

Grand Ledge Public Schools

Board of Education

JUNE 26, 2023

REGULAR MEETING

SAWDON ADMINISTRATION BUILDING

BOARD ROOM

6:00 PM

Grand Ledge Public Schools

Regular Meeting of the Board of Education

Please take notice that the Board of Education will hold a Regular Meeting on:

Date: Monday, June 26, 2023

Place: Sawdon Administration Building
Board Room
220 Lamson Street
Grand Ledge, MI 48837

***Once the meeting begins, it will be Live Streamed
at: [youtube.com/@GLPS21](https://www.youtube.com/@GLPS21) (click on Live)***

Time: 6:00 p.m.

Purpose: Truth in Taxation / Truth in Budgeting Hearing
Limited Tax Pledge & General Business

Phone: (517) 925-5400

Board minutes are located at the Board of Education office, 220 Lamson Street, Grand Ledge, MI 48837



William A. Barnes, Ed.D., Superintendent of Schools

cc: Buildings
Board Members
Lansing State Journal
Melissa Mazzola, President, GLEA
Ashleigh Lore, Vice-President, GLEA
Cindy Zerbe, President, MEA/NEA Unit I, Secretarial /Clerical
Denise Truman, President, MEA/NEA Unit III, Food Service
Allyson McCann, President, MEA/NEA Unit IV, TA/HC/Bus Assistants & Adv. Club
Danis Peck, President, IUOE Local 547, A, B, C, E & H AFL-CIO, Bus Drivers
Kelly LeSatz, President, IUOE Local 324, Custodians

Date of Posting: June 13, 2023

NOTE: Individuals may address the Board for up to three (3) minutes in the Public Comment segment of the meeting. Any person with a disability needing accommodations to attend a Board of Education meeting should contact Kim Manning at 925-5401 at least three (3) days prior to the date of the meeting he/she plans to attend



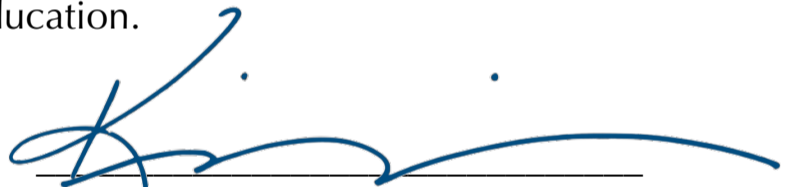
NOTICE OF PUBLIC HEARING ON PROPOSED 2023-2024 BUDGET

PLEASE TAKE NOTICE that on Monday, June 26, 2023, at 6:00 p.m. in the Board Room at the Grand Ledge Administration Building, 220 Lamson Street, Grand Ledge, Michigan the Board of Education of Grand Ledge Public Schools will hold a PUBLIC HEARING to consider the district's proposed 2023-2024 budget.

The Board may not adopt its proposed 2023-2024 budget until after a public hearing. A copy of the proposed 2023-2024 budget, including the proposed property tax millage rate, is available for public inspection during normal business hours at the Grand Ledge Public Schools Administration Building, Business Office, 220 Lamson Street, Grand Ledge, Michigan.

The property tax millage rate proposed to be levied to support the proposed budget will be a subject of this hearing.¹

This notice is given by order of the Board of Education.



Kim Manning, Administrative Assistant to the
Grand Ledge Public Schools
Board of Education

¹This sentence must be printed in 11-point boldfaced type as shown.



LIMITED TAX PLEDGE NOTICE

PLEASE TAKE NOTICE there will be a Regular meeting of the Board of Education of Grand Ledge Public Schools, Eaton, Clinton and Ionia Counties, Michigan.

At said meeting, the Board of Education will consider for approval its proposed **State Aid Note (Limited Tax – General Obligation)**. The proposed State Aid Note (Limited Tax – General Obligation), if issued, will contain the limited tax full faith and credit pledge of Grand Ledge Public Schools, Eaton, Clinton and Ionia Counties, Michigan.

DATE OF MEETING: Monday, June 26, 2023

PLACE OF MEETING: Grand Ledge Administration Building
Board Room
220 Lamson Street
Grand Ledge, MI 48837

TIME OF MEETING: 6:00 p.m.

**TELEPHONE NUMBER OF
PRINCIPAL OFFICE OF
BOARD OF EDUCATION:** 517-925-5401

Board minutes are located at the principal office of the Board of Education located at 220 Lamson Street, Grand Ledge, MI 48837.

Kim Manning, Administrative Assistant to the
Grand Ledge Public Schools
Board of Education

Grand Ledge Public Schools
Board of Education
MEETING AGENDA
Monday, June 26, 2023
6:00 pm

- I. Call to Order & Pledge of Allegiance.....Jarrod Smith, President
- II. Roll Call.....Dr. William Barnes, Superintendent
- III. Truth in Taxation / Truth in Budgeting Hearing
- IV. Approval of Agenda Items
- V. Approval of Consent Agenda Items
 - A. June 12, 2023 Work Session & Closed Session Minutes
 - B. Administrative Contract Renewal
 - C. Administrative Hirings
 - a. Eric Leopold – Principal – Hayes Intermediate School
 - b. Kelly Shumway – Assistant Principal - Beagle Middle School
 - D. Teacher Hirings

Name	Building	Position	Name	Building	Position
Karen Almcrantz	Holbrook	4 th Gr.	Brandon Lawler	High School	Spanish
Anna Barrett	Hayes	SpEd Resource	Heather Moon	Delta Center	3 rd Gr.
Lindsey Boots	Holbrook	4 th Gr.	Margeret Seifert	Holbrook	Kdg
Brianna Carver	Holbrook	Kdg	Allyson Scott	Holbrook	4 th Gr.
Erin Castillo	Holbrook	ASD	Timothy Shank	Hayes	Resource Room
Ann Cooke	Holbrook	3 rd Gr.	Mikayla Silm	Hayes	ASD
Teresa Faggion-Reed	Hayes	5 th Gr.	Tanya Smith	Beagle	Science
Karlee Fillmore	Hayes	SpEd	Tracy Vincent	High School	Art
Paige Fleischer	Willow Ridge	SpEd Resource	Alexa Walter	Hayes	6 th Gr.
Ann Goodwin	Beagle	Science	Dylan Winfield	Delta Center	4 th Gr.
Jaclyn Hays	Willow Ridge	Intensive Resource			
- VI. Reports
 - A. Capitol Connections
 - B. Eaton RESA
 - C. Grand Ledge Education Foundation
 - D. Equity, Diversity & Inclusion
 - E. Governance Committee
 - F. Bond Update
 - G. Superintendent
- VII. Public Comment
- VIII. Old Business
 - A. Approval of Final 2022-2023 Budget Amendment Resolutions
 - B. Approval of the 2023-2024 Budget Resolutions
 - C. Approval of 2023 Tax Rate Request Form (L-4029) for Eaton, Clinton & Ionia County
 - D. Approval of 2023 Tax Rate Request Form (L-4029) for City of Grand Ledge & Delta Twp.
 - E. Approval of Liaison Officer Contract Amendment
- IX. New Business
 - A. Approval of Voluntary Recognition Resolution
 - B. Approval of Resolution Ratifying & Affirming Acceptance of Sale of Bonds Offer
 - C. Approval of Instructional Tools
- X. Comments from Staff and Board

NOTE: Individuals may address the Board for up to three (3) minutes in the Public Comment segments of the meeting. If any person with a disability needs accommodations at the Board of Education meeting, please contact Kim Manning at 925-5401 at least three (3) days prior to the date of the meeting he/she plans to attend.

Grand Ledge Public Schools
Board of Education
MEETING AGENDA
Monday, June 26, 2023
6:00 pm

- XI. Future Topics
 - A. Board Bond Advisory – Monday, July 10, 2023, 5:00 p.m., Sawdon Room 107
 - B. Regular Meeting – Monday, July 10, 2023, 6:00 p.m., Board Room (Only one meeting in July.)
- XII. Closed Session – Negotiations – Per Section 8(1)(c) of the Open Meetings Act, PA 267 of 1976
- XIII. Reconvene in Open Session
- XIV. Approval of Employee Contracts
 - A. Building & Grounds Maintenance Association
 - B. Custodial Association
 - C. Food Service Unit III, MEA/NEA
- XV. Adjournment

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CALL TO ORDER & PLEDGE OF ALLEGIANCE

President Jarrod Smith

"I pledge allegiance
to the Flag
of the United States of America,
and to the republic
for which it stands,
one Nation under God,
indivisible,
with liberty and justice for all."



ROLL CALL

Superintendent Dr. William Barnes



OPEN - TRUTH IN TAXATION/TRUTH IN BUDGETING HEARING

PROPOSED MOTION: I move the Grand Ledge Public Schools Board of Education OPEN the Truth in Taxation / Truth in Budgeting Hearing.

ROLL CALL VOTE:

Time: _____



CLOSE - TRUTH IN TAXATION / TRUTH IN BUDGETING HEARING

PROPOSED MOTION: I move the Grand Ledge Public Schools Board of Education CLOSE the Truth in Taxation / Truth in Budgeting Hearing.

Time: _____



APPROVAL OF AGENDA ITEMS

PROPOSED MOTION: I move the Grand Ledge Public Schools Board of Education approve the June 26, 2023 Agenda Items, as presented.



APPROVAL OF CONSENT AGENDA ITEMS

- A. June 12, 2023 Work Session & Closed Session Minutes*
- B. Administrative Hirings
- C. Administrative Contract Renewal
- D. Teacher Hirings

PROPOSED MOTION: I move the Grand Ledge Public Schools Board of Education approve the June 26, 2023 Consent Agenda Items, as presented.

**Closed Session Minutes will be at your Board place for review prior to voting and collected after the meeting.*

GRAND LEDGE PUBLIC SCHOOLS *Board of Education*

Committee of the Whole / Work Session – June 12, 2023

MINUTES

President Smith called the meeting to order at p.m. He led those present in the Pledge of Allegiance.

ROLL CALL

Roll Call by Superintendent Bill Barnes indicated the presence of **Board Members:** Ashley Kuykendoll, Ben Cwayna, Denise DuFort, Jon Shiflett, Nicole Shannon, Toni Glasscoe and Jarrod Smith **Board Members Absent:** None **Central Office Administrators:** Bill Barnes, Steve Gabriel, Wendy Seida, Kelly Jones, Mark Deschaine, Martez Warren and John Ellsworth. **Others in Attendance:** Cindy Zerbe, David Logel, Jan Seeger, Sally Jo Nelton, Ashleigh Lore, Melissa Mazzola, LeAnn Kirmann, Kim Laforet, Joel Clark, Andrea Clark, Allyson McCann, Gordon VanWieren and Kim Manning

PUBLIC COMMENT

Secretary Shannon provided an overview for making public comment to the board.

David Logel addressed the board to express his concerns on the Liaison Officer Contract Amendment.

Joel Clark addressed the board regarding ABA Therapy and adding a BCBA position in the district.

Andrea Clark addressed the board sharing her family is working with Representative Dievendorf's office on legislation to address barriers to ABA therapy and requested the district to hire a BCBA.

Leanne Kirmann addressed the board seeking information on who is on the health advisory committee, if there are any cases in the district where a child has been treated without parent consent and is so how many, and how to access policies (school policies) for the new clinic.

DISCUSSION ITEMS

A. 98B Data Presentation

Assistant Superintendent for Academic Services, Dr. Steve Gabriel presented the board with a detailed overview of the district's end of year K-8 Math and ELA Goal Report and the High School Math and ELA Goal Report respectively noting this is the end of year report. He reminded everyone the mid-year report was presented during the February 13, 2023 meeting.

B. Superintendent Evaluation Update – Community Relations

Superintendent Barnes provided his update with focus on Staff Relations, Section C of the Superintendent's Evaluation Rubric. He provided the established goal and the current initiatives established under reach of the goals including Staff Feedback, Staff Communication, Personnel Matters, Delegation of Duties, Recruitment, Labor Relations (Bargaining), and Visibility in the District.

ACTION ITEMS

A. APPROVAL OF MAY 22, 2023 MEETING MINUTES

Motion by Mrs. DuFort seconded by Mrs. Kuykendoll for the Grand Ledge Public Schools Board of Education to approve the May 22, 2023 Meeting Minutes, as presented. The motion carried unanimously.

B. APPROVAL OF LIAISON OFFICER CONTRACT AMENDMENT

Motion by Glasscoe, seconded by Mr. Shiflett for the Grand Ledge Public Schools Board of Education to approve the Liaison Officer Contract Amendment, as presented, and authorize Superintendent Bill Barnes to execute the Contract Amendment on behalf of the district.

Following a detailed discussion among the members, this item was Tabled to the June 26, 2023 meeting.

C. APPROVAL OF 2023-2024 FOOD SERVICE MEAL PRICES

Motion by Mr. Shiflett, seconded by Ms. Shannon for the Grand Ledge Public Schools Board of Education to approve the 2023-2024 Food Service Meal Prices, as presented. The motion carried unanimously.

D. APPROVAL OF WEIGHT ROOM EQUIPMENT PURCHASE

Motion by Mrs. DuFort, seconded by Mr. Shiflett for the Grand Ledge Public Schools Board of Education to approve the Weight Room Equipment Purchase from Rogers Athletic Company in the amount of \$140,030, using Proposal 2, Series 2 Bond Funds, as presented. The motion carried unanimously.

E. APPROVAL OF BID AWARDS – WACOUSTA ELEMENTARY SCHOOL

Motion by Mr. Cwayna, seconded by Mr. Shiflett for the Grand Ledge Public Schools Board of Education to approve bid awards to Proline Concrete in the amount of \$732,860 and \$394,140 for Concrete Foundations and Flatwork, respectively, Custom Steel in the amount of \$438,000 for Structural Steel, Schiffer Masonry in the amount of \$1,071,000 for Masonry, Lansing Glass in the amounts of \$325,000 and \$487,929 for Metal Panels and Glass & Glazing, respectively, Division 7 Construction in the amounts of \$195,344 and \$233,712 for Roofing Shingles and Roofing Membrane, respectively, LJ Trumble in the amount of \$1,045,000 for General Trades, Grand River Interiors in the amount of \$2,360,000 for Wood Framing and Trusses, WM Reichenbach in the amount of \$842,904 for Drywall, Insulation and Ceilings, Visual Entities in the amount of \$32,603 for Signage, B & J Painting in the amount of \$150,000 for Painting, Integrity Interiors in the amount of \$87,820 for Hard Tile, GLFC, Inc. in the amount of \$316,205 for Carpet, Base & Flooring, Rayhaven in the amount of \$83,784 for Lockers, Interkal in the amount of \$43,200 for Telescoping Bleachers, Architectural Systems Group in the amount of \$359,870 for Casework, Stafford Smith in the amount of \$237,711 for Food Service Equipment, TL Contracting in the amount of \$115,000 and \$1,467,783 for Fencing and Earth Work and Utilities, Hunter Prell in the amount of \$1,090,000 for Fire Protection, Vander Hyde Mechanical in the amount of \$915,843 for Plumbing, Professional Thermal in the amount of \$2,544,860 for HVAC, Ewing Electric in the amount of \$2,015,500 for Electrical, LD Clark in the amount of \$217,365 for Site Concrete, American Asphalt in the amount of \$198,715 for Asphalt Paving, Horrack Nursery in the amount of \$149,000 for Landscape, Driesenga Associates in the amount of \$50,000 for Material Testing and Functional Consulting in the amount of \$9,490 for Commissioning with a Construction Contingency in the amount

\$1,239,456 and General Conditions in the amount of \$634,635 for a Total Bid Award of \$20,075,429, as presented. The motion carried unanimously.

F. APPROVAL OF THE PAYMENT OF DELTA CENTER LIFE SAFETY INVOICES

Motion by Ms. Shannon, seconded by Mrs. DuFort for the Grand Ledge Public Schools Board of Education to approve the Payment of Delta Center Life Safety Invoices in the amount of \$25,701.30, as presented.

Mr. Shiflett advised the all of the upcoming payment approvals were reviewed by the Board Bond Advisory Committee prior to be brought forward for Board Action, including the purchase of the weight room equipment and the bid award for Wacousta. He noted these invoices represent work for the Delta Center Fire Suppression.

The motion carried unanimously.

G. APPROVAL OF THE PAYMENT OF CAPITAL FUNDS INVOICES

Motion by Mr. Shiflett, seconded by Mrs. Kuykendoll for the Grand Ledge Public Schools Board of Education to approve the payment of Capital Funds Invoices in the amount of \$112,247.48, as presented.

Mr. Shiflett noted this represents invoices for allowable expenses at the High School Fine Arts renovation.

The motion carried unanimously.

H. APPROVAL OF THE PAYMENT OF SINKING FUND INVOICES

Motion by Mrs. DuFort, seconded by Mr. Cwayna for the Grand Ledge Public Schools Board of Education to approve the payment of Sinking Fund Invoices in the amount of \$111,187.74, as presented.

Mr. Shiflett noted this represents work related to the Pole Barn.

The motion carried unanimously.

I. APPROVAL OF THE PAYMENT OF PROPOSAL 1, SERIES 2 BOND INVOICES

Motion by Ms. Shannon, seconded by Dr. Glasscoe for the Grand Ledge Public Schools Board of Education to approve the payment of Proposal 1, Series 1 Bond Invoices in the amount of \$445,232.57, as presented.

Mr. Shiflett noted this represents bond work at Delta Center.

The motion carried unanimously.

J. APPROVAL OF THE PAYMENT OF PROPOSAL 2, SERIES 1 BOND INVOICES

Motion by Dr. Glasscoe, seconded by Mr. Shiflett for the Grand Ledge Public Schools Board of Education to approve the payment of Proposal 2, Series 1 Bond Invoices in the amount of \$30,439.22, as presented.

Mr. Shiflett noted this represents work at the Beagle pool and track equipment.

The motion carried unanimously.

K. APPROVAL OF THE PAYMENT OF PROPOSAL 2, SERIES 2 BOND INVOICES

Motion by Ms. Kuykendoll, seconded by Dr. Glasscoe for the Grand Ledge Public Schools Board of Education to approve the payment of Proposal 2, Series 2 Bond Invoices in the amount of \$311,772.97, as presented.

Mr. Shiflett noted this is for work on the Fine Arts addition.

The motion carried unanimously.

COMMENTS FROM STAFF AND BOARD

President Smith clarified his comments regarding responding to public comment.

Director of Communications John Ellsworth noted we experienced some technical issues with the recording of tonight's meeting so the view may appear different but ensured the live stream was going out and the video will be posted on the website. He further shared information regarding a \$5,000 donation to the Beagle library through the National Defense Industrial Association noting WILX ran a story covering the donation.

Assistant Superintendent of Academic Services Steve Gabriel commended everyone for the Class of 2023 Commencement Ceremony held at the Breslin Center last Friday expressing it was nice to be back at the Breslin Center.

Human Resources Director Kelly Jones noted it was almost one year ago today that the board accepted her hiring commenting the year has flown by. She expressed her appreciation to Dr. Barnes for taking her under his wing following her hiring in the midst of our former Superintendent's departure and expressing she could not ask for a better person to step into the role of Superintendent noting he is an exceptional leader.

Superintendent Barnes commented the Commencement Ceremony was great and congratulated our student graduates and all of our staff who assisted in getting our students there. He reminded everyone this is the last week of school. He shared that the Health Care Advisory Team, working through a grant and the Eaton RESA includes parents who expressed interest in being a part of the planning process and input is being sought from students as well. He noted Grand Ledge Public Schools is not providing health care, sharing we are looking to secure a partner/provider that will provide health care services that is housed within the walls of Grand Ledge Public Schools.

Ms. Kuykendoll noted Commencement was spectacular and congratulated all the graduates, their family and friends. She noted in conversations regarding school safety it was not an attack against or on anyone and the board is just doing its due diligence and reassuring the board takes school safety seriously.

Mrs. DuFort commented graduation is always a highlight of the year noting she loves to hear the student speakers. She commended the Lacrosse team on a great showing.

Ms. Shannon reminded everyone there is still time to sign up for the final Grand Ledge Education Foundation Josh Spalsbury Memorial 5K Comet Chase this Saturday noting the Foundation will continue on in its fundraising endeavor this is just the last one in Memorial of Josh Spalsbury.

Dr. Glasscoe commented on the graduation ceremony noting she can envision her grandson walking the stage in a couple years. She went on to share she got the chance to see the Dream Depot today during her visit to Wacousta Elementary School. She thanked the Wacousta staff and noted the students were delightful.

President Smith commented graduation is always exciting.

CLOSED SESSION – MATERIAL EXEMPT FROM DISCLOSURE

Motion by Mrs. DuFort, seconded by Mr. Shiflett for the Grand Ledge Public Schools Board of Education to move into Closed Session for the purpose of reviewing Material Exempt from Disclosure, as Per Section 8(1)(h) of the Open Meetings Act, PA 267 of 1976 – Written Legal Opinion.

ROLL CALL VOTE

President Smith	<u>YES</u>	Mrs. DuFort	<u>YES</u>
Dr. Glasscoe	<u>YES</u>	Mr. Cwayna	<u>YES</u>
Ms. Shannon	<u>YES</u>	Ms. Kuykendoll	<u>YES</u>
Mr. Shiflett	<u>YES</u>		

The motion carried unanimously at 8:36 p.m.

RECONVENE IN OPEN SESSION

The meeting reconvened in Open Session at 9:07 p.m.

