINTENDENT’S CONTRACT**

**Motion by Mr. Shiflett, seconded by Ms. Clark Pierson for the Grand Ledge Public Schools Board of Education to approve the Contract with Superintendent Dr. Brian L. Metcalf, as presented.**

President McKennon advised the Board of Education has completed its annual evaluation of Superintendent Dr. Brian Metcalf. The Board unanimously rated Dr. Metcalf Highly Effective across all categories rated. The board was particularly happy with the gains made toward improving student achievement. Other areas that were deemed Highly Effective were professional development for teachers, communicating with stakeholders, sustaining a fiscally responsible budget, and assisting the board in reviewing and changing outdated Board policies. After the evaluation was completed, the Board approved a one-year extension of the Superintendent's contract through December 2024.

**The motion carried unanimously.**

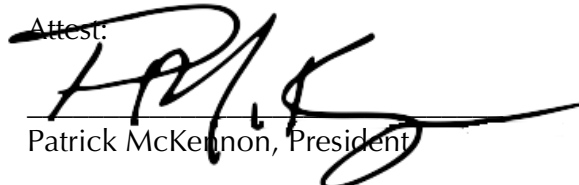
**ADJOURNMENT**

The meeting adjourned at 7:16 p.m.

Respectfully Submitted:

  
Ben Cwayna, Secretary

Attest:

  
Patrick McKennon, President