ADJOURNMENT

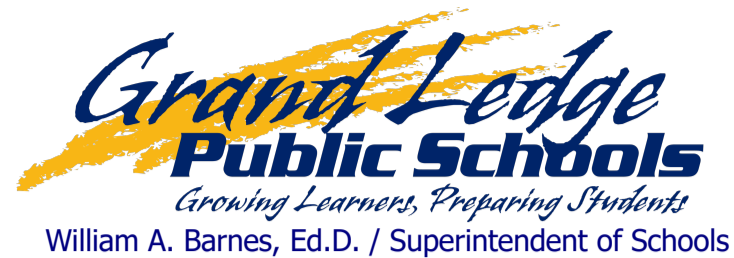
The meeting adjourned at 9:07 p.m.

Respectfully Submitted:

Attest:

Nicole Shannon, Secretary

Jarrod Smith, President



TO: Board of Education Members
FROM: Dr. William A. Barnes, Superintendent of Schools
RE: Approval of Individual Administrative Contract Extensions
DATE: June 23, 2023

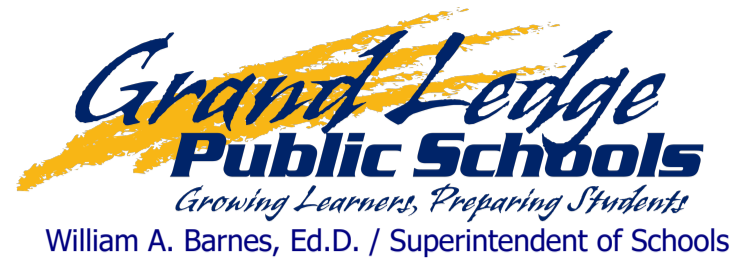
Administrative Performance Reviews were conducted for all members of the Grand Ledge Public Schools Administrative Team for the 2022-2023 school year. The effectiveness of the administrative team was exceptional throughout the school year and therefore I recommend the Board of Education grant a one-year extension through June 30, 2024 to the following individuals:

Central Administration

- Dr. Steve Gabriel, Assistant Superintendent of Academic Services
- Julie Waterbury, Chief Financial Officer
- Wendy Seida, Executive Director of Student Services
- Mark Deschaine, Executive Director of Technology
- John Ellsworth, Director of Communications
- Martez Warren, Director of Operations

Building Administration

- Ken Wright, Grand Ledge High School Principal
- Blake Wegenke, Grand Ledge High School Assistant Principal
- Tonya Rice, Grand Ledge High School Assistant Principal
- David Kushman, Beagle Middle School Principal
- Scott Millbrook, Hayes Intermediate Assistant Principal
- Teresa Dyer, Delta Center Elementary Principal
- William Albrecht, Holbrook Elementary Principal
- Christopher Groves, Wacousta Elementary Principal
- Jim Gee, Willow Ridge Elementary Principal
- Trisha Brentar, Grand Ledge Public Schools Virtual Learning Principal
- Steve Baker, Director of Athletics



TO: Board of Education Members
FROM: Dr. William A. Barnes, Superintendent of Schools
RE: Administrative Hiring Recommendation
DATE: June 23, 2023

Recommendation

I recommend the Grand Ledge Public Schools Board of Education approve the hiring of Eric Leopold as the Principal of Hayes Intermediate School and Kelly Shumway as the Assistant Principal at Beagle Middle School.

Background

As you know, Hayes Intermediate School Principal, Kelly Smith, has announced her retirement from the District. To this end, we posted her position internally and received several letters of interest. Eric Leopold has been with the district since 2019 serving as the Assistant Principal at Beagle. Eric has proven himself to be a great building leader and I believe he is the best candidate to fill the vacancy created by Kelly's retirement.

With Eric moving into the leadership position at Hayes, that left his current Assistant Principal position open. Again, we posted the position and I am thrilled that we have an internal candidate ready to step in. Following a thorough interview process, current Beagle Middle School Science and STEM teacher, Kelly Shumway rose to the top as the candidate of choice. Kelly has been with the district since 2019 and already holds her School Administrator Certification. Prior to joining Grand Ledge Public Schools Kelly was a long-time teacher with the Lakewood Public Schools. Additionally, she served as an adjunct professor for Physical Science and Biology at Great Lakes Christian College for six years.

May 8, 2023

Mr. David Kushman
Grand Ledge Public Schools
600 W. South Street
Grand Ledge, Michigan 48837

Dear Mr. Kushman:

It is with great eagerness that I am applying for the Assistant Principal position at Beagle Middle School. With 21 years of teaching experience, curriculum development expertise, and extensive building leadership roles, I have the qualifications to promote the district's goals and philosophy across the building's staff, students, parents, and community.

Currently, I am an 8th grade science and STEM teacher at Beagle Middle School. In my second year, I took on the leadership responsibility of Science Department Chair and have become a member of the School Leadership Team. With my previous STEM experience, I organized Beagle Middle School to participate in an Hour of Code with other schools around the world.

Previous accolades demonstrate my dedication to professional development throughout my employment experience. Specific highlights include Grand Ledge Chamber of Commerce Teacher of the Year Nominee (2023), Restorative Justice training (2019), the Educator Impact Award (2019), MDOT Bridge Challenge Leader (2015-2018), nomination for Michigan Teacher of the Year (2013), and selection to serve as Teacher Leader for Math and Science Collaborative for Ionia County (2009).

Problem solving skills are paramount in every teaching position and my STEM background would bring a unique perspective to this role. My strong communication skills aligned with an organized, analytical approach would be an asset in this position. With a strong curriculum background and significant instructional experience, I am excited for this opportunity to effectively contribute to the educational leadership at Beagle Middle School.

Thank you for your time and consideration. I look forward to further discussing my qualifications with you.

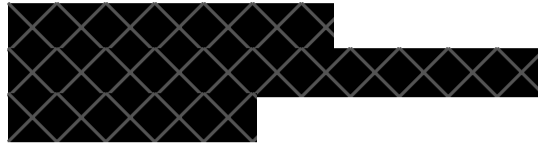
Regards,

Kelly A. Shumway
shumwayk@glcomets.net



Kelly A. Shumway

Home Address:



shumwayk@glcomets.net

School Address:

Beagle Middle School
600 W South Street
Grand Ledge, Michigan 48837
517-925-5680

Educational Background

- 2020 Educational Leadership Lamar University**
Principal Certification Program
Michigan School Administrator Certificate
- 2008 Master of Arts Central Michigan University**
Masters in Educational Technology
- 2001 Bachelor of Science Central Michigan University**
Science, Mathematics and Middle Level
Education minors, teaching certificate in
Science (DX), Mathematics (EX), and Middle
Level Education

Professional Experience

- 2019 – Present Teacher, Grand Ledge, Michigan**
- Teacher for 8th grade science and 7th and 8th grade STEM: Design and Modeling.
 - Department head chair for Science and member of the School Leadership Team, trained in Project Lead the Way, member of the MTSS district wide team.
 - Extensively trained in Restorative Justice.
- 2015 – 2021 Great Lakes Christian College, Lansing, Michigan**
- Adjunct professor for Physical Science in the fall and Biology in the spring terms.
 - Responsible for planning and teaching the lecture and laboratory class for students in college, freshman through seniors.
- 2005 – 2019 Lakewood Middle School, Woodland, Michigan**
- Teacher for 8th grade science and 7th and 8th grade STEM.
 - Served as building point of contact for our fifth through eighth grade building, school improvement team member, building leadership team member.

- Implemented a Junior Achievement program for all 8th graders.
- Chosen to serve as a science teacher leader for the Michigan Math and Science Teacher Leadership Collaborative.
- Chosen to serve on the Vanguard team for training in Apple Laptops.
- Recipient of the 2019 Impact Educator Award.
- Coach for an 8th grade Destination Imagination team and also district coordinator for Lakewood's Destination Imagination program, took a team to the national competition in Tennessee.
- Served as 7th and 9th grade basketball coach, 8th grade volleyball coach, and participated in development of the 8th grade science curriculum.

2001 – 2005 White Pine Academy, Leslie, Michigan

- Teacher for 7th and 8th grade math and science.
- Served as member of the technology team and school improvement team.
- Served as middle school basketball coach.
- Took over 4th grade classroom in December 2001 before moving to 7th and 8th grade.

Certifications

State of Michigan School Administrator Certificate

State of Michigan Professional Certificate: K-8 Self contained, 5-9 Mathematics (EX), and 5-9 Science (DX)

Trained in the SAMPI (WMU) Lesson Observation System

Trained in Restorative Justice

Trained in Project Lead the Way: Design and Modeling

Awards

2023 Nominated for GL Chamber of Commerce Educator of the Year

2019 Educator Impact Award Recipient

2013 Nominated for Michigan Teacher of the Year

2009 Nominated for Michigan Science Teacher of the Year for MSTA

2005 Make a Difference Award Recipient

Professional Development

Fall 2019

Capturing Kids Hearts

Restorative Justice Training

Summer 2016
NGSX Summer Academy Training

Summer 2012-2015
Carbon Time Pilot Teacher sponsored through Michigan State University and National Geographic, attended summer training and monthly online meetings regarding the implementation and effectiveness of the Carbon Time units in the classroom

2005-2009
Problem Based Learning, grant funded through National Science Foundation (NSF), East Lansing, Michigan

2008-2010
Michigan Mathematics and Science Teacher Leadership Collaborative, (MMSTLC): attended monthly meetings to develop instructional strategies and leadership skills by connecting teachers, administrators, math/science centers, and colleges, various locations across Michigan

Summer 2007
Keystone Center, Key Issues: Bringing Environmental Issues into the Classroom, Keystone, Colorado

2006-2007
Lenses on Learning, Assessment for Learning: Supporting and Enhancing Learning for All, Karen Bailey, Lansing, Michigan

Professional Affiliations

Michigan Science Teachers Association (MSTA)
National Science Teachers Association (NSTA)
National Staff Development Council (NSDC)
National Earth Science Teachers Association (NESTA)

Professional Presentations/Publications

Michigan Science Teachers Association (MSTA) 2011: Grand Rapids, Michigan:
"Transmitting on Line 1" Using Cell Phones in the Classroom to help learning

Fall Science Update 2010: Grand Valley State University, Grand Rapids, Michigan: "Problem Based Learning" Using the PBL process to help students increase their problem solving skills through real world application

Michigan Science Teachers Association (MSTA) 2009: Detroit, Michigan:
"Feeling Left Behind? PBL as a Technique for Learning New GLCEs and HSCEs"

Ionia and Montcalm Intermediate School Districts: 2009: "Creating Science Inquiry in the Physical Science Classroom"

National Staff Development Council (NSDC) 2008: Orlando, Florida: "Problem Based Learning – A Tool for Science Teacher Professional Development"

Michigan Science Teachers Association (MSTA) 2008: Lansing, Michigan: "Problem Based Learning Experiences in the Classroom"

Poison Ivy: Teachers Designing a Problem Based Science Unit, Spring, 2008; Michigan Science Teachers Association Journal, co-authored with Lee Ballor and Jenna Graeber



INTEROFFICE MEMORANDUM

TO: Dr. William A. Barnes, Superintendent of Schools
FROM: Kelly J. Jones, Director of Human Resources
SUBJECT: Teacher Recommendations
DATE: June 26, 2023

I recommend the hiring of the following candidates for employment during the 2023-2024 school year. Each candidate has the qualifications and certifications necessary for the recommended position.

Karen Almcrantz	Holbrook Elementary	4 th Grade
Anna Barrett	Hayes Intermediate	Special Education Resource Room
Lindsey Boots	Holbrook Elementary	4 th Grade
Brianna Carver	Holbrook Elementary	Kindergarten
Erin Castillo	Holbrook Elementary	ASD
Ann Cooke	Holbrook Elementary	3 rd Grade
Teresa Faggion-Reed	Hayes Intermediate	5 th Grade
Karlee Fillmore	Hayes Intermediate	Special Education
Paige Fleischer	Willow Ridge Elementary	Resource Room
Ann Goodwin	Beagle Middle	Science
Jaclyn Hays	Willow Ridge Elementary	Intensive Resource
Brandon Lawler	High School	Spanish Teacher

Heather Moon	Delta Center Elementary	3 rd Grade
Allyson Scott	Holbrook Elementary	4 th Grade
Margaret Seifert	Holbrook Elementary	Kindergarten
Timothy Shank	Hayes Intermediate	Resource Room
Mikayla Silm	Hayes Intermediate	ASD
Tanya Smith	Beagle Middle	Science
Tracy Vincent	High School	Art
Alexa Walter	Hayes Intermediate	6 th Grade
Dylan Winfield	Delta Center Elementary	4 th Grade

KJJ/nmt

Karen Almcrantz

She/Her |

May 7, 2023

Grand Ledge Human Resources
Grand Ledge Public Schools
220 Lamson St.
Grand Ledge, MI 48837
517-925-5406

To Whom It May Concern,

My name is Karen Almcrantz, and I am writing regarding the elementary teacher positions with Grand Ledge Public Schools. I heard about the position opportunities during my student teaching at Willow Ridge Elementary School in Grand Ledge, MI. In 2022, I received my bachelor's degree from Michigan State University in Elementary Education. I want to teach elementary students and am qualified to teach K-8 (all subjects self-contained). I am committed to building strong relationships within the classroom and communities. I would greatly enjoy the opportunity to create a safe and joyful learning environment in the Grand Ledge district.

I completed my year-long internship in a fourth-grade classroom at Willow Ridge Elementary School. From my time at Willow Ridge, I learned that one of my greatest strengths is connecting with students and families. I would appreciate the opportunity to discuss how I could contribute to Grand Ledge Public Schools' educational community. I believe education is crucial to the success of our future. We are significant figures to our students and families. I want to provide a safe and joyful community to allow for the growth and success of our future students. I've had the pleasure of working with diverse populations in both rural and urban communities. I've also had the opportunity to work with a range of students from kindergarten to sixth grade. My passion is to work with students to help them find their strengths and achieve their goals.

Thank you so much for your time and consideration. Please feel free to contact me at _____ or email _____ to schedule an interview. I would love to discuss my qualifications and commitment to Grand Ledge Public Schools.

I look forward to connecting with you soon. Thank you for this opportunity.

Sincerely,



Karen Almcrantz

Karen Almcrantz

She/Her | kalmcrantz@workbooks.com

Certifications

Michigan Elementary Standard Certificate Anticipated May 2023
K-5 All Subjects (K-8 All Subjects Self-Contained)
American Red Cross Adult and Pediatric First Aid/CPR/AED

Education

Teacher Certification Anticipated May 2023
Michigan State University, East Lansing, Michigan

Bachelor of Arts, Elementary Education May 2022
Michigan State University East Lansing, Michigan

- Teaching Major/ Primary Program: Language Arts

Teaching Experience

Teaching Internship Year - Michigan State University August 2022 - April 2023
Willow Ridge Elementary School, Grand Ledge, Michigan

- Lead taught in a fourth-grade classroom and built relationships with students through daily routines, one-on-one interactions, small-group, and whole-group instruction
- Researched and designed lesson plans and taught whole class and small group lessons in all subjects
- Accommodated instructions and activities for diverse learners
- Differentiated small group instruction through formative and benchmark assessments

Field Placement - Michigan State University September 2021 - April 2022
Pattengill Biotechnical Magnet School, Lansing, Michigan

- Assisted in a kindergarten classroom and developed relationships with students through observations, one-on-one interactions, and small group assessments and instructions
- Provided kindergarteners with social-emotional support in classroom and recess settings
- Designed lesson plans and taught whole class lessons in social studies and science
- Accommodated classroom activities and lessons for diverse learners

Urban Immersion Fellowship - Michigan State University June 2021 - July 2021
BookNook (Virtual Fellowship), Detroit, Michigan

- Provided seven weeks of literacy tutoring for 20 students through a video conferencing platform to deliver lessons via BookNook, a digital Leveled Literacy Intervention app
- Developed relationships with students to care for the whole child and positively impacted literacy education for students through fun and engaging lessons
- Assisted 20 students from kindergarten through sixth grade, in improving their literacy skills through one-on-one tutoring and small group instruction

Volunteer Experience

Spartan Marching Band member August 2019 - July 2022

Michigan State University, East Lansing, Michigan

- Developed growth for setting goals in academics and extracurricular activities
- Spun with color guard members and was responsible to learn choreography, master technique, mark time and drill, attend daily rehearsals, and perform at football games
- Performed in Austria to share the experience and culture of college marching bands

Sunday School Teacher June 2014 - August 2019

Christ Lutheran Church, Goleta, California

- Provided children with weekly morning and afternoon lessons and activities
- Informed and instructed students through The Bible and created various works that reflected their understanding through arts and crafts

Academic Mentor Academy for Success August 2016 - June 2018

Dos Pueblos High School, Goleta, California

- Provided tutoring for classmates in my graduating class during school days
- Assisted classmates through makeup and homework assignments in all subjects

Dos Pueblos Engineering Academy (DPEA) soldering mentor May 2017

Dos Pueblos High School, Goleta, California

- Assisted peers in my graduating class with how to solder their circuit boards
- Provided classmates with extra soldering practice during lunch and after-school hours

Professional Development

Curriculum August 2022 - April 2023

Willow Ridge Elementary School, Grand Ledge, Michigan

- Learned and modified a new mathematics curriculum, *Reveal Math*
- Piloted a new social studies curriculum, *myWorld Interactive*
- Participated in weekly professional development, reading improvement, grade-level, and school-wide improvement teams

Honors and Awards

Geraldine T. Elliott Endowed Scholarship in Elementary Education 2022

Michigan State University, East Lansing, Michigan

Anderson, Anita, & Chris Scholarship Fund 2022

Santa Barbara Scholarship Foundation, Santa Barbara, California

Fleischmann Scholarship Award 2018

Santa Barbara Scholarship Foundation, Santa Barbara, California

References available upon request

ANNA BARRETT

SPECIAL EDUCATION TEACHER



OBJECTIVE

Secondary ELA certified and emergency certified Special Education teacher hoping to gain the opportunity to be a part of a special education team that prioritizes student needs and best practice, while implementing IEPs and supporting students with learning challenges in a resource room environment..

EDUCATION

Grand Valley State University	Grand Valley State University
Master of Education - Special Education	Bachelor of Arts
Emphasis: Learning Disabilities	Major: English & Education Minor: Spanish & School Health Education
(In progress- 50% complete)	
2021-Present	2012 - 2017

STRENGTHS

- Collaboration - fostered very positive co-teaching relationships
- Comfortable and discreet with sensitive and private situations, conversations, and information
- Willing to help/go above and beyond to support my team

EXPERIENCE

Special Education Teacher Jan. 2021 - Present

Stockbridge Junior/Senior High School

- Manage a caseload of 19-21 students with varying eligibility - including SLD, EI, SLI, and ASD
- Provide evidence-based assessment, direct instruction, and interventions
- Conduct/write initial, annual, and reevaluation IEPs meetings
- Resource Room
- Co-teach 7th & 8th grade English
- Co-teach 8th grade Math and High School Geometry
- Support Standardized/Accommodated State-Testing
- After-school tutoring - Geometry Reteach/Intervention

CERTIFICATION

2018
Standard Teaching Certificate

English 6-12
Health 6-12

2021-Present

Special Education - Learning Disabilities K-12

Currently emergency certified -
In progress (6 courses remaining)

Long-Term Substitute/Summer School Instructor

Stockbridge Junior/Senior High School **Jan. 2021 - June 2021**

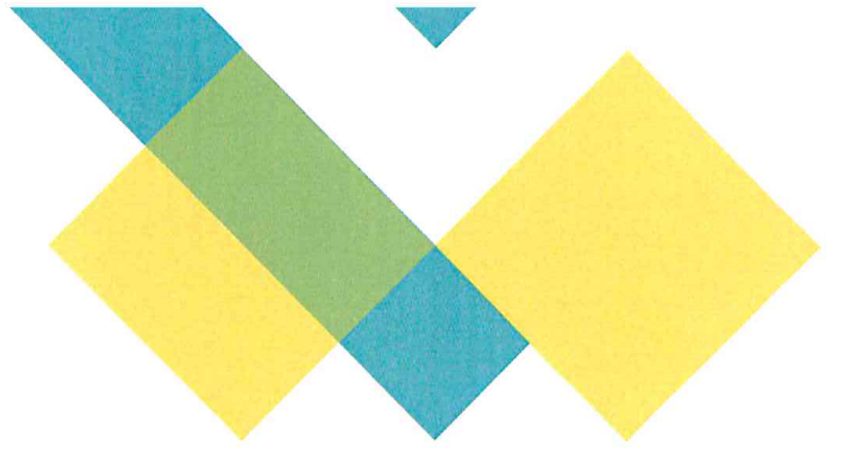
- Building substitute position that led to being hired as a special education teacher
- Provided direct-instruction and interventions in math and reading
- Supported Standardized/Accommodated State-Testing
- After-school tutoring

Private Tutor

Sept. 2021 - Dec. 2020

Fahey Schultz Burzych Rhodes Law Firm -Okemos MI

- During the COVID-19 pandemic, I supported 6 students, ranging in ages 6-16, navigating virtual learning
 - Created a community classroom environment from scratch within the law firm
 - Created and implemented SEL lessons and outdoor activities
 - Managed 8 student's schedules, assignments, and deadlines



Lindsey Boots

Hello,

I am writing to you regarding the open Elementary Teaching position. I graduated from Michigan State University in the Spring of 2022 with a Bachelor of Arts in Elementary Education. I have recently completed my yearlong Teaching Internship at Whitehills Elementary School in East Lansing. It is anticipated that I will have my teaching certification in K-5 All Subjects in May 2023.

Over the past year, I have gained extensive experience on how to manage and facilitate small and whole group discussion and activities. I differentiate in my classroom to be able to support all students, increase student engagement, and to strengthen social and academic inclusivity. I believe that with these skills, combined with my ability to create and foster a positive and safe learning environment, would make me an ideal candidate for this role.

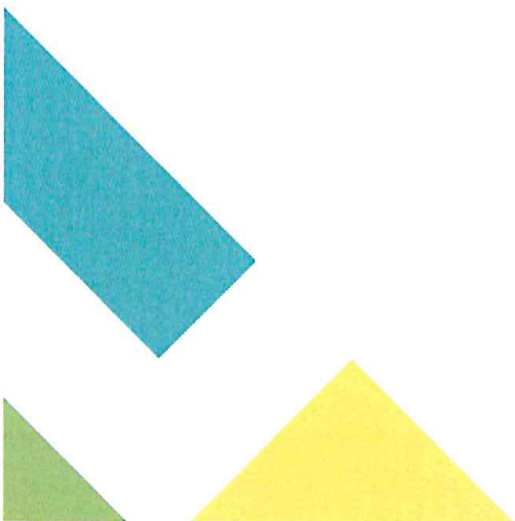
I currently reside in the Lansing area, and due to my ties to various communities, I would love to stay in Ingham County after completing my Teaching Internship.

I would enjoy discussing this position further with you and am happy to answer any questions or provide any additional information.

Thank you for your time and consideration.

Sincerely,

Lindsey Boots



Lindsey Boots

She/Her/Hers

Certifications

Michigan Elementary Standard Certificate

Anticipated May 2023

K-5 All Subjects

Adult and Child First Aid & CPR

Substitute Teaching K-12 (East Lansing)

Education

Teacher Certification

Anticipated May 2023

Michigan State University, East Lansing, Michigan

Bachelor of Arts, Elementary Education

May 2022

Michigan State University, East Lansing, Michigan

- Teaching Major: Language Arts

Honors and Awards

Kappa Delta Pi Status

May 2021 – May 2022

Michigan State University Education Honors Society, East Lansing, Michigan

Kappa Delta Pi Vice President

Michigan State University Education Honors Society, East Lansing, Michigan

May 2020 – May 2022

National Honors Society

September 2016 – June 2017

Athens High School, Troy, Michigan

Teaching Experience

Internship Field Placement

August 2022 - April 2023

Whitehills Elementary School, East Lansing, Michigan

- Taught and assisted in a fifth-grade classroom.
- Planned and taught the whole class, small group, and individual lessons in Mathematics, Literacy, Science, Social Studies, and Social-Emotional Learning.

Field Placement

October 2021 – April 2022

Riddle Elementary School, Lansing, Michigan

- Assisted in a third-grade classroom and established relationships with the students and staff through consistent positive and meaningful interactions
- Planned and taught whole class lessons in Mathematics, Literacy, Social Studies, and Science
- Planned and taught small group and individual lessons in Mathematics, Literacy, Social Studies, and Science
- Adapted the classroom, classroom norms, and lessons for diverse learners

Field Placement

September 2019 – December 2019

Cavanaugh Elementary School, Lansing, Michigan

- Worked with one student from a first-grade classroom using assessments to analyze the student's strengths and their areas of need

Field Placement

January 2019 – May 2019

Boys & Girls Club of Lansing, Lansing, Michigan

- Assisted in the tutoring program which allowed me time to provide one-on-one tutoring and group tutoring for children K-3

Boys & Girls Club of Troy

January 2017 – September 2017

Boys & Girls Club of Troy, Troy, Michigan

- Helped with management within the tutoring center and working individually with children K-2

Other Experiences

Kappa Delta Pi: Vice President of Fundraising

May 2020 – May 2022

Erickson Hall, Michigan State University, East Lansing, Michigan

- Created and managed all fundraising events for the Kappa Delta Pi Honors Society

Smile 4 Kids: Participant

September 2019 – May 2022

Michigan State University, East Lansing, Michigan

- Communicated and worked with a diverse group of students to volunteer and help the East Lansing and Lansing community

Professional Development

Watch & Talks – Kappa Delta Pi of Michigan State University

January 2021 – January 2022

- Learned how to develop and facilitate small and large group discussions about different types of film that are related to education and the school system as a whole

Resume Workshops – Kappa Delta Pi of Michigan State University

October 2021

I AM a Teacher Expo

April 2019

Michigan State University, East Lansing, Michigan

Technology Skills

- Microsoft Word, Excel, and PowerPoint for Mac and PC
- Digital Projector (ELMO)
- SMART Board and Interactive Whiteboard

Brianna Carver

educator

May 2, 2023



Dear hiring committee,



I am pleased to share my resume for your consideration for the Begindergarten position at Holbrook Elementary as advertised on your website. I have a BA in Elementary Education, and an MA in Early Childhood Classroom Teaching in addition to my Early Childhood Endorsement (ZS). Having initially completed my education and certification in 2013, I then acquired experience as a lead preschool teacher, first grade teacher, Kindergarten teacher, and finally my current position where I have worked as a Developmental Kindergarten teacher for the past four years.



During my combined experience, I have learned and applied many best-practice teaching strategies. I have a passion for early childhood education and helping students achieve not only academically, but socially and emotionally as well. I have experience creating individualized lesson plans from data I've collected through observation, MAP results, guided reading levels, and performance assessments. I have successfully administered my lesson plans and interventions in small group and individualized formats. From my time teaching I have learned that by providing my students with authentic learning opportunities they will be more invested in what they are learning and therefore take more ownership of it.

Throughout my career I have developed particular strengths in classroom management and building relationships and community among students and their families. I am passionate about making learning fun and incorporating developmentally appropriate practices into every aspect of curriculum while increasing student achievement. I believe these qualities, as well as my continued desire for personal improvement, make me a strong candidate for the Begindergarten position in your district and I hope to bring my dedication and passion for teaching to the Grand Ledge School District. I look forward to the opportunity to discuss the ways my teaching philosophy and skills align with district priorities. Please do not hesitate to contact me for an interview. Thank you for your time and consideration.

Respectfully yours,

Brianna Carver

Brianna Carver

educator

PROFILE

- Educator with a dedication to teaching the whole child, teaching critical thinking skills, encouraging a growth mindset to all students and lifelong learning.
- Strong instructional leader with early childhood education experience and solid foundation in best practices for all content areas.



CERTIFICATION

STATE OF MICHIGAN
PROVISIONAL TEACHING
CERTIFICATE K-5
(Highly Qualified)

STATE OF MICHIGAN
SOCIAL STUDIES ENDORSEMENT
K-8

STATE OF MICHIGAN
EARLY CHILDHOOD
ENDORSEMENT (ZS)

CERTIFIED CPR AND FIRST AID

EDUCATION

**MASTERS IN EARLY CHILDHOOD
CLASSROOM EDUCATION**

Saginaw Valley State University
University Center, MI |
December 2021

**BACHELOR OF ARTS IN
ELEMENTARY EDUCATION**

Michigan State University
East Lansing, MI | May 2013

PROFESSIONAL EXPERIENCE

**DEVELOPMENTAL KINDERGARTEN TEACHER • GALEWOOD
EARLY ELEMENTARY**

AUGUST 2019 – PRESENT | CHARLOTTE, MI

- Designs, plans and implements math, reading, writing and social skills lessons for small groups of varying skill levels based on Common Core State Standards
- Differentiates instruction according to each child's developmental ability
- Use various technologies to engage and enhance student learning
- Participates in professional learning communities and grade level meetings to improve educational practices
- Utilizes the Multi-Tiered System of Supports (MTSS) and Positive Behavioral Interventions and Supports (PBIS)

KINDERGARTEN TEACHER • WHITE PINE ACADEMY

SEPTEMBER 2017 – JUNE 2019 | LESLIE, MI

- Creates and implements targeted small group instruction and interventions based on MAP, performance assessments, observations, and Guided Reading Level data.
- Collaborates with specialists, support staff and parents to meet the needs of every student
- Creates and encourage a safe, positive classroom community, sensitive to student's individual social, emotional, and academic needs
- Organizes and participates in school-wide community events and nights

Brianna Carver

educator

PROFESSIONAL AFFILIATIONS

National Association for the Education of Young Children
2019 - Present

Michigan Association for the Education of Young Children
2019 - Present

REFERENCES

RACHAEL EYE

Developmental Kindergarten
Teacher
Galewood Early Elementary
C:
E: G

JULIE GILBERT

Developmental Kindergarten
Teacher
Galewood Early Elementary
C:
E: E

AMBER MOORE

ECSE Teacher
Galewood Early Elementary
C
E:

WORK EXPERIENCE CONTINUED

FIRST GRADE TEACHER • WINDEMERE PARK CHARTER ACADEMY

MAY 2015 – MARCH 2016 | LANSING, MI

- Organized a class-wide and individual behavior plans in conjunction with the school-wide behavior management system
- Developed, wrote and lead IEP meetings with parents and other professionals
- Implemented Universal Design for Learning strategies to help all students achieve success

LEAD PRESCHOOL TEACHER • SCRIBBLES AND GIGGLES CHILDCARE

SEPTEMBER 2014 – MARCH 2015 | LANSING, MI

- Planned and implement meaningful, developmentally-appropriate lesson plans and experiences for students
- Developed creative, student centered learning centers
- Maintained records of behavior and progress to report to parents

OTHER RELATED EXPERIENCE

YEAR LONG INTERNSHIP • AVERILL ELEMENTARY SCHOOL

SEPTEMBER 2013- APRIL 2014 | LANSING, MI

- Created plans which integrated subjects to allow students to build connections throughout the curriculum
- Employed project based learning to allow for more student-centered opportunities to meet standards

SKILLS

TECHNOLOGY

Windows; Microsoft Office; Google Applications;
Document Cameras; Smartboards; Seesaw

CURRICULUM

World of Wonders; Reading Street; Engage NY; Treasures;
Heggerty Phonemic Awareness; DIBELS; NWEA MAP;
Handwriting Without Tears; Zoo-phonics; Go Math; Math Expressions

May 20, 2018

To Whom It May Concern,

I am writing to express my strong interest in a special education position with Grand Ledge Public Schools. I believe that my diverse special education experiences, teaching credentials, and passion for education make me the ideal candidate.

During my time as a teacher intern, Grand Ledge showed me that people are able to rally around each other in times of need, times of crisis, and times of joy. I have never felt the sense of community that I felt living and working in Grand Ledge, which is why I would be thrilled for the opportunity to come back and be a part of that experience again. It is this feeling that fuels my passion to just not educate students as readers, but as functioning members of society with the academic, social, and emotional skills to participate in a community.

Since my time in Grand Ledge, I have had the opportunity to fine-tune my skills through a variety of different teaching models and settings. During my time as a 5-6th grade Math Resource Teacher at Lakeview Middle school, I was able to support students with Emotional Impairments in the self-contained setting as well as students with various Learning Disabilities through the pull-out and co-teaching model. I provided students not only with grade level content, but intervention programs to individualize instruction based on student needs according to data.

Currently, I teach a Kindergarten and First Grade ASD Categorical class in Jenison. Not only do I provide modifications and accommodations to help my students access curriculum at their level, but additionally teach social thinking and self-regulatory skills to help my students better prepare for peer interactions and Community Based Instruction. My classroom is set up based on Capturing Kids Hearts principles and is proof that all students can be responsible for a social contract, participate in a social circle, and give affirmations no matter the severity of disability or level of communication skills.

Lastly, through my professional development in Equity and Crisis Intervention Prevention I have gained a better understanding of my students and what they need in order to be successful. I am very passionate about teaching students with disabilities and commit my time and energy in order to be a difference maker in every child's life. I hold high expectations for all of my students and I believe it is my job to equip them with the skills they need to have any opportunity they desire for their futures, while meeting them where they are at right now.

Thank you for taking the time to review my resume and considering me for this position. I have provided references and I welcome the opportunity to speak with you to more specifically discuss how my experiences and skills would contribute to your school district.

Sincerely,

Erin Castillo

Erin Castillo

Education

Masters of Special Education, Autism Spectrum Disorders GPA 3.98
SPRING ARBOR UNIVERSITY, December 2020
Bachelor of Arts in Special Education, Learning Disabilities GPA 3.70
MICHIGAN STATE UNIVERSITY, May 2016

Experience

Elementary ASD Categorical Classroom Teacher October 2019-Present
Paris Ridge Elementary- Caledonia Community Schools, Caledonia MI

- Apply knowledge and understanding of behavioral principles and strategies to successfully engage students on the Autism Spectrum in meaningful learning experiences
- Modify curriculum and accommodate student needs, as necessary, to ensure student success in general and special education settings
- Operate, manage, and teach Augmentative and Alternative Communication systems and devices
- Model effective strategies to other staff to help individual students maintain satisfactory classwork, social interaction, and behavior; monitor implementation to ensure fidelity
- Help facilitate a building Peer to Peer program; manage classroom peer supports
- Work as a team with related service providers to ensure strong pedagogical practices
- Complete Functional Behavioral Assessments and Implement Positive Behavioral Support Plans
- Demonstrate effective case management including coordination with parents, teaching staff and service providers
- Establish strong classroom routines, procedures, and structure
- Develop strong working relationships with paraeducators that ensures consistency among staff and student interactions

Elementary ASD Teacher July 2018-October 2019
Bursley Elementary- Jenison Public Schools, Jenison MI

- Provide specialized instruction in the areas of social thinking, reading, writing, and mathematics for students in kindergarten and first grade with autism spectrum disorders
- Implement Evidence Based Practices to support students in the areas of behavior, independence, communication, and social skills
- Maintain and analyze student data and use to drive instruction and interventions
- Create and maintain a classroom learning community that is safe and conducive to learning based on the principles of Capturing Kids Hearts
- Collaborate with IEP team to best support students and promote teamwork
- Conduct Functional Behavior Assessments in order to best create and implement Behavior Intervention Plans for student success
- Utilize Crisis Intervention and Prevention training and strategies to defuse anxious, hostile, or violent behavior situations at the earliest possible stage to maintain a safe learning community
- Maintain special education records in compliance with state laws and district expectations

5th-6th Grade Resource Program Teacher for Math and Science June 2017-July 2018
Lakeview Middle School- Lakeview School District, Battle Creek MI

- Provide specialized instruction for 5th grade students with Learning Disabilities and Emotional Impairments through the pull out/small group instruction model
- Support students in the areas of 5th and 6th grade math and science through the push in/co-teaching model
- Established a classroom positive behavior reward system, as well as individual behavior contracts that align with school behavior expectations
- Implemented a school-wide electronic accommodation documentation system for Resource Room, Intensive Resource Room, and Functional programs
- Develop and provide accommodations and modifications to the common core curriculum inside the general education setting in order to allow students access to curriculum
- Created a progress monitoring system in which students collect data and record progress towards their personal academic and behavior goals

Professional Development

Math- EnVision Math, Bridges Math Intervention, Math Recovery, Everyday Mathematics, PALS Math Intervention, iReady Math

Literacy- Units of Study, DIBELS, Journey’s Core Literacy Program, Language! Fourth Edition

Other- Capturing Kids Hearts, PowerSchool IEP, various equity trainings, CPI, Special Olympics of Michigan, START trainings

Leadership Positions and Achievements

Peer to Peer Building Leader	2022-23 School Year
Unified Sports School Liaison	2022-23 School Year
Kalamazoo Country Club- Director of Summer Activities	May 2017- March 2021
ESY ASD Teacher	2019- 2022
Autism Family Network- Essential Piece Award	May 2019
Michigan State University- Heart and Soul Award	May 2016
Michigan State University- Employee Scholar Award	May 2016

References

Available upon request.

Annie Cooke

E L E M E N T A R Y T E A C H E R

PROFESSIONAL BIO

I am an elementary school teacher that aims to put students first. I believe an engaging and effective classroom comes from building relationships with students, families, and colleagues, setting high expectations, and collaboration.

SKILLS AND ABILITIES

- Effective classroom management
- Trained in restorative justice practices
- Utilization and knowledge of educational technological resources
- Effective communication and engagement with families
- Effective time management
- Collaborative and team-oriented
- Data informed instruction

PERSONAL REFERENCES

Jessica Rios
Principal, Pine Creek Elementary
Email:

Jessica Heintskill
Teacher, West Ottawa Public Schools
Email:

Elizabeth Otteman
Teacher, West Ottawa Public Schools
Email: o

GET IN TOUCH

Email:
Phone Number:

EMPLOYMENT HISTORY

Second Grade Teacher

Pine Creek Elementary | August 2021- present

- Currently teach second grade in a title one building with high needs academically and behaviorally.
- Developed and implemented daily lesson plans in all subject areas utilizing state standards.
- Trained in restorative practices and utilized restorative justice, PBIS, and daily social emotional learning in the classroom.
- Collaborated with colleagues across grade levels, special education, and english language learners teachers.
- Member of school improvement team where I collaborated with administration and fellow staff members to set building goals and assess progress toward achieving goals.
- Taught after school math tutoring in collaboration with MTSS teacher to lend additional support to students identified as at risk.
- Designed and distributed assessments and assignments via online educational websites (i.e. canva, plickers, google classroom, etc)

Science Camp Teacher

ExploreHope | May 2019- August 2021

- Wrote curriculum for K-8 science camps aligning with NGSS.
- Taught in-person camps and virtual camps via zoom
- Collaborated with fellow science camp teachers as well as Hope College professors to program camps.

ACADEMIC PROFILE

Hope College

Bachelor of Arts | August 2017 - May 2021

- Elementary Education - English Language Arts
- Observed and applied teaching skills through field placements in a K-8 setting
- Student taught in a fifth grade classroom at North Holland Elementary school
- Awarded to Dean's List 8/8 semesters

Mr. Scott Millbrook
Assistant Principal
Hayes Intermediate School
12620 Nixon Rd.
Grand Ledge, MI 48837

May 21, 2023

Dear Scott,

I hope this letter finds you in good health and high spirits. I continue to hear great things about Hayes and you as the Assistant Principal. I want to express how much I miss the school, the dedicated staff, and, of course, the students. My time at Hayes as a 6th-grade teacher during the 2021-2022 school year holds a special place in my heart. The supportive environment and collaborative atmosphere fostered an exceptional learning experience for the students and myself.

Since leaving Hayes, I have embarked on a unique and interesting adventure as the 4th-6th teacher in a one-room schoolhouse at Strange Elementary. I have gained valuable experiences along the way; however, despite this rare opportunity, I find myself reminiscing about the remarkable time spent with the Hayes school community.

I am attaching my updated resume for your review. I recently learned about the 6th-grade teacher opening for the upcoming 2023-2024 school year and would be thrilled to be considered for the position. Returning to Hayes Intermediate School would not only provide me with the opportunity to reignite my passion for teaching, but it would also enable me to once again contribute to the growth and development of the school and its students.

Having previously worked at Hayes, I am familiar with the school's values, mission, and educational standards. I believe that my previous experience, combined with the knowledge and skills I have gained since then, would make me an asset to the school's teaching team. I am eager to bring my creativity, dedication, and commitment to student success back to Hayes.

Thank you for taking the time to review my resume. I appreciate your consideration for the 6th-grade teacher position. If there is any additional information or documentation you require, please do not hesitate to reach out to me. I look forward to the possibility of returning to Hayes and making a positive impact on the lives of the students once again.

Warmest regards,

Teresa Reed

Teresa Faggion-Reed

QUALIFICATIONS SUMMARY

A results-oriented and accomplished educator with experience in private, non-profit, and public education; managing expectations and providing excellent customer service in varied settings; development and implementation of curriculum in a school setting; creating, implementing, and researching policy and procedure in education; effectively communicating, sharing information, and facilitating learning in the classroom.

My commitment to ongoing collaboration with educators, administrators, school Boards, and families as well as my varied experiences in education, make me a great candidate for your school.

- **Effective Communication:** excellent communicator dedicated to achieving the highest standards of integrity and professionalism. Possess superb organizational, analytical, and presentation skills.
- **Relationship Development:** capable of strengthening working relationships with stakeholders, utilizing excellent communication techniques.
- **Key Skills:** Finely tuned analytical skills with a dedication to streamlining and improving work processes. Proficient in Office Suite, several Mac and Google platforms, PowerSchool, NWEA administration and the dissemination of its data, and Schoology.

PROFESSIONAL EXPERIENCE

STRANGE SCHOOL - ONEIDA DISTRICT #3, Grand Ledge, Michigan

4th - 6th Grade Teacher

Taught students about the structure and content of the English language, including proper grammar, spelling, and sentence structure. Implemented a variety of math strategies to ensure student success and mastery of concepts. Provided direct instruction in small groups, whole groups, and one on one of the Board approved curricula for ELA, Math, Science, and Social Studies. Created a positive and safe learning environment. Met course and school-wide performance goals. Created daily lesson plans and wrote learning objectives and outcomes. Assessed and recorded assessments. Communicated and collaborated with parents and guardians. Implemented a successful classroom management system.

GRAND LEDGE PUBLIC SCHOOLS – HAYES INTERMEDIATE SCHOOL, Grand Ledge, Michigan
6th Grade English Language Arts, Science, and Animal Studies Teacher (July 2021 – July 2022)

Taught the required skills in English Language Arts, Science, and Animal Studies in connection with the district and state guidelines using a district-provided curriculum, while creating a classroom environment conducive to learning and appropriate to the maturity and interests of

the students. Prepared weekly and daily lesson plans that could be differentiated and accommodate a variety of learning styles and abilities. Assessed students regularly and adjusted lessons based on formative feedback and provided progress reports as required as well as bi-weekly – monthly updates to parents or guardians of curriculum and activities happening in the classroom. Took necessary and reasonable precautions to protect students, school equipment, materials, and the building. Maintained accurate and complete records that are required by law, district policy, and administrative regulation. Additional training: Qualified to teach “Puberty: The Wonder Years.”

GRAND LEDGE COOPERATIVE PRESCHOOL, Grand Ledge, Michigan

Director and Lead Teacher

I provided equitable access to high-quality educational materials to all students by collaborating with the school’s Board and fellow teachers to establish and amend policies and procedures as needed. Administered daily functions, including attendance, activity, planning, and personnel reports/records management for State and county agencies. Engaged children in the learning process with a variety of lessons and projects by developing, implementing, and assessing thematic lesson plans. Forged and cultivated strong relations and bonds with families that significantly improved the child's performance in school. Always maintained a stellar record by meeting the State of Michigan licensing requirements through individual and team efforts.

ST. PATRICK SCHOOL, Portland, MI

Kindergarten and 2nd Grade Teacher

Adopted best practices and procedures to enhance student learning with the effective collaboration of school staff, administration, and families. Facilitated independent and group-oriented learning by creating and implementing learning centers within the classroom. Monitored children's academic, social, and cognitive growth throughout the year and timely updated parents regarding their performance by arranging meetings.

EDUCATIONAL BACKGROUND

Bachelor of Arts - English and Language Arts Major; Communications Minor; Elementary Education Certification; AQUINAS COLLEGE SCHOOL OF EDUCATION, Grand Rapids, MI

Karlee Fillmore

Dear Ms. Smith

I was excited to hear about the job opening for the 5th and 6th grade resource room teacher at Hayes Intermediate School. I have recently returned to Michigan from teaching in rural Alaska and am seeking a resource room teaching position in the Lansing area. I feel that Grand Ledge schools, and Hayes in particular, are a great fit for me.

I graduated from Eastern Michigan University in 2020 with a Bachelor of Science in Elementary Special Education with a Learning Disabilities endorsement. I spent the 2020-2021 school year teaching in a 3-5 resource room at Heritage school in Stockbridge, Michigan. I was the case manager for 20 students with a variety of disabilities. My time teaching in Stockbridge reinforced my belief that all students should be included in the general education classroom with their peers.

After my time in Stockbridge, I accepted a teaching position in rural Alaska. I taught at the Davis-Ramoth Memorial School in Selawik from August 2021 until January 2023, when a dislocated shoulder forced me to move back to Michigan in order to receive adequate medical care. Working in such a small village, I learned how important teachers are to their communities and the great impacts that we can have on them.

My aim is to create an inclusive learning environment where my students feel valued and can experience success. With my strong interpersonal skills, I have the ability to communicate well with colleagues in order to set my students up for success in their other classrooms as well.

I look forward to hearing from you,

Karlee Fillmore

Karlee Fillmore

Education

Bachelor of Science: Special Education K-12 LD Endorsement December, 2020
Eastern Michigan University | Ypsilanti, MI

Certification

State of Michigan: Elementary Teaching Certificate January 2021-June 2026
K-12 Learning Disabilities Endorsement January 2021-June 2026

Teaching Experience:

Northwest Arctic Borough School District August 2021- January 2023

1st Grade Teacher, Selawik School

- Plan for and teach all subjects, including Art, Music, and PE
- Frequently communicate with parents about student behavior and academic progress
- Maintain a welcoming and safe learning environment
- Implement trauma informed teaching practices

6-12 Special Education Teacher, Selawik School

- Case manager for students with SLD, CI, EBD, OHI and SXI
- Develop, update, and implement IEPs and reevaluations
- Collect and record data on students' progress in math, reading, and writing
- Work closely with general education teachers, speech-language pathologist, occupational therapist, physical therapist, and school psychologist
- Frequently communicate with parents/guardians about student progress, and behavior
- Accommodate and create assignments to meet individual student needs
- Administer State and District assessments
- Create a classroom environment that supports and encourages student learning
- Encourage and guide students to maintain classroom behavior expectations

Stockbridge Community Schools

August 2020- June 2021

3-5 Resource Room Teacher, Heritage School, Stockbridge, MI

- Case manager for 20 students with CI, SLD, SLI, OHI, and DHH
- Develop, update and implement IEPs
- Collect and record data on student progress towards IEP goals
- Work closely with general education teachers and other service providers
- Frequently communicate with parents/guardians about student progress
- Utilized a classroom PBIS to encourage and guide students to maintain classroom behavior expectations

Skills

Strong leader, excellent communicator, experience with kids of all ages, patient, and flexible.
Competent in OneNote, OneDrive, Illuminate, Embrace, and SMART Boards.

Hello Mrs. Kelly Smith and Staff,

I am writing to express my sincere interest in the cross-categorical teaching position at Hayes Intermediate School. I believe that my passion for teaching as well as my learning and teaching experiences make me a high-quality candidate for the position. As a graduate of Michigan State University, I have developed a personal philosophy based on their teachings, that each student is important and requires individualized attention in order to help them reach their maximum potential. It is this philosophy that I hope to carry with me into the classroom within your district. My passion for helping others, my ability to adapt to different situations and people, as well as my persistence and communication skills will allow me to excel in the front of a classroom.

It is my intent to become an educator who helps students feel comfortable and safe so that they have an environment that is conducive to learning. Despite my limited experience, I feel as though I would be an outstanding addition to a reputable school district such as Grand Ledge. I look forward to speaking with you about my prospective employment in your district.

Thank you,

Paige A. Fleischer

Paige Fleischer

Objective: To obtain a position at Hayes Intermediate School as a cross-categorical room teacher where I may create a classroom environment that enhances the student learning experience and makes the process of learning engaging and accessible.

Education: Michigan State University, East Lansing, Michigan
Bachelor of Arts in Special and Elementary Education, Integrated science emphasis
Acquired: August 2022

Certifications: K – 5 Teaching certificate (Pending)
MTTC: Passed
First Aid, AED, CPR Certified

Honors: MSU Dean's List – Spring Semester 2022

Practicum

Experience: Wilcox Elementary School, Mentor Teacher – Jamie Fulk
4th Grade Teaching Experience – September 2021 through June 2022

- Coordinated lesson plans according to mentor teacher schedule and under MSU course guidelines
- Developed trusting and friendly relationships with students in the classroom to foster a welcoming learning environment
- Monitored and noted student progress according to federal student benchmarks, and planned lessons accordingly
- Researched and utilized classroom technology to offer more well-rounded and accessible lessons

Volunteer

Experience: Special Olympics State Competition, Mount Pleasant, Michigan, July 2022

Ann M. Goodwin
Middle School Science Teacher

May 7, 2023

Dave Kushman
Grand Ledge Public Schools
220 Lamson Street
Grand Ledge, MI 48827
(517) 925-5400

Dear Mr. Kushman,

I am writing to express my interest in the open middle school science teaching position. I have 16 years of experience teaching at the middle and high school level, and I believe my skills and experience make me an exceptional candidate.

Upon graduation from Michigan State University, I grew my love for science and teaching through seasonal jobs in outdoor education. It was at that point in my life that I knew I wanted to make education a lifelong career. Since then, I have demonstrated a commitment to education. While working on my teaching certificate, I tutored and substituted in nearby districts. Once I had obtained my certificate, I immediately began teaching middle school science. After three years of teaching my husband and I started a family, and I chose to stay home for some years. During those years I enjoyed teaching my own children, developing a "little hands-on science" program for other children, and volunteering at Wacousta Elementary while my children attended school there. Once my children were both enrolled in school full-time, I returned to teaching and have not left the classroom since.

As a parent of two children who attended and graduated from Grand Ledge public schools, I am aware of the district's dedication to excellence. I hope to become a part of your team and help deliver the same high-quality education that my children received.

Sincerely,

Ann M. Goodwin

Ann M. Goodwin

Middle School Science Teacher

OBJECTIVE

Middle School Science Teacher with 16 years of experience. I am seeking a position at Grand Ledge Middle School, where I can share my passion for students and science in my home community.

EDUCATION

Master of Arts

Teaching in Middle School
Western Michigan University, 2007

Teaching Certification

Biology and General Science
Saginaw Valley State University, 1998

Bachelor of Science

Zoology
Michigan State University, 1995

CERTIFICATIONS

Professional Teaching Certification

Biology (DA) Grades 6-12
Science (DX) Grades 6-12

SKILLS

- Subject Mastery
- Classroom Management
- Creativity
- Reflective Teaching
- Growth Mindset
- Collaboration
- Leadership

PROFESSIONAL EXPERIENCE

Middle School Science Teacher

Ionia Middle School, 1998-2001 & 2012-current

- Taught 7th grade science, 6th grade health and middle school Science Olympiad
- Currently teaching 8th grade science
- Developed and led an extra-curricular environmental club
- Piloted, evaluated and currently implement the IQWST curriculum in alignment with NGSS
- Create formative and summative assessments to measure 3-dimensional learning
- Collaborate with special education instructors to accommodate and support students with learning differences
- Collaborate with Michigan State University Create for STEM Institute to test and evaluate science instructional approaches and assessments
- Participate in departmental analysis of NWEA data to evaluate and adapt instruction
- Implement the program Capturing Kids Hearts
- Implement Second-Step lessons to help students build social-emotional skills
- Support at-risk students in an after-school tutoring program
- Represent the science department as a member of the building leadership team

High School Science Teacher

Ionia High School, 2010-2012

- Taught Biology, Earth Science and Investigative Science
- Developed and executed inquiry-based lesson plans in accordance with a scope and sequence
- Developed investigative science projects to deliver a scaffolded, hands-on science elective
- Collaborated with special education Instructors to accommodate and support students with learning differences
- Developed skills in differentiated teaching, inclusive teaching and technology integration

FORMATIVE EXPERIENCE

Little Hands-on Science Teacher - Delta Township Parks and Recreation, 2004-2006

- Designed and taught science-based learning activities to young children

Substitute Teacher - Ionia, Portland and Grand Ledge Public Schools, 2004-2006

- Guest taught at the secondary level

Private Math Tutor - 1996 – 1998

- Tutored high school students in Algebra

Outdoor Education Instructor - Wolverine Outdoor Education Center, January-June 1996

- Taught outdoor education and ecology to elementary and middle school children

Animal Care Intern - Cincinnati Zoo and Botanical Gardens, October-December 1995

- Provided animal care and learned methods for educating the public about zoos

Research Technician - Michigan State University Fisheries and Wildlife, June-October 1995

- Trapped and collared Ruffed Grouse as part of a research study

Jaclvn Havs

To whom it may concern,

My name is Jaclyn Hays. I am currently working as an Early Childhood Special Education teacher at Waverly Public Schools, working with students who are Physically Impaired, Cognitively Impaired, Autism Spectrum Disorder, Speech and Language Impaired, Other Health Impaired, and as a behavioral case manager. I have previously worked as the 3 y Preschool Teacher for Holt Public School. Before working for Holt Public Schools, I worked at Williamston Community Schools for seven years as a paraprofessional working with students who are Physically Impaired, Cognitively Impaired, Visually Impaired, Emotional Impaired, Speech and Language Impaired, Autism Spectrum Disorder, and General Education Tier Interventions. I have my teaching certificate for K-12 Special Education with endorsements in Cognitive Impairments and Learning Disabilities and Early Childhood Education- Special General.

I finished my Master's Degree from Grand Canyon University for Special Education for Cognitive Impairment and Learning Disabilities. I then returned back to Grand Canyon to complete a masters program Early Childhood Education. I also hold a bachelor's degree in American Sign Language from Siena Heights University. I have worked in the Elementary Extended Resource Room and a general education room for over seven years as a paraprofessional and have worked with a variety of disabilities. After Williamston, I went to work in Holt for 6 years as a teacher and the last 4 years have worked as the Early Childhood Special Education Teacher. I then transitioned to work for Waverly Community Schools as an Early Childhood Special Education Teacher for the last two years. I am a hard worker, flexible, and I will go the extra mile to work with teachers and staff to meet the students' academic and social goals.

You may contact me at _____ or through email at _____. I can be reached at any time during the day but the best time to reach me is early afternoon hours.

Sincerely,
Jaclyn Hays

Jaclyn A Hays

Ph.D.

Phone:

Email:

Certification:

Special Education/Early Childhood Teaching Certificate

Endorsements: Cognitive Impairment and Learning Disabilities

Early Childhood Education (General and Special Education)

Education:

2012-2013 Grand Canyon University- Master in Early Childhood Education
2009-2012 Grand Canyon University- Masters in Education Special Education
2008 Michigan State Police Training Academy
2007-2008 Siena Heights University- Sign Language Interpreter Bachelor's (C)
2002- 2008 Lansing Community College-Sign Language Interpreter Training
Program Associates Degree
1998-2001 Waverly High School

Teaching Experiences:

- Practicum-Pre-Internship
- Williamston Community Schools
 - Preschool-Little Hornets
 - Led reading lesson
 - Built relationships with students, staff and parents
 - Led a field fitness day
 - Observed special needs and general education students in a whole and small group setting, as well as independently.
 - Kindergarten-5th Grade- Discovery-Explorer Elementary
 - Led writing, reading, math, social studies, and science lessons
 - Observed and implemented DiBels
 - Tracked daily, monthly, and annual goals
 - Wrote and implemented social stories
 - Involved in team meetings
 - Observed and led English Language Learner lesson
 - Led lesson for Physical Impaired, Visually Impaired, Emotional Impaired, Learning Disabled, and Cognitive Impairment for special students (one-on-one and whole group settings)
- Evergreen-Ingham ISD
 - Observed various subjects in an Emotional Impaired exclusive setting
- Waverly Community Schools
 - Observed and led an English Language Learner lesson
- Internship/Substitute
- Williamston Community Schools-Discovery Elementary School-Lead Teacher Jessica
 - Lund, Extended Resource Room
 - Physical Impaired, Emotional Impaired, Cognitively Impaired, Visually Impaired, Speech and Language Impaired, Autism Spectrum Disorder, and General Education Tier 2 interventions

- Led and planned lessons for Physical Impaired, Visually Impaired Emotional Impaired, Learning Disabled, and Cognitive Impairmer for specific students (one-on-one and whole group settings)
 - Develop IEP goals and forms
 - Led an IEPT
- Lead Three Year Old Preschool Teacher
 - Parent teacher conferences
 - TSGOLD anecdotal records
 - Creative Curriculum
 - Family Nights
 - IEP
 - Early Childhood Special Education teacher
 - IEP meetings (skyward and Illuminate Ed)
 - Leadership team committee
 - Math Committee
 - Trauma Training
 - Handle with Care Training
 - IEP goal tracking
 - Daily lesson planning
 - Accommodations and Modifications made in daily classroom environm and lesson plans for individual students
 - Cognitive Impairments, Physical Impaired, Autism Spectrum Disorder, Emotional Impaired, and Early Childhood Development Delay
 - Monthly ASD Team Meetings
 - PST Meetings
 - Parent-Teacher Conferences
 - Family Nights

Employment

08/2021-current Early Childhood Special Education teacher, Waverly Public School

10/2016- 6/2021 Early Childhood Special Education Teacher, Holt Public Schools

8/2014-10/2016 3 year old Preschool Teacher, Holt Public Schools

3/2009-6/2014 Paraprofessional, Williamston Community Schools

09/2006- 08/2008 substitute Sign Language Interpreter/ Paraprofessional, Williams Public Schools

08/2003-09/2006 instructor, Waverly Community School Child Care

06/2001-09/2006 Assistant, Waverly Community Schools Child care

01-08/2002 Substitute Paraprofessional, Heartwood Schools
10/2001-01/2002 Substitute Paraprofessional, Waverly Community Schools

Additional Qualifications:

Sign Language Interpreter Internship Aug. 2005- Aug. 2006/250 hr
Observed and interacted in educational, performing arts, and mental health settings
Cognitive Impairment and Learning Disabled Impairment certification
Early Childhood Education (General and Special Education) Certification

Trainings:

START
PBIS Bully Preventions
Blood borne Pathogens- Online training
Michigan Early Childhood Annual Conference
Creative Curriculum Conference
Handle with Care Training
Trauma Informed Educators Conference
ACC Conferences
Mental health first aid

References:

Mary Garrigus	Special Education Director
Vickie Stahl-Campos	Paraprofessional
Nancy Deal	Early-On Teacher Consultant
Jena Krumm	Head Start Teacher
Kristen Coon	School Social Worker
Mikenna White	Resource Teacher

Mx. Brandon Lawler

May 12, 2023

Erika Conley
Administrative Assistant
Grand Ledge Public Schools
220 Lamson St
Grand Ledge, MI 48837

Dear Erika,

I am pleased to learn of a Spanish Teacher Position at Grand Ledge High School. With my combination of experiences and education applying diverse teaching methodologies and contributing to the design and development of objectives and teaching material, I am prepared to become an effective member of your staff.

The following are highlights of my skills and accomplishments:

- Most recently subbed in a long-term capacity here at Grand Ledge High School mid-September through March, teaching Algebra 2A, Algebra 1A, and Algebra 2B. In addition, I completed additional practicum in my major subject area of Spanish during and after this assignment.
- I completed my Teaching Internship the 20-21 School Year at Grand Ledge High School, during which I taught Spanish and Math.
- I worked the Summer after my internship for the district's summer school programming, Learning at the Ledge, providing credit recovery for both Spanish and Algebra courses.
- The 21-22 School Year I was a Substitute Teacher mainly at GLHS, found mostly in the Language and Mathematics departments.
- I develop meaningful and impactful rapport with students and colleagues despite the hardships of post virtual learning.
- Experience developing methodologies, creating lessons, organizing healthy discussions, taking risks, and collaboratively working across disciplines to serve the best interests of students.

My initiative, organizational skills, and ability to work under pressure allow me to play a crucial role at GLHS. I am currently in the process of obtaining certification; having completed necessary coursework. My presence at GLHS will continue to make a noticeable impact on students and staff alike.

Enclosed is my resume for review. I welcome the opportunity to discuss my love for teaching and how my skills and strengths can best serve GLPS.

Sincerely,

Mx. Brandon Lawler

Mx. Brandon D. Lawler

they/them/their !

Education

Michigan State University, East Lansing, MI

Teacher Certification

Summer 2023

- Completion of 24 graduate credits

Bachelor of Arts in Spanish

May 2020

- Teaching Major: Spanish
- Teaching Minor: Mathematics
- Non-Teaching Minor: LGBTQ+ and Sexuality Studies

Lansing Community College, Lansing, MI

General Associates Degree

May 2018

Certificate of Completion in Sign Language Interpreting

May 2018

Teaching Experience

Long-Term Sub Mathematics

September 2022 – April 2023

Grand Ledge Public Schools – Grand Ledge, MI

- Taught Algebra 1A, Algebra 2A, and Algebra 2B to students grades 9-11
- Encouraged and inspired students to set goals and relate themselves to the content
- Collaborated with Department Members and Administration to ensure success of the delivered content and classroom environment
- Tried new things and fostered a collaborative, safe, and welcoming learning space
- Utilized resources to try and make lessons more engaging and impactful based on personal reflection and needs of students
- Analyzed student performance and how that reflects on my teaching practices
- Created and further fostered previously established rapport with students, staff, faculty, and admin

Contracted Tutor

September 2022 – Present

Rise & Shine Tutoring Inc.

- Provided one-on-one tutoring for high school students in Algebra 1, Geometry, Algebra 2, & Precalculus.
- Reviewed course material and worked through problems to supplement the student's academic needs.
- Challenged students to rely on previous knowledge to help us solve problems

Substitute Teacher

June 2021 – Present

EduStaff Inc.

- Subbed for many educators in the Greater Lansing Area across various subjects.
- Typically found in Spanish and Mathematics classrooms.
- Long term sub assignment at Bath High School from February 2022 – April 2022.

Learning at the Ledge - Summer School Teacher

June 2021 – August 2021

Grand Ledge Public Schools – Grand Ledge, MI

- Taught two two-week sessions of Algebra 1 Credit Recovery for high school students that focused on Linear Equations, Systems of Linear Equations, Quadratic Equations, and Exponent Rules.
- Led one two-week session of Spanish Credit Recovery that spanned a variety of course needs (1A, 1B, 2A, 2B).
- Created concise and directed lesson plans for Algebra that targeted specific learning goals that would best prepare the students for subsequent mathematics courses.
- Created diverse lesson plans for Spanish that targeted the specific course need of the multi-leveled course population.
- Established an engaging and positive learning environment that fostered more inquisitive learning rather than having lectures and instruction provide sole input to students.

Teaching Intern – High School Spanish

August 2020-April 2021

Grand Ledge Public Schools - Grand Ledge, MI

- Developed Spanish language skills across three different sections varying from 15-30 students per section. Students had little to no prior language experience.
- Implemented diverse language learning strategies to create an equitable and accessible learning environment.

- Collaborated with mentor teacher to develop and share strategies and lesson plans to provide the best possible education for students.
- Infused diverse and inclusive subjects within the instructional processes to foster a diverse, inclusive, and equitable learning environment.

Pre-Internship Placement, High School Spanish **October 2019-March 2020**

Bath High School, Bath, MI

- Assisted lead teacher in the development of students' Spanish skills, working primarily with two courses varying between 12-22 students.
- Observed lead teacher's use of instructional strategies, attempting to establish an equitable and inclusive classroom environment.
- Assessed students on communicative goals related to lesson objectives across various assessment formats.

Undergraduate Learning Assistant, College Algebra **August 2019-May 2020**

Michigan State University, East Lansing, MI

- Helped develop mathematical skills across two sections of 22-25 students.
- Led recitation sessions weekly to review material and allow additional learning opportunities for students.
- Proctored and graded quizzes and exams.
- Applied diverse approaches during instruction to ensure success in the course and future courses.

Semester-Long Tutoring Placement **January 2019-April 2019**

Everett High School, Lansing, MI

- Strengthened students' English language abilities through actively engaging with reading material and literacy activities in their non-native tongue.

Semester-Long Placement, High School Spanish **January 2019- April 2019**

Waverly High School, Lansing, MI

- Worked alongside lead teacher to develop the students' language skills, working with one class of about 22 students.

- Observed the lead teacher's instruction and followed up with questions regarding the instructional processes.
- Facilitated a lesson in the target language.

Student-Athlete Tutor

June 2018 – May 2020

Student Athlete Support Services, Michigan State University, East Lansing, MI

- Assisted athletes in the development of student skills such as studying, exam preparation, time management, and academic integrity
- Lead tutorial sessions with assigned athletes in various subject matters: algebra, trigonometry, Spanish, linguistics, integrated studies in social science, integrated studies in biological science
- Diversified instructional approaches during tutorial sessions that met the athlete's needs and desires

Semester-Long Tutoring Placement

January 2018-August 2018

Refugee Development Center, Lansing, MI

- Overcame cultural and language barriers with students by remaining open and encouraging during lessons.
- Enhanced English language abilities through actively engaging with reading material, vocabulary building, literacy activities, and other lessons in target language.
- Focused my assistance on native Spanish speakers to connect with them on personal levels to better gauge and monitor their progress and success in the target language.

Additional Experience

College Curriculum Committee Undergraduate Rep August 2018 -April 2020

College of Arts & Letters, Michigan State University, East Lansing MI

- Reviewed proposals for new courses, programs, changes to preexisting courses, and effectiveness of current curricular initiatives and programs across the college.
- Engaged in democratic processes of approving and denying proposals presented to the body.

Safe Zone Trainer

April 2017-April 2020

- Educated and informed individuals interested in knowing more about the LGBTQ+ Community.
- Facilitated workshops for faculty, staff, students, and community members that allowed them to become Safe Zones in their respective departments and classrooms.
- Provided a safe place for learners to grow, educate, and create Safe Zones for LGBTQ+ individuals as well as others.

User Services Support/Supervisor, LCC Library **July 2019 - October 2019**

Lansing Community College, Lansing, MI

Federal Loan Specialist **January 2018 – July 2019**

Lansing Community College, Lansing, MI

Student Account Support **July 2015 – January 2018**

Lansing Community College, Lansing, MI

Skills

Language:

- Native English Fluency
- Spanish (*ACTFL Rating Pending*)

Technical:

- Proficiency with Microsoft Office, Google Classroom, other Google Applications, and Zoom.
- Familiarity with social media platforms such as Instagram, Twitter, Facebook, TikTok etc.

CPR Certified

Awards and Achievements

August 2020 - Recipient, COE Arthur R. and Pearl Butler Scholarship

May 2020 – Speaker, College of Arts & Letters Spring Commencement

May 2020 – Recipient, College of Natural Science Undergraduate Learning Assistant Award

June 2019 - Panelist, Lansing Community College’s OUT and PROUD Panel

August 2019 - Recipient, MSU (Michigan State University) LBGT Resource Center Pride Endowed Scholarship

August 2019 - Recipient, COE Elizabeth Kett Endowed Scholarship in Math Education

August 2019 - Recipient, MSU (Michigan State University) LBGT Resource Center Stephen P. Pougnet and Christopher J. Green Endowed Scholarship

April 2019 - Nominee, Aurora Award for Excellence in Diversity, Lansing Community College Experience #Starpower Awards

August 2018 - Recipient, MSU LBGT Resource Center Pride Endowed Scholarship

August 2018 - Recipient, MSU CAL (College of Arts & Letters) (College of Arts & Letters) (College of Arts & Letters) Mary F. Klapperich Award

April 2018 - Recipient, Aurora Award for Excellence in Diversity, Lansing Community College Experience #Starpower Awards

To Whom It May Concern,

I am writing to apply for a position as an Elementary School Teacher at Grand Ledge School District. I am a military spouse and I am in the process of being relocated from California to Michigan. Throughout my thirteen years of being married to a Marine I have had the pleasure to work, as well as teach in different states and experience a variety of cultures.

I found my passion working with children at a young age. Growing up I spent my younger years babysitting and tutoring children. After I graduated college, met my husband, and moved to Hawaii I started working at a child development center. After spending time working with young children I started my career as an elementary school teacher.

Working with children is a passion that I have had from a young age and every time we move to a new location I find my passion growing and expanding. I have learned a lot about myself as well as my teaching style with every move we make. In Hawaii, I learned about patience and enjoying the little things in life, in Arizona I learned the importance of family, teaching in Michigan taught me the importance of following through, teaching virtually in South Carolina has taught me perseverance and lastly teaching in California has taught me how to teach children coming from a variety of diverse backgrounds and cultures.

Each year I am growing and learning new processes, and procedures. With the variety of experience that I have, I feel I would make a great addition to your school district.

Sincerely,

Heather Moon

Heather Moon

Elementary Education

Skills

Critical thinking, communication, leadership, collaboration, adaptability, listening, patience

Experience

Kavod Charter School/Differentiation & Third Grade Teacher

NOVEMBER 2021 - PRESENT, SAN DIEGO, CALIFORNIA

- Serve as a member of the SST (student study team) process
- Establish and enforce rules for behavior and procedures for maintaining order among the students for whom they are responsible
- Observe and evaluate students' performance, behavior, social development, and physical health
- Use relevant technology to support and differentiate instruction

Beaufort Elementary School/Third & Fourth Grade Teacher

AUGUST 2020-OCTOBER 2021, BEAUFORT, SOUTH CAROLINA

- Create a responsive classroom, virtually
- Group students based on F&P levels, biweekly progress monitoring
- Implement results of iReady diagnostics to tailor lessons to each group of students
- Use a variety of digital platforms to monitor student growth and success

Whale Branch Elementary/Fourth Grade Teacher

JANUARY 2019-JUNE 2019, SEABROOK, SOUTH CAROLINA

- Implement South Carolina State Standards for fourth grade
- Conducted small group level based instruction to help improve growth and success
- Assign and create lessons using Google Classroom
- Design a learning environment to meet a variety of educational needs

Lansing Charter Academy/Fourth Grade Teacher

FEBRUARY 2017-DECEMBER 2018

- Establish a safe and positive environment where behaviors were monitored by a color chart linked to *Behave with Care*
- Taught *Ready Common Core*, Language Arts and Math
- Implemented level based centers for Language Arts and Math. Groups were created based on STAR reading scores and iReady diagnostics

- Mentor teacher for new teachers starting at NHA

AmeriSchools Academy Yuma North/Third & Fourth Level Teacher

AUGUST 2014-JANUARY 2017, LANSING, MICHIGAN

- Established and implemented classroom economy
- Taught general education students as well as individuals with learning challenges and special needs within a mainstream, inclusive classroom
- Established positive relationships with students, parents, fellow teachers and school administration/staff
- Integrated technology through development of units that include computer literacy skills

Alvah Scott Elementary/Second & Fifth Grade Teacher

NOVEMBER 2012-MAY 2014, AIEA, HAWAII

- Prepared and taught lesson plans in all second and fifth grade subjects. Implemented Common Core State Standards for both Language Arts and Math
- Created heterogeneous eLA centers that forced on improving students' writing ability by using *Step Up to Writing*.
- Set aside 120 minutes a week for KidBizz, Imagine Learning, and IXL computer programs to improve students' reading comprehension, vocabulary and math skills.

Certification

- South Carolina Educator Certificate: Early Childhood & Elementary Education
- Michigan Provisional Certificate K-5 All Subject; K-8 All Subjects (self-contained)
- California Certificate (*pending*)

Education

Western Michigan University /Elementary Education

AUGUST 2004-DECEMBER 2009, KALAMAZOO, MICHIGAN

Allyson Scott

June 20, 2023

Dear Grand Ledge Administration,

My name is Allyson Scott and I am applying to be an Elementary Teacher at Grand Ledge Public Schools. I believe my experience aligns well with the qualifications you are seeking at Grand Ledge and I am certain I would make a valuable addition to your schools.

I currently reside in Holt and am a 1st grade teacher at Potterville Elementary. Before coming to Potterville, I graduated with my Masters in Higher Educational Leadership at Oakland University in April of 2022. I am very passionate about continuing to be a student of my profession. I want to expose myself to as many tools to enhance my teaching management/strategies in the classroom. Furthermore, my experiences have afforded me a versatile skill set including leadership and communication skills:

- Differentiating material using a variety of manipulatives
- Implementing a growth mindset throughout my teaching
- Helping foster a culture of teamwork, kindness, and respect

In addition to my experience, I have a solid foundation and a passion for coaching others. I believe in growing students inside and outside of the classroom to become a more diverse learner.

Please review my attached resume for additional details regarding my previous experience. Feel free to contact me at _____ or _____.

Thank you for your time and consideration.

Sincerely,

Allyson Scott

Allyson Scott

Education

Oakland University- Rochester, MI April 2022
Masters of Education in Higher Education Leadership

The University of Iowa- Iowa City, IA December 2019
Elementary Education. Bachelor of Arts
GPA: 3.73/4.00, Dean's List

Certifications

Michigan Teaching License December 2021
Iowa Teaching License January 2020
Coaching Authorization July 2017
First Aid & CPR, American Red Cross December 2022

Teaching Experience

1st Grade Teacher, Potterville Elementary School, Potterville, MI May 2022-Present

Transitional Kindergarten-4th Grade

- Implemented a new literacy curriculum with a focus in phonemic awareness
- Created and adapted lesson plans according to student's academic needs
- Fostered student curiosity and interest by providing hands on activities
- Worked closely with administration and the behavior specialist to adopt specific Tier 3 behavior supports
- Collaborated with grade level and school wide on teaching strategies
- 2021-2022 & 2022-2023 Capturing Kids Heart National Showcase School

Substitute Teaching,

Jan 2020-June 2020

Davenport Community School District

Bettendorf Community School District

Pleasant Valley Community School District

Kindergarten- 6th Grade

- Provide informative presentations to students regarding different areas of studies
- Created and adapted lesson plans according to students' academic needs, including both individual and group work
- Worked closely with other teachers to ensure and collaborate on curriculum

Student Teaching, Riverdale Heights Elementary, Bettendorf, IA

Aug 2019-Dec 2019

6th Grade

- Created and adapted lesson plans according to students' academic needs, including both individual and group work
- Worked closely with other teachers to ensure and collaborate on curriculum
- Integrated technology into learning with a Mimio Board, iPads, and Chromebooks
- Planned, prepared, and delivered instructional activities
- Delivered individual fluency instruction to 6 students

Reading Practicum, Penn Elementary, North Liberty, IA

Feb 2019- May 2019

1st Grade

- Developed and implemented literacy lesson plans, mainly focused on comprehension and fluency on a weekly basis
- Facilitated small reading groups targeted at all levels of academic ability
- Performed an Over the Shoulder Miscue Analysis on one first grade student and analyzed data collected

Math Practicum, Alexander Elementary, Iowa City, IA

Sep 2018-Dec 2018

2nd Grade

- Designed and demonstrated math strategies in whole and small group
- Implemented new manipulatives to increase learning instruction on a weekly basis
- Supervised and delivered modified instruction for ELL students

Literacy Practicum, Mark Twain Elementary, Iowa City, IA

Jan 2018- Dec 2018

1st and 5th Grade

- Individually tutored a 5th grade student in literacy on a weekly basis
- Analyzed literacy pieces and created lesson plans to strengthen the student's academic skills
- Mentored my student in picking out reading levels appropriate to his level
- Fostered motivation in writing about topics that my student enjoys

Related Experience

Head Freshman Girls' Basketball Coach

Holt High School, Holt, MI

October 2022-March 2023

- Designed practice plans based on areas of strengths identified
- Consulted and collaborated with other coaches in the program
- Helped players balance personal life, academics, and athletics
- Watched and analyzed game film to adapt our team strategies

Graduate Assistant for Intramural and Club Sports

Oakland University, Rochester, MI

August 2020-April 2022

- Organizing campus events with a focus in student retention
- Analyze programming reports to improve future offerings
- Design, implement, and supervise student development programs
- Responsible for hiring, training, and developing 21 student staff
- Design, implement, and analyze assessment questionnaires
- Scheduling and supervising Club Sports programs
- Assisting with Recreational Duties in the building

Assistant Women's College Basketball Coach

Augustana College, Rock Island, IL

August 2019- May 2020

- Reviewed and analyzed game film to assess opponents' strengths and weaknesses
- Traveled to scout future players and assist with recruiting visits
- Assisted in planning practices and managing drills
- Collaborated with head and assistant coaches on defensive and offensive game plans

Assistant Junior Varsity Softball Coach

Bettendorf High School, Bettendorf, Iowa

Dec 2018- Aug 2019

- Worked with the head coach and other assistants to coordinate coaching styles and logistics
- Monitored academic performance of student-athletes in addition to their athletic progress

Assistant Varsity Girls Basketball Coach

Iowa City West High School, Iowa City, IA

Aug 2017- May 2019

- Worked with 4 Division I scholarship athletes
- 2018 Iowa Girls High School Basketball State Champions
- Designed practice plans based on areas of strengths identified
- Monitored academic performance of student-athletes in addition to their athletic progress
- Watched and analyzed film for the varsity program on upcoming opponent teams
- Worked with the head coach and other assistants to coordinate logistics
- Helped players balance personal life, academics, and athletics

Head 16u Girls Basketball Coach

Lady Martin Bros AAU Basketball Team, Cedar Falls, IA

Aug 2017- Aug 2018

- Consulted and collaborated with other coaches in the program
- Established relationships with players and their families
- Communicated with college coaches about players

Professional Development

Teacher Leader Certificate College of Education, The University of Iowa, Iowa City, IA

May 2019

Workshops:

- Google Certification Test Prep Workshop
- Trauma and Poverty: Using Art Methodologies to Bridge Educational, Social, and Emotional Gaps": A Talk with Traci Molloy
- Students in Crisis: Important Considerations for Supporting General Education Students with Acute Mental Health Concerns
- Teach, Travel, Learn: The Perks of Being an International Educator
- "Thinking Outside the Math Boxes"
- I-SERVE Workshop Part 1
- Why Are Those Rules in Math?
- Google Educator Tier 1

Service:

- 40 hour of community volunteer experience

Volunteer Involvement

West Liberty Middle School West Liberty, IA

January 2018- May 2018

Gilda's Club, Davenport, IA

August 2016- December 2016

Leadership Experience

Student Ambassador, The College of Education, The University of Iowa

August 2017- Dec 2019

- Participated in a program focused on developing leadership and employment skills
- Strengthened communication, teamwork, and classroom management
- Supervised and interacted with students during recess
- Interacted with Alumni and Current pre-service teachers at the College of Education Booth at the Iowa State Fair
- 15 hours of volunteer experience



MARGARET SEIFERT

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To whom it may concern,

It is with great excitement that I submit this letter and resume as my application for the position of an Elementary School Teacher. As a passionate educator, who builds meaningful relationships and bonds with her students, I believe that I can bring valuable contributions to Grand Ledge Public Schools. My drive and passion for education, combined with my skills of communication, collaboration, classroom management, organization, planning, flexibility, differentiation and accommodation would make me a perfect fit for your district.

I completed my Bachelor's Degree in Elementary Education from Ferris State University and will be certified to teach grades K-8. I am expecting my certification from the State of Michigan after graduation. As an undergrad, I minored in English-Language Arts, Integrated Sciences, as well as Spanish. As a requirement to receive my degree, I completed my student teacher position in Grandville, Michigan, at South Elementary School, in a 2nd grade classroom. This experience prepared me with necessary knowledge and skills to become a first-year teacher.

In my student teaching position, I was praised for my natural ability to create meaningful relationships and bonds with my students. I strongly believe building these relationships will help both my students and myself create a classroom community where everyone feels safe, engaged, and connected to their individual learning experience. My successes in my student teaching position stemmed from essential skills including data analysis, positive reinforcement strategies, communication with parents and families, and my abilities to actively engage students through strategic approaches of MTSS and PBIS as well as SEL.

I am a lifelong learner searching for ways to further my education within the field. My educational background provided me with a solid understanding of childhood development as well as the importance of creating a culturally diverse and inclusive classroom environment. I am eager to apply my experience and training in my own classroom to support my students' individual needs.

For a greater presentation of my background and qualifications, please review my attached resume. I am eager to speak with you and appreciate your consideration for this position. Please contact me if you would like to schedule an interview or have any questions about my experience. Thank you, in advance, for your consideration.

Best regards,
Margaret N. Seifert

MARGARET SEIFERT



PROFESSIONAL SUMMARY

A recent graduate of Ferris State University with a Bachelors of Elementary Education in the College of Arts, Science, and Education with minors in English Language Arts, Integrated Science, and Spanish. A strong and passionate leader with a proven history of creating meaningful bonds and relationships with students. I have been a part of the MTSS process implementing Tier 1 curriculum in both reading and behavior. In addition, I differentiated instruction for students with disabilities, ELL, and provided 504 accommodations. Successfully able to manage classrooms and aid students in achieving individual academic goals. I am a life-long learner and passionate educator seeking to make a difference in the lives of all students. Able to adapt and meet individual student as well as classroom needs and has cultural awareness and knowledge of childhood development in grades K-8. Committed to planning, organization and current shifts in best practices in education.

WEBSITE, PORTFOLIO, PROFILES

<https://seiferm1.wixsite.com/portfolio>

WORK HISTORY

Student Teaching Position - 2nd Grade

Grandville, MI • South Elementary School 1/9/2023-5/4/2023

- Worked in a 2nd grade classroom, with 17 students, under the supervision of a wonderful mentor.
- Created highly engaging lessons incorporating technology as well as kinesthetic, auditory, and visual components. Given provided curriculum, I used differentiated learning to create lessons in the content areas of mathematics, English-language arts, Social Emotional Learning, Phonics, Science, and Social Studies.
- Administered formal and informal assessments such as NWEA MAP reading and math, Phonics Screener for Intervention and Running Records.
- Prepared 2nd grade students for NWEA test.
- I participated in IEP meetings, parent teacher conferences and communicated with parents via email and in-person. I created a class newsletter for parents and families so they were able to get to know me. I also learned how to create weekly

SKILLS

- Leadership
- Collaboration
- Organization/Planning
- Understanding of Content
- Instructional Strategies
- Implementing MTSS
- Social Emotional Learning
- Engagement
- Technology
- Behavior Management
- Classroom Management
- Flexibility

EDUCATION

Ferris State University

Big Rapids • Expected in 05/2023

Bachelor of Elementary

Education: English Language

Arts, Integrated Science, Spanish

- Dean's List Spring 2020
- Dean's List Fall 2021
- Dean's List Spring 2022
- Dean's List Spring 2023
- Pokagon Scholarship Recipient
- Professional Development: Association of Future Educators
- Professional Development: KDP (Kapa Delta Pi)
- Completed AP course in Language
- Study Abroad 2017: Spain, New Buffalo High School Advanced Spanish 3
- Capstone Project: Disability Project; I created a disability project where I researched five high-incidence and one low-incidence disabilities. I included definitions, causes, statistics and prevalence of the disability, resources for parents and teachers, as well as accommodations in the classroom.

newsletters to update families on what students will be introduced to each week.

- Assisted my mentor in filling out the SRSS form for student data which is a part of the MTSS process and used to identify internal and external behaviors for Tier 2 support groups.
- I have implemented MTSS Tier 1-3 Behavioral and Reading curriculum as well as differentiated instruction to modify and accommodate to different learners. The school wide Tier 1 behavior plan implemented is the 3 R's (Respect, Responsibility, and Right-to-learn).
- I taught SEL lessons that correspond with Tier 1 Behavior MTSS. I had a student with a Tier 2 behavior plan called "Check-in Check-out".
- Learned about the processes to acquire student supports. For example, how to screen a student who may need additional behavioral or academic Tier 3 supports.
- I worked with a newcomer who came to our classroom from Afghanistan. Provided with no materials, my mentor and I created picture schedules and visuals for her as well as implemented her culture within our classroom. For example, we created a chalkboard at the front of the room that had "Hello" in English, Spanish, and Dari.
- Praised for ability to manage a classroom, build relationships with students, as well as engage students in classroom activities and lessons.
- Kept students on-task with proactive behavior modification and positive reinforcement strategies such as attention getters, rewards, and positive praise.

EDU Staff - Substitute Teacher, K-5

Berrien County, MI • 11/2020 - Current

- Worked in K-5 Classrooms as a substitute teacher (general education; music)
- Supervised lunchroom and recess activities.
- Prepared reports/made notes regarding school day activities,
- Frequently requested as substitute teacher by teachers based on excellent past referrals and trusted performance.
- Upheld classroom routines to support student environments and maintain consistent schedules.
- Followed classroom plans left by class teacher to continue student education and reinforce core concepts.

John and Jo Scott Gray - Tutor for their son

Canadian Lakes, MI • 09/2020 - 12/2020

- Research Project: Literacy Action Research Project; for this project, my research question was "In what ways are teachers able to provide inclusive and engaging learning environment for English Second Language students. "How will this literacy environment, intrinsically and extrinsically, motivate the students to learn a new language?".
- Interactive Read-Aloud: Project
- Digital Phonics Lesson - Project
- Extracurricular Activities:
- Competitive Dance 2003-2017
- Music: Piano, Guitar, Clarinet, Flute
- Tutor 2015-2020 Grades K-5
- 15-observation hours at New Buffalo Area Schools PK-3rd
- 15-observation hours in special education setting
- 40-observation hours at Lakeview Elementary School in Lakeview, Michigan - 3rd grade
- 80-observation hours at Crossroads Charter Academy in Big Rapids, Michigan - 4th grade
- Student Teaching in Grandville, Michigan - 2nd Grade

Rob Burian - Tutor for his two children
New Buffalo, MI • 09/2016 - 05/2017

- Collaborated with students, in home, to complete homework assignments, identify lagging skills and correct weaknesses.
- Motivated students towards learning and studying to build self-confidence and reduce fear of failure.
- Supported students with helpful study habits and homework strategies.
- Provided homework assistance using specific curriculum and materials.
- Identified learning needs and implemented fun and engaging learning activities to help students advance.
- Updated required logs and student documentation to keep records accurate and current.

New Buffalo BASE After School Enrichment Program -
New Buffalo, MI • 10/2016 - 06/2017

- Motivated students towards learning and studying to build self-confidence and reduce fear of failure in after school BASE program.
- Supported students with helpful study habits and homework strategies by building meaningful relationships and creating a safe and enjoyable learning environment.
- Provided homework assistance using specific curriculum and materials provided by New Buffalo Elementary.
- Identified learning needs and implemented fun and engaging learning activities to help students advance in their educational journey.

Sawyer Dance Academy -Assistant Student Teacher
Sawyer, MI • 2013 - 2017

- Worked with young dancers, ages 5-12, by assisting Deb Knuth in the areas of tap, ballet, jazz, and lyrical classes.
- Choreographed routines for Spring recital performances in the areas of tap, jazz and ballet.

April 20, 2023

To Whom it May Concern,

Within my search for a creative and progressive school, I was excited to find that there was a special education teacher opportunity with Grand Ledge Public Schools. With my experience, I believe that I can bring valuable insight and skills to your team.

Initiating connections, building relationships, and parental involvement is the foundation of my teaching. The right to obtain a quality education is the most important law are young people have today. This will have a profound effect on all students and their future. In educating our young people, we need to create amusing but challenging lessons to motivate and engage students. These lessons will address every type of learning style exhibited by our students. Consequently, this will enhance all students' level of education. There are no bad students, just hard to reach students. Teachers have a strong impact on their students' future. It is the teachers' responsibility to give their students the best education available to them.

During my time at Lakewood, I have done that exact thing. I have conducted IEPs, three-year reevaluations, and behavior plans. I have developed strong relationships with students, parents, and coworkers. I use many techniques and strategies to help my students' progress in their goals and objectives. I am also a great team member for the whole school. I feel I have the qualifications you were looking for at Grand Ledge Public Schools.

I look forward to talking to you more and to discuss my background and qualifications.
Sincerely, Tim Shank

Timothy D. Shank

EDUCATIONAL BACKGROUND

MASTER OF ARTS DEGREE IN PHYSICAL EDUCATION. *Central Michigan University*, Mt. Pleasant, Michigan, June 2003. Athletic Administration Concentration

BACHELOR OF SCIENCE DEGREE IN EDUCATION. *Central Michigan University*, Mt. Pleasant, Michigan December 1993. Michigan Secondary Provisional Teaching Certificate
Majors: *Teaching the Emotional Impaired & History*

HIGH SCHOOL DIPLOMA. *Reed City High School*, Reed City, Michigan. June 1988

ADDITIONAL TRAINING: Have knowledge of or additional training in:

- Sign Language
- Cooperative Teaching and Learning
- Student-Led Conferences
- Mastery Learning
- Outcomes Based Education
- I.T.I.P.
- Precision Teaching
- Blood-Borne Pathogens Training
- "Language" Reading Program
- Ed Ford-Responsible Thinking Center
- Fluency Tutor for Google
- Graphic Tablets
- Illuminate – Special Education IEP Program

TEACHING EXPERIENCE

TEACHER. Lakewood Middle School, Lake Odessa, Michigan. January 1995 to present.
Responsible for the education of approximately 12-20 sixth grade special education students placed in resource or team taught classrooms. Taught three special education courses in three areas: academic support, language arts, and life skills. Team teaching experience in two regular education courses: math and language arts. Conducted annual IEPC meetings where schedules for the following year are being developed. Developed behavior plans with the social worker for challenging students. Nominated three times for the Frederic Chappell Special Educator Award and won once in 2015-2016. (Given to an outstanding special educator in the Ionia ISD region.) Member of Lakewood's DIT team.

TEACHER. White Pigeon High School, White Pigeon, Michigan. January 1994 to June 1994
Responsible for the education of approximately fifteen EI categorical classroom students. Taught three special education courses in three areas: math, science, and English. Team teaching experience in two regular education courses: ninth grade physical science and tenth grade English.

STUDENT TEACHER. T.L. Hardy Intermediate School, Bay City, Michigan. August – November 1993.

Responsible for the education of approximately twenty special education eighth grade students placed in cross-categorical classrooms. Taught six classes per day in four subject areas: math, language arts, social studies, and science. Classes were compromised of students with varying degrees of learning disabilities and/or emotional impairment.

STUDENT TEACHER. Sparta High School, Sparta, Michigan. January – March 1993
Taught ninth grade Honors World History and tenth grade United States History. Assumed full responsibility for instruction and evaluation.

EXPERIENCES WITH YOUTH

BOYS' & GIRLS' MIDDLE SCHOOL BASKETBALL COACH. Lakewood Middle School, Lake Odessa, Michigan. September, 2014- 2019. Responsible for teaching the fundamentals to players, conducting practices, and coaching in games.

BOYS' MIDDLE SCHOOL TRACK COACH. Lakewood Middle School. Lake Odessa, Michigan. March 1995 to 2014. Coach of the seventh and eighth grade boys' track team. Developed program from eight athletes to over fifty athletes. Accumulated a record in the last five years of my coaching of 29-8 in dual meets including an undefeated season in 2003. Finished in the top three in the conference meet for the past three out of five years.

GIRLS' BASKETBALL COACH. Lakewood High School, Lake Odessa, Michigan. August 1995 to 2003. Coach of the junior varsity girls' basketball team. Responsible for managing a pee-wee basketball program, a summer basketball clinic for 4th through 8th graders, and scouting.

BOYS' BASKETBALL COACH. Lakewood High School, Lake Odessa, Michigan. November 1997 to 2000. Coach of the ninth grade boys' basketball team. Responsible for hoop shoot fundraiser during junior varsity and varsity home games. Monitored pee-wee basketball program.

ASSISTANT RECREATION DIRECTOR. Summer Remedial Clinic. Central Michigan University, Mt. Pleasant, Michigan. June 1995 to August 1995. Responsible for the daily operations of the recreation department such as: scheduling, ordering equipment, organizing special events, making accommodations for handicapped students, managing the recreation staff, and addressing disciplinary referrals on campers.

LIVE-IN COUNSELOR. Summer Remedial Clinic. Central Michigan University, Mt. Pleasant, Michigan. June – August 1992 to 1995. Served as camp counselor for children with language difficulties. This camp handles students with various disorders such as: autism, emotional impairment, mental impairment, attention deficit, Down's Syndrome, and deafness.

Mikayla Silm

Dear Grand Ledge Public Schools,

In my search for a teaching job closer to home, it is with great pleasure that I am applying for the ASD Elementary Teacher position. With my years of experience teaching in a self-contained ASD classroom and my passion for working with students with autism, I am confident I would be an excellent contribution to your team at Grand Ledge.

My years of working with IEP teams and collaborating with various team members including parents and outside agencies prepared me for providing the best possible plans for academic and behavioral success of all students. I worked with a team to develop a curriculum map centered around the Essential Elements and find appropriate special education curriculum materials to teach such standards.

In my time teaching in Grandville I have been involved in several initiatives that have greatly increased the inclusion of individuals with special needs not only in the school but also in the community. I have been involved in changing an entire school's outlook towards special education and have seen these programs completely change the lives of students both with and without disabilities.

Completing my Master's degree in special education with a focus in Autism allowed me to stay up to date with current evidence-based practices and grow as a special educator.

I am extremely passionate about working with students with special needs and I would be pleased to join your team of outstanding educators. I am grateful for your consideration of me for this position and I look forward for the opportunity to meet you in the future.

Thank you for your time and consideration.

Sincerely,

Mikayla Silm

Mikayla Silm

Objective

To obtain a position in education that will allow me to utilize my years of experience in fostering growth and academic success in students.

Education

Bachelor of Art: Elementary Education

Saginaw Valley State University • Bay City, MI
05/2017

Autism Spectrum Disorder (SV) Endorsement

Master of Arts: Special Education

Saginaw Valley State University • Bay City, MI
05/2019

Autism Spectrum Disorder

Certifications

State of Michigan Elementary Education: Professional Certificate

Autism Spectrum Disorder (SV) K-12

Adult and Child CPR and First Aid

Crisis Prevention Intervention

Experience

Autism Spectrum Disorder Teacher

GRANDVILLE PUBLIC SCHOOLS • GRANDVILLE, MI

08/2017 - Present

- Manage and implement Individualized Education Plans for a caseload of students with autism in a self-contained ASD classroom
- Lead Individual Education Plan meetings and Functional Behavioral Plan meetings and create best possible plans to meet educational and behavioral needs of students
- Collaborate with general education teachers, support staff, parents and students to create and implement student goals, objectives, accommodations and modifications to support student academic and behavioral success
- Communicate effectively with parents regarding progress and behaviors
- Manage and lead activities and duties of paraprofessional staff
- Develop a special education curriculum and pacing guide using the Michigan Essential Elements that align with grade level core content area Common Core Standards
- Collaborate with a team to establish a peer to peer LINKS program, modeled after the Michigan START program, to develop peer relationships between students with and without disabilities to support inclusion and social skills throughout the school

- Use a variety of Augmentative and Alternative Communication (AAC) devices to communicate and model communication for students with communication needs
- Collaborate with other educators to develop instructional strategies and modify general education curriculum for students with special needs using various instructional techniques to promote inclusion
- Coach and organize Unified basketball teams and tournaments that pair individuals with and without disabilities to promote social inclusion through shared sports competition
- Coach 7th grade girls basketball

Early Childhood Programs and Services ASD Student Teacher

Genesee Intermediate School District • Flint, MI

06/2017 - 08/2017

- Supported special education teacher in the implementation of lesson plans during individual and small group instruction
- Observed IEP team meeting for a student with ASD
- Collaborated with speech therapy, occupational therapy and ABA therapy personnel to meet the unique needs of all students
- Assisted in development of interactive school activities and field trips for students with special needs
- Promoted language development skills through the use of PECS and assistive technology devices
- Created various visuals and social stories

1st Grade Student Teacher

Corunna Public Schools • Corunna, MI

01/2017 - 03/2017

- Used first grade Common Core State Standards to guide lesson planning and instruction
- Developed and adapted lesson plans according to students' academic needs including individual and group student-centered activities
- Fostered student curiosity and interest in learning through hands-on activities and experiments
- Facilitated individual and small group reading lessons based on student reading levels
- Developed and maintained classroom management strategies to address behaviors and promote student success in the classroom
- Prepared materials for lessons, assignments and assessments and evaluate, correct and grade the performance of 25 students
- Collaborated with special education teacher to support students with autism in the general education classroom by providing appropriate accommodations and modifying lessons and assessments

Tanya L. Smith

Objective To obtain a middle school science teaching position

Experience

Eaton Rapids Public Schools

2001-2002 Grade 7 Reading and Writing

2002-2003 Grades 5 and 6 Communications

2003-Present Grade 8 Reading and Writing

- Effectively developed curriculum for reading and writing
- Plan, instruct, assess, and evaluate students in general education and special education
- Co-plan and co-teach with the special education teacher
- Collaborate with grade level teachers and English teachers
- Held monthly/bi-weekly meetings to communicate between English teachers and Building Leadership Team
- Led professional development for staff
- Actively led and participated in the Building Leadership Team
- Created and planned an 8th grade ceremony every year
- Created a unit using data from NWEA to meet students needs
- Created a Positive School Climate unit to create connections and give the students a voice in their learning community
- Helped design and implement Positive Behavioral Interventions and Supports for the Middle School

- Used data to inform instruction

Programs trained in

- Trained in Capturing Kids Hearts and helped implement it into the Middle School
- Uses Google Classroom to organize lessons and units
- Trained in REWARDS
- Use Lexia to help individualize students' needs and teach small group lessons
- Trained in Edulastic
- Competent in GoGuardian

Extra Curricular

- Department chair of the English department.
- Coached 7th and 8th grade volleyball
- Led and ran student council
- Organized student activity time

Education

Central Michigan University 2008
Master of Arts in Education
● Curriculum and Design

Michigan State University 2001
Bachelor of Arts in Education

Tracy Vincent

Visual Arts Educator



Contact

May 11, 2023

Address

Grand Ledge High School

Phone

RE: Enthusiastic and Hard-Working Visual Art Teacher

E-mail

Dear Dr. Bill Barnes,

As an accomplished and seasoned professional, I was compelled to contact you with my interest in the Visual Art Teacher opportunity with Grand Ledge High School. I bring an extensive background of success in this field, along with the qualifications which are required to make a positive impact in this role.

I offer a combination of unique skills and competencies which I have developed through a rewarding career and have a strong passion for Art in all forms. My life outside of school revolves around Art as well because I spend most of my free time developing myself as a working Artist. My hobbies include making jewelry, traveling to Art museums in different cities, attending Art festivals and developing a small business selling my Art.

As my attached resume indicates, I offer the communication, collaboration and studio art capabilities that you require in a Visual Art Teacher. I am eager to discuss the possibility of joining Grand Ledge High School's team. Please feel free to contact me for additional career details and qualifications. I look forward to hearing from you at your earliest convenience. Thank you for your time and consideration of my candidacy.

Sincerely,

Tracy Vincent

Tracy Vincent

Professional Art And English Educator

Passionate Artist and Art Educator who is dedicated to creating and implementing differentiated instruction to meet student needs at all levels. For the past 23 years, I have designed engaging units and daily lessons to motivate classes of up to 28 students, including a high number of Special Education students in all areas. I am an energetic and hardworking individual with excellent communication and organizational abilities. I strongly believe in the value of collaboration and am committed to fostering a classroom environment that encourages students to think critically and expressively.



Contact

Address

Phone

E-mail



Work History

2000-08 -
Current

Professional Art and English Educator

Holt Public Schools, Holt, MI

- Taught Art 6th-12th grades, including General Art, Beginning Drawing/Painting, Set Design, and Art Seminar (Honors Art)
- Highly Skilled in teaching numerous Art media and concepts including: Drawing, Painting, Printmaking, Ceramics, Sculpture, Weaving, Collage, Art History, Graphic Design, Color Theory/Psychology, Elements of Art and Principles of Design
- Develop lesson plans surrounding various types of art, history and culture.
- Lead interesting and diverse group activities to engage students in course material.
- Create and implement activities to foster critical thinking skills of students.
- Planned dynamic lessons as both an English Teacher and Librarian to increase student comprehension of books and literary concepts.
- Worked with other teachers as a Reading Interventionist to support struggling students and provide interventions to rectify fluency and comprehension issues.
- Employ visual, auditory and kinesthetic approaches to make lessons more interesting and interactive for students.



Skills

Problem-solving skills

Group and individual instruction

Differentiated instruction

Organizational ability

- Planned 20 in-school and external student exhibitions and prepared students for both HPS and Ingham County Art exhibitions.
- Created and delivered lessons through distance, virtual and face-to-face learning and fulfilled requirements of district's curriculum program.
- Foster a love for art and life long learning to inspire students to pursue their passions.
- Adapt and differentiate instruction to meet individual student needs including extensive experience with Special Education students.

Education

**2003-01 -
2006-12** **Master of Library And Information
Science**

Wayne State University - Detroit, MI

**1996-08 -
1999-12** **Bachelor of Science: English And Art**

Central Michigan University - Mount Pleasant, MI

**1993-08 -
1997-06** **Associate Degree**

Lansing Community College - Lansing, MI

Additional Information

I have served as a National Junior Honor Society advisor, and Art Department chair during my 23 year career. I am more than willing to be a part of other outside clubs and activities involving the Arts or Academics.

Alexa Walter

May 2023

Hiring Team
Grand Ledge Public Schools
220 Lamson St.,
Grand Ledge, MI 48837

To Whom It May Concern,

I am excited to apply for the position of Sixth Grade Social Studies and English Language Arts Teacher at Hayes Intermediate. As a graduate from Baker College with a Bachelor's degree in Elementary Education with a social studies endorsement and a ZG certification soon to be notarize, I am eager to bring my passion for teaching and learning to your school. I have worked and taught in various buildings in the district before and during my time in college. I was a teacher's assistant at Neff Kindergarten Center, taught Michigan-specific social studies lessons at Delta Center, and student taught at Hayes Intermediate. I would love to continue to take part in this wonderful district and building. A link to my teaching portfolio or letters of recommendation are readily available upon request.

I possess strong skills in student-centered learning, relationship building, and content knowledge that I believe are essential in creating a learning environment that supports student growth and development. As a teacher, I encourage my students to explore social studies and English language arts content knowledge with creativity and curiosity, making learning an enjoyable and engaging experience for them.

As an educator, it is my responsibility to provide positive motivational experiences to communicate high expectations for student learning and convey belief in all students' ability to learn. I have demonstrated effective planning by utilizing the district curriculum and appropriate instructional objectives. I create lesson plans that meet the individual needs of students through the use of a variety of teaching models and techniques, while also incorporating standards-based assessment to measure student learning and progress towards mastery of key concepts and skills. I am confident in my ability to implement classroom management techniques that promote high standards for student performance and appropriate social behaviors.

I am a firm believer in continually improving my teaching knowledge and job performance through professional development opportunities, involvement in subject area organizations, and continued research and collaboration with special education staff. I am eager to collaborate with other educators to stay up-to-date with the latest teaching methods and best practices.

I look forward to sitting down and discussing my qualifications with you in an interview. Please feel free to contact me at [redacted] so we can talk about how I can add value to your team.

Sincerely,

Alexa Walter

Alexa Walter

EDUCATION

Fowler High School Fowler, MI September 2013 – May 2017

GPA – 3.6

Lansing Community College Lansing, MI September 2015 – May 2019

High School Dual Enrollment & General Associate Degree

GPA – 3.6

EMPLOYMENT

Co-Teacher September 2017 – April 2018

Most Holy Trinity Parish, Fowler, MI

- Co-taught the Freshman Girls Religious Education class on Monday nights.
- Organized information and structured generalized lesson plans.
- Planned activities and conversations that encouraged learning.

Cashier October 2017 – April 2018

Theis Party Store, Fowler, MI

- Communicated with customers while scanning their products quickly and efficiently.
- Handled money accurately and responsibly.
- Adapted to new jobs and situations quickly in order to help the store run smoothly.

Head Latchkey Caregiver April 2018 – June 2019

Waldron Elementary and Middle School

- Watches over children before and after school until their parents arrive.
- Provides fun crafts and activities every day for children aged kindergarten-fifth grade.

EXPERIENCE

Teacher's Assistant *Waldron Elementary and Middle School* January 2016-May 2017

- 350+ hours of classroom experience and hands-on work with children ages 6-11 years old.

TRAINING & CAREER TECH.

Blood Borne Pathogens *EDU Staff* April 24, 2018

CPR Training *Sparrow Hospital* August 24, 2018

HONORS & INVOLVEMENTS

Family, Career and Community Leaders of America Member September 2016 – May 2017

Clinton County Regional Educational Service Agency St. John's, MI

- Scheduled fundraising events for the FCCLA Chapter.
- Organized games and activities for children during fundraising events.

Daughters of the American Revolution Good Citizens Award October 2016

- Earned for possessing qualities of dependability, service, leadership, and patriotism.

Dylan Winfield

May 1st, 2023

To Whom It May Concern:

I am pleased to present my resume to you for the teaching position. . I have earned a Master of Arts Degree in Education Administration from California State University Northridge in May of 2021 and a Multiple Subject Clear Teaching Credential K-8th. With 18 years of classroom experience, I am confident in my ability to become a valuable member of your academic team.

The enclosed resume will highlight my career achievements, showcase my leadership skills, develop coherence with staff, and demonstrate my positive track record of progression toward academics.

Some key points in considering me for this position include:

- Leadership Competence: The ability to promote the philosophy of the school programs; provided team-building leadership; promote multicultural awareness; make informed and objective judgments; create an effective staff development plan; and engage in continuing professional development.
- Cultivated a good rapport with school and local community members to portray a positive public image of the institution.
- Designed parent workshops, launched fundraising initiatives, and organized school-wide activities that sparked interest in the entire school.
- Developed and implemented plans and programs that enhance student learning
- Engaging classroom environment with a commitment to students and their families.

What the enclosed resume cannot explain is my unyielding work ethos ensuring all students meet their personal best. It is my belief that an educator's mission is to make school enjoyable and exciting-if students look forward to attending school, they will achieve. I believe that is what school is all about.

I welcome the opportunity to meet with you to discuss how my experience in education will add value to the district and all community stakeholders. Thank you for your time and consideration, and I look forward to hearing from you soon.

Sincerely,

Dylan Winfield

Dvlan Winfield

Seeking Teaching Position

Warm, nurturing individual with a positive attitude committed to instilling students and faculty with an enjoyment of the academic process and progression while building a sense of community with stakeholders. Outstanding record of success maximizing the effectiveness of educational programs through skillful curriculums. Proven results directing and coordinating academics, character education and auxiliary activities of elementary schools by effectively collaborating with team members and administration. Belief that home environment and parental environment are key factors to the academic achievement and personal growth of student's. Thrives in cultivating collaborative cultures while seamlessly bringing coherence to community stakeholders.

Areas of Expertise:

- Flexible Team Management
- Performance Evaluation
- Implemented PBIS Program
- Teacher Liaison to P.T.A.
- School Site Council
- Created/Implemented Character Ed. Programs
- Peaceful Playgrounds
- Technology Workshops
- Data Driven Instructional models

EDUCATION/Awards

Master of Arts Degree in Education Administration- California State University – Northridge, CA May 2021

Certification: Preliminary Administrative Service Credential– California State University Northridge May 2020

Bachelor of Science - Major: Accounting California State University, Northridge – Northridge, CA 1999

Certification: Multiple Subject Clear Credential (CLAD/Kinder-8th) – California State University Northridge

PTA Honorary Service Award: For recognition of outstanding service to children and youth
Burbank Teacher of the Year 2022-Jefferson Elementary

RELATED EXPERIENCE

Jefferson Elementary School-Burbank, CA

8/19-1/23

5th Grade Teacher/School Site Council Member/PBIS Coordinator/DEI Facing History Facilitator

Designed lesson plans and provided data-driven instruction for 5th Grade curriculum. Served as the Positive Behavior Interventions and Supports (PBIS) Coordinator overseeing faculty and staff development meetings as the school progressed from Tier 1 to Tier 3 status. Conducted pre- and post-conferences with teacher evaluations and observations. Provided consultation in School Site Council and collaborated on school-wide LCAP/LEA goals. Facilitated Facing History district-wide diversity and inclusion program.

Sierra Canyon Independent School-Chatsworth, CA

8/10-6/18

5th/6th Grade History Teacher/Character Education Coordinator

*Developed interactive lessons related to American Revolution that culminated with a student portfolio. Created a student-centered booth for the annual fundraising fair. Chaperone for a trip to Sacramento.

*Taught 6th-grade Ancient Civilization to eighty-seven students. Specialized in collaboratively working with students on self-advocacy in the areas: backwards mapping for tests, emailing teachers, note-taking skills, using technology (school website Portal, Quizlet, Powerpoint presentations, and Prezi), flipped classroom lessons, and executive functioning organizational skills. Assisted in grade-level culmination/promotion to middle school. Chaperone for 6th grade trip to Nature Bridge, Seattle.

*Character Education Coordinator duties include creating and facilitating bi-monthly character assemblies for an entire school, and monthly grade level lessons (Kinder-6th) that focus on values with social-emotional learning concentration. Implemented school-wide character education programs such as Character Counts, Second Step, Responsive Classroom, and Core Essentials.

Roosevelt Elementary School- Burbank, CA

9/05- 6/10

5th Grade Teacher for Burbank Unified School District

Taught departmentalized curriculums in the content areas of social science, art, and music. Implemented Peaceful Playgrounds to help with conflict resolution on school grounds. Work cooperatively with PTA and Parent Boosters Club to help raise funds for the school. Create highly developed content areas related to departmentalized curriculums. Participated in the school's leadership committee. Guest speaker for ELAC parent information group. Chaperoned 5th-grade trip to Los Angeles County O.S.S.

I bring fun to education and the students love it!

- Focus on differentiated instruction for all learners
- Use questioning techniques that tap into higher levels of learning
- Created student council election where over 300 students participate in the election process

Current References

- Given upon request



REPORTS

- A. Capitol Connections**
- B. Eaton RESA**
- C. Grand Ledge Education Foundation**
- D. Equity, Diversity & Inclusion**
- E. Governance Committee**
- F. Bond Update**
- G. Superintendent**



PUBLIC COMMENT

Persons may address the board for up to three (3) minutes in the Public Comment segment of the meeting by providing your name and jurisdiction (City, Township / County) on one of the Public Comment forms provided at the sign in table and turning it in to the Superintendent's Assistant.

The meeting chair will use the Public Comment forms submitted to invite persons to come forward to make their public comment at the appropriate time.

Board Meetings are constructed to conduct necessary business of the board, while allowing time for the public to express concerns and opinions.

Out of respect for board members, students and staff, you will be interrupted if you:

- Personally attack a board member or district employee on issues unrelated to their job performance.
- Mention a student's name when discussing behavior or other incidents.
- Engage in discussion with other members of the audience.

You will be reminded when you are approaching the end of your three-minute limit so you can conclude with your strongest points.

The board will not respond to questions or comments during public comment but the Superintendent will do his best to answer questions at the end of the meeting. If immediate answers are not available, arrangements will be made to provide you with the information requested.



OLD BUSINESS A

A. Approval of Final 2022-2023 Budget Amendment Resolutions

PROPOSED MOTION: I move the Grand Ledge Public Schools Board of Education approve the Final 2022-2023 Budget Amendment Resolutions, as presented.

ROLL CALL VOTE

GENERAL APPROPRIATIONS ACT
Resolution for Adoption by the Board of Education of
Grand Ledge Public Schools

RESOLVED, that the General Appropriations Act for the
Grand Ledge Public Schools General Fund for fiscal year 2022-23
is amended as follows:

<u>Code#</u>		Original 2022-23 Budget	Increase (Decrease)	Amended 2022-23 Budget	Increase (Decrease)	Final 2022-23 Budget
<u>REVENUES</u>						
100	Local	\$ 10,624,307	\$ 853,999	\$ 11,478,306	\$ 183,412	\$ 11,661,718
300	State	41,804,793	3,815,047	45,619,840	4,099,375	49,719,215
400	Federal	6,892,172	1,371,578	8,263,750	(815,269)	7,448,481
500-600	Incoming Transfers	2,151,706	551,482	2,703,188	2,703,188	4,143,386
	Total Revenues	\$ 61,472,978	\$ 6,592,106	\$ 68,065,084	\$ 6,170,706	\$ 72,972,800
<u>EXPENDITURES</u>						
Instruction -						
110	Basic Program	\$ 29,737,561	\$ 1,784,090	\$ 31,521,651	\$ 1,572,050	\$ 33,093,701
120	Added Needs	8,411,731	433,375	8,845,106	(67,489)	8,777,617
	Total Instruction	38,149,292	2,217,465	40,366,757	1,504,561	41,871,318
Support Services -						
210	Pupil	5,008,194	860,470	5,868,664	(140,091)	5,728,573
220	Instructional Staff	2,097,863	340,861	2,438,724	155,766	2,594,490
230	General Administration	747,204	1,105,127	1,852,331	(155,668)	1,696,663
240	School Administration	3,414,579	57,714	3,472,293	129,680	3,601,973
250	Business	652,950	129,832	782,782	58,659	841,441
260	Operations & Maintenance	5,499,246	1,069,032	6,568,278	640,950	7,209,228
270	Transportation	3,889,639	57,886	3,947,525	740,726	4,688,251
280	Central Support Services	1,963,167	(22,404)	1,940,763	575,094	2,515,857
290	Other Support Services	873,029	1,094	874,123	44,539	918,662
	Total Support Services	24,145,871	3,599,612	27,745,483	2,049,655	29,795,138
300	Community Services	14,914	(4,252)	10,662	0	10,662
400-600	Outgoing Transfers & Fund Modifications	124,057	385,737	509,794	146,458	656,252
	Total Expenditures	\$ 62,434,134	\$ 6,198,562	\$ 68,632,696	\$ 3,700,674	\$ 72,333,370
	Amount by which Revenues Exceed Expenditures	\$ (961,156)	\$ 393,544	\$ (567,612)	\$ 2,470,032	\$ 639,430
<u>FUND BALANCE INFORMATION</u>						
	Fund Balance at July 1, 2022	\$ 6,475,986		\$ 6,475,986		\$ 6,475,986
	Amount by which Revenues Exceed Expenditures	(961,156)		(567,612)		639,430
	Ending Fund Balance	\$ 5,514,830		\$ 5,908,374		\$ 7,115,416
	Fund Balance as a Percentage of Revenues	8.97%		8.68%		9.75%
	Fund Balance as a Percentage of Expenditures	8.83%		8.61%		9.84%

ADOPTED this 26th day of June, 2023

GENERAL APPROPRIATIONS ACT
Resolution for Adoption by the Board of Education of
Grand Ledge Public Schools

RESOLVED, that the General Appropriations Act for the
Grand Ledge Public Schools Food Service Fund for fiscal year 2022-23
is amended as follows:

<u>Code#</u>	<u>Original 2022-23 Budget</u>	<u>Increase (Decrease)</u>	<u>Final 2022-23 Budget</u>
<u>REVENUES</u>			
100 Local	\$ 947,803	\$ 830	\$ 948,633
300 State	87,186	86,024	173,210
400 Federal	1,007,373	183,984	1,191,357
500-600 Incoming Transfers	-	6,000	6,000
Total Revenues	\$ 2,042,362	\$ 276,838	\$ 2,319,200
<u>EXPENDITURES</u>			
290 Other Support Services	\$ 2,074,005	\$ 18,280	\$ 2,092,285
Total Support Services	2,074,005	18,280	2,092,285
400-600 Outgoing Transfers & Fund Modifications	-	190,000	190,000
Total Expenditures	\$ 2,074,005	\$ 208,280	\$ 2,282,285
Amount by which Revenues Exceed Expenditures	\$ (31,643)	\$ 68,558	\$ 36,915
<u>FUND BALANCE INFORMATION</u>			
Fund Balance at July 1, 2022	\$ 714,848		\$ 714,848
Amount by which Revenues Exceed Expenditures	(31,643)		36,915
Ending Fund Balance	\$ 683,205		\$ 751,763
Fund Balance as a Percentage of Revenues	33.45%		32.41%
Fund Balance as a Percentage of Expenditures	32.94%		32.94%

ADOPTED this 26th day of June, 2023

GENERAL APPROPRIATIONS ACT
Resolution for Adoption by the Board of Education of
Grand Ledge Public Schools

RESOLVED, that the General Appropriations Act for the
Grand Ledge Public Schools Debt Service Fund for fiscal year 2022-23
is amended as follows:

<u>Code#</u>		<u>Original 2022-23 Budget</u>	<u>Increase (Decrease)</u>	<u>Final 2022-23 Budget</u>
	<u>REVENUES</u>			
100	Local	\$9,920,000	\$ 38,000	\$9,958,000
300	State	-		-
400	Federal	-		-
	Total Revenues	<u>\$9,920,000</u>	<u>\$ 38,000</u>	<u>\$9,958,000</u>
	<u>EXPENDITURES</u>			
250	Business	\$ 2,000	\$ 1,000	\$ 3,000
510	Debt Service	10,089,700	3,300	10,093,000
	Total Expenditures	<u>10,091,700</u>	<u>4,300</u>	<u>10,096,000</u>
	Amount by which Revenues Exceed Expenditures	<u>\$ (171,700)</u>	<u>\$ 33,700</u>	<u>\$ (138,000)</u>
	<u>FUND BALANCE INFORMATION</u>			
	Fund Balance at July 1, 2022	\$2,141,380		\$2,141,380
	Amount by which Revenues Exceed Expenditures	<u>(171,700)</u>		<u>(138,000)</u>
	Ending Fund Balance	<u>\$1,969,680</u>		<u>\$2,003,380</u>

ADOPTED this 26th day of June, 2023

GENERAL APPROPRIATIONS ACT
 Resolution for Adoption by the Board of Education of
 Grand Ledge Public Schools

RESOLVED, that the General Appropriations Act for the
 Grand Ledge Public Student Activity Fund for fiscal year 2022-23
 is amended as follows:

<u>Code#</u>	<u>Original 2022-23 Budget</u>	<u>Increase (Decrease)</u>	<u>Final 2022-23 Budget</u>
<u>REVENUES</u>			
100 Local	\$ 430,000	\$ 60,000	\$ 490,000
300 State	0		0
400 Federal	0		0
Total Revenues	\$ 430,000	\$ 60,000	\$ 490,000
<u>EXPENDITURES</u>			
290 Other Support Services	\$ 430,000	\$ 60,000	\$ 490,000
Total Support Services	430,000	60,000	490,000
400-600 Outgoing Transfers & Fund Modifications	0	0	0
Total Expenditures	\$ 430,000	\$ 60,000	\$ 490,000
Amount by which Revenues Exceed Expenditures	\$ -	\$ -	\$ -
<u>FUND BALANCE INFORMATION</u>			
Fund Balance at July 1, 2022	\$ 499,020		\$ 499,020
Amount by which Revenues Exceed Expenditures	-		-
Ending Fund Balance	\$ 499,020		\$ 499,020

ADOPTED this 26th day of June, 2023

GENERAL APPROPRIATIONS ACT
Resolution for Adoption by the Board of Education of
Grand Ledge Public Schools

RESOLVED, that the General Appropriations Act for the
Grand Ledge Public Schools General Capital Projects Fund for fiscal year 2022-23
is amended as follows:

<u>Code#</u>	Original 2022-23 Budget	Increase (Decrease)	Final 2022-23 Budget
<u>REVENUES</u>			
100 Local	\$ 5,500	\$ 137,500	\$ 143,000
300 State	-		
400 Federal	-	-	-
Total Revenues	<u>\$ 5,500</u>	<u>\$ 137,500</u>	<u>\$ 143,000</u>
<u>EXPENDITURES</u>			
220 Instructional Staff	\$ -	\$ 70,000	\$ 70,000
280 Central Support Services	550,000	(550,000)	-
Total Support Services	<u>550,000</u>	<u>(480,000)</u>	<u>70,000</u>
400-600 Outgoing Transfers & Fund Modifications	<u>500,000</u>	<u>2,966,000</u>	<u>3,466,000</u>
Total Expenditures	<u>\$ 1,050,000</u>	<u>\$ 2,486,000</u>	<u>\$ 3,536,000</u>
Amount by which Revenues Exceed Expenditures	<u>\$ (1,044,500)</u>	<u>\$ (2,348,500)</u>	<u>\$ (3,393,000)</u>
<u>FUND BALANCE INFORMATION</u>			
Fund Balance at July 1, 2022	\$ 6,881,034		\$ 6,881,034
Amount by which Revenues Exceed Expenditures	<u>(1,044,500)</u>		<u>(3,393,000)</u>
Ending Fund Balance	<u>\$ 5,836,534</u>		<u>\$ 3,488,034</u>

ADOPTED this 26th day of June, 2023

GENERAL APPROPRIATIONS ACT
Resolution for Adoption by the Board of Education of
Grand Ledge Public Schools

RESOLVED, that the General Appropriations Act for the
Grand Ledge Public Schools Community Education Fund for fiscal year 2022-23
is amended as follows:

<u>Code#</u>		<u>Original 2022-23 Budget</u>	<u>Increase (Decrease)</u>	<u>Final 2022-23 Budget</u>
	<u>REVENUES</u>			
100	Local	\$ 2,030,030	\$ 469,970	\$ 2,500,000
300	State			
400	Federal	740,000	590,400	1,330,400
	Total Revenues	<u>\$ 2,770,030</u>	<u>\$ 1,060,370</u>	<u>\$ 3,830,400</u>
	<u>EXPENDITURES</u>			
	Instruction -			
100	Basic Program	\$ 1,224,340	\$ 25,660	\$ 1,250,000
220	Instructional Staff	283,775	26,225	310,000
300	Community Services	1,248,532	171,468	1,420,000
	Total Expenditures	<u>\$ 2,756,647</u>	<u>\$ 223,353</u>	<u>\$ 2,980,000</u>
	Amount by which Revenues Exceed Expenditures	<u>\$ 13,383</u>	<u>\$ 837,017</u>	<u>\$ 850,400</u>
	<u>FUND BALANCE INFORMATION</u>			
	Fund Balance at July 1, 2022	\$ 172,404		\$ 172,404
	Amount by which Revenues Exceed Expenditures	<u>13,383</u>		<u>850,400</u>
	Ending Fund Balance	<u>\$ 185,787</u>		<u>\$ 1,022,804</u>

ADOPTED this 26th day of June, 2023

GENERAL APPROPRIATIONS ACT
Resolution for Adoption by the Board of Education of
Grand Ledge Public Schools

RESOLVED, that the General Appropriations Act for the
Grand Ledge Public Schools General Fund for fiscal year 2022-23
is amended as follows:

<u>Code#</u>		Original 2022-23 Budget	Increase (Decrease)	Amended 2022-23 Budget	Increase (Decrease)	Final 2022-23 Budget
<u>REVENUES</u>						
100	Local	\$ 10,624,307	\$ 853,999	\$ 11,478,306	\$ 183,412	\$ 11,661,718
300	State	41,804,793	3,815,047	45,619,840	4,099,375	49,719,215
400	Federal	6,892,172	1,371,578	8,263,750	(815,269)	7,448,481
500-600	Incoming Transfers	2,151,706	551,482	2,703,188	2,703,188	4,143,386
	Total Revenues	<u>\$ 61,472,978</u>	<u>\$ 6,592,106</u>	<u>\$ 68,065,084</u>	<u>\$ 6,170,706</u>	<u>\$ 72,972,800</u>
<u>EXPENDITURES</u>						
Instruction -						
110	Basic Program	\$ 29,737,561	\$ 1,784,090	\$ 31,521,651	\$ 1,572,050	\$ 33,093,701
120	Added Needs	8,411,731	433,375	8,845,106	(67,489)	8,777,617
	Total Instruction	<u>38,149,292</u>	<u>2,217,465</u>	<u>40,366,757</u>	<u>1,504,561</u>	<u>41,871,318</u>
Support Services -						
210	Pupil	5,008,194	860,470	5,868,664	(140,091)	5,728,573
220	Instructional Staff	2,097,863	340,861	2,438,724	155,766	2,594,490
230	General Administration	747,204	1,105,127	1,852,331	(155,668)	1,696,663
240	School Administration	3,414,579	57,714	3,472,293	129,680	3,601,973
250	Business	652,950	129,832	782,782	58,659	841,441
260	Operations & Maintenance	5,499,246	1,069,032	6,568,278	640,950	7,209,228
270	Transportation	3,889,639	57,886	3,947,525	740,726	4,688,251
280	Central Support Services	1,963,167	(22,404)	1,940,763	575,094	2,515,857
290	Other Support Services	873,029	1,094	874,123	44,539	918,662
	Total Support Services	<u>24,145,871</u>	<u>3,599,612</u>	<u>27,745,483</u>	<u>2,049,655</u>	<u>29,795,138</u>
300	Community Services	14,914	(4,252)	10,662	0	10,662
400-600	Outgoing Transfers & Fund Modifications	<u>124,057</u>	<u>385,737</u>	<u>509,794</u>	<u>146,458</u>	<u>656,252</u>
	Total Expenditures	<u>\$ 62,434,134</u>	<u>\$ 6,198,562</u>	<u>\$ 68,632,696</u>	<u>\$ 3,700,674</u>	<u>\$ 72,333,370</u>
	Amount by which Revenues Exceed Expenditures	<u>\$ (961,156)</u>	<u>\$ 393,544</u>	<u>\$ (567,612)</u>	<u>\$ 2,470,032</u>	<u>\$ 639,430</u>
<u>FUND BALANCE INFORMATION</u>						
	Fund Balance at July 1, 2022	\$ 6,475,986		\$ 6,475,986		\$ 6,475,986
	Amount by which Revenues Exceed Expenditures	<u>(961,156)</u>		<u>(567,612)</u>		<u>639,430</u>
	Ending Fund Balance	<u>\$ 5,514,830</u>		<u>\$ 5,908,374</u>		<u>\$ 7,115,416</u>
	Fund Balance as a Percentage of Revenues	<u>8.97%</u>		<u>8.68%</u>		<u>9.75%</u>
	Fund Balance as a Percentage of Expenditures	<u>8.83%</u>		<u>8.61%</u>		<u>9.84%</u>

ADOPTED this 26th day of June, 2023

GENERAL APPROPRIATIONS ACT
 Resolution for Adoption by the Board of Education of
 Grand Ledge Public Schools

RESOLVED, that the General Appropriations Act for the
 Grand Ledge Public Schools 2019 Capital Projects Fund Proposal 2 for fiscal year 2022-23
 is amended as follows:

<u>Code#</u>	<u>REVENUES</u>	<u>Original 2022-23 Budget</u>	<u>Increase (Decrease)</u>	<u>Final 2022-23 Budget</u>
100	Local	\$ 1,000	\$ 67,500	\$ 68,500
300	State	-		-
400	Federal	-		-
	Total Revenues	<u>\$ 1,000</u>	<u>\$ 67,500</u>	<u>\$ 68,500</u>
	<u>EXPENDITURES</u>			
280	Central Support Services	\$ -		\$ -
450	Improvements	<u>5,711,876</u>		<u>5,711,876</u>
	Total Support Services	<u>5,711,876</u>		<u>5,711,876</u>
400-600	Outgoing Transfers & Fund Modifications	<u>0</u>		<u>0</u>
	Total Expenditures	<u>\$5,711,876</u>		<u>\$5,711,876</u>
	Amount by which Revenues Exceed Expenditures	<u>#####</u>		<u>#####</u>
	<u>FUND BALANCE INFORMATION</u>			
	Fund Balance at July 1, 2022	\$6,711,527		\$6,711,527
	Amount by which Revenues Exceed Expenditures	<u>(5,710,876)</u>		<u>(5,643,376)</u>
	Ending Fund Balance	<u>\$1,000,651</u>		<u>\$1,068,151</u>

ADOPTED this 26th day of June, 2023

GENERAL APPROPRIATIONS ACT
Resolution for Adoption by the Board of Education of
Grand Ledge Public Schools

RESOLVED, that the General Appropriations Act for the
Grand Ledge Public Schools 2021 Capital Projects Fund Proposal 2 for fiscal year 2022-23
is amended as follows:

<u>Code#</u>	Original 2022-23 Budget	Increase (Decrease)	Final 2022-23 Budget
<u>REVENUES</u>			
100 Local	\$ 100		\$ 800
300 State	-		-
400 Federal	-		-
Total Revenues	\$ 100		\$ 800
<u>EXPENDITURES</u>			
280 Central Support Services	\$ -		\$ -
450 Improvements	279,885		4,225,000
Total Support Services	279,885		4,225,000
400-600 Outgoing Transfers & Fund Modifications	0		0
Total Expenditures	\$ 279,885		\$ 4,225,000
Amount by which Revenues Exceed Expenditures	\$ (279,785)		\$ (4,224,200)
<u>FUND BALANCE INFORMATION</u>			
Fund Balance at July 1, 2022	\$ 4,409,022		\$ 4,409,022
Amount by which Revenues Exceed Expenditures	(279,785)		(4,224,200)
Ending Fund Balance	\$ 4,129,237		\$ 184,822

ADOPTED this 26th day of June, 2023

GENERAL APPROPRIATIONS ACT
Resolution for Adoption by the Board of Education of
Grand Ledge Public Schools

RESOLVED, that the General Appropriations Act for the
Grand Ledge Public Schools 2023 Capital Projects Fund Proposal 1 for fiscal year 2022-23
is amended as follows:

<u>Code#</u>		Original 2022-23 Budget	Increase (Decrease)	Final 2022-23 Budget
	<u>REVENUES</u>			
100	Local	\$ -		\$ 24,714,204
300	State	-		-
400	Federal	-		-
	Total Revenues	<u>\$ -</u>		<u>\$ 24,714,204</u>
	<u>EXPENDITURES</u>			
250	Business	\$ -		\$ 133,858
450	Improvements	-		3,500,000
	Total Support Services	<u>-</u>		<u>3,500,000</u>
400-600	Outgoing Transfers & Fund Modifications	<u>0</u>		<u>0</u>
	Total Expenditures	<u>\$ -</u>		<u>\$ 3,500,000</u>
	Amount by which Revenues Exceed Expenditures	<u>\$ -</u>		<u>\$ 21,214,204</u>
	<u>FUND BALANCE INFORMATION</u>			
	Fund Balance at July 1, 2022	\$ -		\$ -
	Amount by which Revenues Exceed Expenditures	<u>-</u>		<u>21,214,204</u>
	Ending Fund Balance	<u>\$ -</u>		<u>\$ 21,214,204</u>

ADOPTED this 26th day of June, 2023



OLD BUSINESS B

B. Approval of the 2023-2024 Budget Resolutions

PROPOSED MOTION: I move the Grand Ledge Public Schools Board of Education approve the 2023-2024 Debt Service, Food Service, Student Activity, General Capital Projects, School Store, Sinking Fund, Community Education, 2019 Proposal 2, 2021 Proposal 1, 2021 Proposal 2, 2023 Proposal 1 and General Fund Budget Resolutions, as presented.

ROLL CALL VOTE

General Fund Budget 2023-24

Grand Ledge Public Schools

For Action 6-26-2023

BUDGET ASSUMPTIONS

	Final 2022-23	Proposed 2023-24
Foundation Allowance	\$9,150	\$9,608
Membership blend	90% fall 2022/10% spring 2022	90% fall 2023/10% spring 2023
Current year Fall student FTE	5,069.95	5,070.85
Prior year Spring student FTE	4,879.04	5,089.85
Sec 23a dropout recovery count	18.17	0.00
Blended student count	5,069.03	5,072.75

REVENUE

General fund revenues for the 2023-24 year are projected to equal approximately \$72.1 million. The following factors contributed to the revenue projection:

- The District's State revenues will increase by approximately \$2,700,000 during FY 2024 based upon the Governor's proposed \$458 per pupil increase in the foundation allowance.
- Federal revenues will decrease by \$3,000,000 due the use of the majority of our ESSER funds in FY 2023. Many of these one-time funds were utilized to supplant on-going expenditures as the District rebounded from the impact of the pandemic.
- Incoming transfers will decrease in FY 2024 due to the transfer of the GECKO program revenue, and the associated revenues, to Eaton RESA.

EXPENDITURES

General fund expenditures are projected to remain fairly steady in FY 2024. The following factors contributed to the expenditure projection:

- Employee compensation costs are projected to increase by approximately \$1.5 million due to salary step increases, ORS retirement rate increases and contract settlements.
- New staff positions for FY 2024 include an elementary ASD program special education teacher, a dean/student support position for Beagle Middle School and an additional early childhood special education teacher.
- Additional contracted services for 2023-24 include a school resource officer for Beagle Middle School.

- All buildings and departments made reductions in expenditures based upon their percentage of the total budget. Reductions include employee attrition in teaching, teaching assistant and secretarial staff.
- District programming changes include the elimination of the elementary distance learning program and a reduction in the use of substitute teachers and employee extra duty assignments.

FUND BALANCE

The original budget adoption for 2023-24 calls for a basically break-even position leaving the District with a projected ending fund balance of \$7,131,000 as of June 30, 2024. This fund balance level represents 9.89% of revenues, the measurement utilized by the Department of Treasury for early warning monitoring, and 9.89% of expenditures, the measurement utilized by Board Governance Policy EL 404.

GENERAL APPROPRIATIONS ACT
Resolution for Adoption by the Board of Education of
Grand Ledge Public Schools

RESOLVED, that the General Appropriations Act for the
Grand Ledge Public Schools General Fund for fiscal year 2023-24
is adopted as follows:

<u>Code#</u>		<u>Original 2023-24 Budget</u>
<u>REVENUES</u>		
100	Local	\$ 11,733,606
300	State	52,432,134
400	Federal	4,426,481
500-600	Incoming Transfers	<u>3,546,682</u>
	Total Revenues	\$ 72,138,903
 <u>EXPENDITURES</u>		
	Instruction -	
110	Basic Program	\$ 32,727,408
120	Added Needs	<u>9,043,965</u>
	Total Instruction	41,771,373
	Support Services -	
210	Pupil	5,598,185
220	Instructional Staff	2,838,604
230	General Administration	1,676,268
240	School Administration	3,498,264
250	Business	828,895
260	Operations & Maintenance	7,564,228
270	Transportation	4,914,251
280	Central Support Services	1,927,093
290	Other Support Services	<u>918,662</u>
	Total Support Services	29,764,450
300	Community Services	10,662
400-600	Outgoing Transfers & Fund Modifications	<u>576,879</u>
	Total Expenditures	\$ 72,123,364
	Amount by which Revenues Exceed Expenditures	<u><u>\$ 15,539</u></u>
 <u>FUND BALANCE INFORMATION</u>		
	Fund Balance at July 1, 2023	\$ 7,115,416
	Amount by which Revenues Exceed Expenditures	<u>15,539</u>
	Ending Fund Balance	<u><u>\$ 7,130,955</u></u>
	Fund Balance as a Percentage of Revenues	<u><u>9.89%</u></u>
	Fund Balance as a Percentage of Expenditures	<u><u>9.89%</u></u>

ADOPTED this 26th day of June, 2023

GENERAL APPROPRIATIONS ACT
 Resolution for Adoption by the Board of Education of
 Grand Ledge Public Schools

RESOLVED, that the General Appropriations Act for the
 Grand Ledge Public Schools Food Service Fund for fiscal year 2023-24
 is adopted as follows:

<u>Code#</u>		<u>Original 2023-24 Budget</u>
	<u>REVENUES</u>	
100	Local	\$ 968,633
300	State	100,210
400	Federal	1,018,003
500-600	Incoming Transfers	6,000
	Total Revenues	<u>\$ 2,092,846</u>
	<u>EXPENDITURES</u>	
290	Other Support Services	<u>\$ 2,194,628</u>
	Total Support Services	2,194,628
400-600	Outgoing Transfers & Fund Modifications	<u>0</u>
	Total Expenditures	<u>\$ 2,194,628</u>
	Amount by which Revenues Exceed Expenditures	<u><u>\$ (101,782)</u></u>
	<u>FUND BALANCE INFORMATION</u>	
	Fund Balance at July 1, 2023	\$ 751,763
	Amount by which Revenues Exceed Expenditures	<u>(101,782)</u>
	Ending Fund Balance	<u><u>\$ 649,981</u></u>
	Fund Balance as a Percentage of Revenues	<u><u>31.06%</u></u>
	Fund Balance as a Percentage of Expenditures	<u><u>29.62%</u></u>

ADOPTED this 26th day of June, 2023

GENERAL APPROPRIATIONS ACT
 Resolution for Adoption by the Board of Education of
 Grand Ledge Public Schools

RESOLVED, that the General Appropriations Act for the
 Grand Ledge Public Schools Debt Service Fund for fiscal year 2023-24
 is adopted as follows:

<u>Code#</u>		<u>Original 2023-24 Budget</u>
	<u>REVENUES</u>	
100	Local	\$ 10,534,000
300	State	-
400	Federal	-
	Total Revenues	<u>\$ 10,534,000</u>
	<u>EXPENDITURES</u>	
250	Business	\$ 2,500
510	Debt Service	10,741,453
	Total Expenditures	<u>10,743,953</u>
	Amount by which Revenues Exceed Expenditures	<u><u>\$ (209,953)</u></u>
	<u>FUND BALANCE INFORMATION</u>	
	Fund Balance at July 1, 2023	\$ 2,003,380
	Amount by which Revenues Exceed Expenditures	<u>(209,953)</u>
	Ending Fund Balance	<u><u>\$ 1,793,427</u></u>

ADOPTED this 26th day of June, 2023

GENERAL APPROPRIATIONS ACT
 Resolution for Adoption by the Board of Education of
 Grand Ledge Public Schools

RESOLVED, that the General Appropriations Act for the
 Grand Ledge Public Student Activity Fund for fiscal year 2023-24
 is adopted as follows:

<u>Code#</u>		<u>Original 2023-24 Budget</u>
	<u>REVENUES</u>	
100	Local	\$ 430,000
300	State	0
400	Federal	0
	Total Revenues	<u>\$ 430,000</u>
	<u>EXPENDITURES</u>	
290	Other Support Services	<u>\$ 430,000</u>
	Total Support Services	430,000
400-600	Outgoing Transfers & Fund Modifications	<u>0</u>
	Total Expenditures	<u>\$ 430,000</u>
	Amount by which Revenues Exceed Expenditures	<u><u>\$ -</u></u>
	<u>FUND BALANCE INFORMATION</u>	
	Fund Balance at July 1, 2023	\$ 499,020
	Amount by which Revenues Exceed Expenditures	<u>-</u>
	Ending Fund Balance	<u><u>\$ 499,020</u></u>

ADOPTED this 26th day of June, 2023

GENERAL APPROPRIATIONS ACT
Resolution for Adoption by the Board of Education of
Grand Ledge Public Schools

RESOLVED, that the General Appropriations Act for the
Grand Ledge Public Schools General Capital Projects Fund for fiscal year 2023-24
is adopted as follows:

<u>Code#</u>		<u>Original 2023-24 Budget</u>
	<u>REVENUES</u>	
100	Local	\$ 140,000
300	State	-
400	Federal	-
	Total Revenues	<u>\$ 140,000</u>
	<u>EXPENDITURES</u>	
220	Instructional Staff	\$ 100,000
280	Central Support Services	100,000
	Total Support Services	<u>200,000</u>
400-600	Outgoing Transfers & Fund Modifications	<u>500,000</u>
	Total Expenditures	<u>\$ 700,000</u>
	Amount by which Revenues Exceed Expenditures	<u><u>\$ (560,000)</u></u>
	<u>FUND BALANCE INFORMATION</u>	
	Fund Balance at July 1, 2023	\$ 3,488,034
	Amount by which Revenues Exceed Expenditures	<u>(560,000)</u>
	Ending Fund Balance	<u><u>\$ 2,928,034</u></u>

ADOPTED this 26th day of June, 2023

GENERAL APPROPRIATIONS ACT
 Resolution for Adoption by the Board of Education of
 Grand Ledge Public Schools

RESOLVED, that the General Appropriations Act for the
 Grand Ledge Public Schools School Store Fund for fiscal year 2023-24
 is adopted as follows:

<u>Code#</u>		<u>Original 2023-24 Budget</u>
	<u>REVENUES</u>	
100	Local	\$ 20,000
300	State	0
400	Federal	0
	Total Revenues	<u>\$ 20,000</u>
	<u>EXPENDITURES</u>	
290	Other Support Services	<u>\$ 20,000</u>
	Total Support Services	20,000
400-600	Outgoing Transfers & Fund Modifications	<u>0</u>
	Total Expenditures	<u>\$ 20,000</u>
	Amount by which Revenues Exceed Expenditures	<u><u>\$ -</u></u>
	<u>FUND BALANCE INFORMATION</u>	
	Fund Balance at July 1, 2023	\$ 23,406
	Amount by which Revenues Exceed Expenditures	<u>-</u>
	Ending Fund Balance	<u><u>\$ 23,406</u></u>
	Fund Balance as a Percentage of Revenues	<u><u>117.03%</u></u>
	Fund Balance as a Percentage of Expenditures	<u><u>117.03%</u></u>

ADOPTED this 26th day of June, 2023

GENERAL APPROPRIATIONS ACT
 Resolution for Adoption by the Board of Education of
 Grand Ledge Public Schools

RESOLVED, that the General Appropriations Act for the
 Grand Ledge Public Schools Sinking Fund for fiscal year 2023-24
 is adopted as follows:

<u>Code#</u>		<u>Original 2023-24 Budget</u>
	<u>REVENUES</u>	
100	Local	\$ 1,395,000
300	State	0
400	Federal	0
	Total Revenues	<u>\$ 1,395,000</u>
	<u>EXPENDITURES</u>	
450	Improvements	<u>\$ 1,395,000</u>
	Total Support Services	1,395,000
400-600	Outgoing Transfers & Fund Modifications	<u>0</u>
	Total Expenditures	<u>\$ 1,395,000</u>
	Amount by which Revenues Exceed Expenditures	<u>\$ -</u>
	<u>FUND BALANCE INFORMATION</u>	
	Fund Balance at July 1, 2023	\$ 2,479,930
	Amount by which Revenues Exceed Expenditures	<u>-</u>
	Ending Fund Balance	<u>\$ 2,479,930</u>

ADOPTED this 26th day of June, 2023

GENERAL APPROPRIATIONS ACT
 Resolution for Adoption by the Board of Education of
 Grand Ledge Public Schools

RESOLVED, that the General Appropriations Act for the
 Grand Ledge Public Schools Community Education Fund for fiscal year 2023-24
 is adopted as follows:

<u>Code#</u>		<u>Original 2023-24 Budget</u>
	<u>REVENUES</u>	
100	Local	\$ 2,100,000
300	State	
400	Federal	0
	Total Revenues	<u>\$ 2,100,000</u>
	<u>EXPENDITURES</u>	
	Instruction -	
100	Basic Program	\$ 1,215,350
220	Instructional Staff	275,775
300	Community Services	1,248,532
	Total Expenditures	<u>\$ 2,739,657</u>
	Amount by which Revenues Exceed Expenditures	<u><u>\$ (639,657)</u></u>
	<u>FUND BALANCE INFORMATION</u>	
	Fund Balance at July 1, 2023	\$ 1,022,804
	Amount by which Revenues Exceed Expenditures	<u>(639,657)</u>
	Ending Fund Balance	<u><u>\$ 383,147</u></u>

ADOPTED this 26th day of June, 2023

GENERAL APPROPRIATIONS ACT
 Resolution for Adoption by the Board of Education of
 Grand Ledge Public Schools

RESOLVED, that the General Appropriations Act for the
 Grand Ledge Public Schools 2019 Capital Projects Fund Proposal 2 for fiscal year 2023-24
 is adopted as follows:

<u>Code#</u>	<u>Original 2023-24 Budget</u>
<u>REVENUES</u>	
100 Local	\$ 1,000
300 State	-
400 Federal	-
Total Revenues	<u>\$ 1,000</u>
<u>EXPENDITURES</u>	
280 Central Support Services	\$ -
450 Improvements	1,069,151
Total Support Services	<u>1,069,151</u>
400-600 Outgoing Transfers & Fund Modifications	<u>0</u>
Total Expenditures	<u>\$ 1,069,151</u>
Amount by which Revenues Exceed Expenditures	<u><u>\$ (1,068,151)</u></u>
<u>FUND BALANCE INFORMATION</u>	
Fund Balance at July 1, 2023	\$ 1,068,151
Amount by which Revenues Exceed Expenditures	<u>(1,068,151)</u>
Ending Fund Balance	<u><u>\$ -</u></u>

ADOPTED this 26th day of June, 2023

GENERAL APPROPRIATIONS ACT
 Resolution for Adoption by the Board of Education of
 Grand Ledge Public Schools

RESOLVED, that the General Appropriations Act for the
 Grand Ledge Public Schools 2021 Capital Projects Fund Proposal 1 for fiscal year 2023-24
 is adopted as follows:

<u>Code#</u>		<u>Original 2023-24 Budget</u>
	<u>REVENUES</u>	
100	Local	\$ 25,000
300	State	-
400	Federal	-
	Total Revenues	<u>\$ 25,000</u>
	<u>EXPENDITURES</u>	
280	Central Support Services	\$ -
450	Improvements	15,000,000
	Total Support Services	<u>15,000,000</u>
400-600	Outgoing Transfers & Fund Modifications	<u>0</u>
	Total Expenditures	<u>\$ 15,000,000</u>
	Amount by which Revenues Exceed Expenditures	<u><u>\$ (14,975,000)</u></u>
	<u>FUND BALANCE INFORMATION</u>	
	Fund Balance at July 1, 2023	\$ 19,481,754
	Amount by which Revenues Exceed Expenditures	<u>(14,975,000)</u>
	Ending Fund Balance	<u><u>\$ 4,506,754</u></u>

ADOPTED this 26th day of June, 2023

GENERAL APPROPRIATIONS ACT
 Resolution for Adoption by the Board of Education of
 Grand Ledge Public Schools

RESOLVED, that the General Appropriations Act for the
 Grand Ledge Public Schools 2021 Capital Projects Fund Proposal 1 for fiscal year 2023-24
 is adopted as follows:

<u>Code#</u>		<u>Original 2023-24 Budget</u>
	<u>REVENUES</u>	
100	Local	\$ 25,000
300	State	-
400	Federal	-
	Total Revenues	<u>\$ 25,000</u>
	<u>EXPENDITURES</u>	
280	Central Support Services	\$ -
450	Improvements	<u>15,000,000</u>
	Total Support Services	15,000,000
400-600	Outgoing Transfers & Fund Modifications	<u>0</u>
	Total Expenditures	<u>\$ 15,000,000</u>
	Amount by which Revenues Exceed Expenditures	<u><u>\$ (14,975,000)</u></u>
	<u>FUND BALANCE INFORMATION</u>	
	Fund Balance at July 1, 2023	\$ 19,481,754
	Amount by which Revenues Exceed Expenditures	<u>(14,975,000)</u>
	Ending Fund Balance	<u><u>\$ 4,506,754</u></u>

ADOPTED this 26th day of June, 2023

GENERAL APPROPRIATIONS ACT
 Resolution for Adoption by the Board of Education of
 Grand Ledge Public Schools

RESOLVED, that the General Appropriations Act for the
 Grand Ledge Public Schools 2021 Capital Projects Fund Proposal 2 for fiscal year 2023-24
 is adopted as follows:

<u>Code#</u>		<u>Original 2023-24 Budget</u>
	<u>REVENUES</u>	
100	Local	\$ 100
300	State	-
400	Federal	-
	Total Revenues	<u>\$ 100</u>
	<u>EXPENDITURES</u>	
280	Central Support Services	\$ -
450	Improvements	184,922
	Total Support Services	<u>184,922</u>
400-600	Outgoing Transfers & Fund Modifications	<u>0</u>
	Total Expenditures	<u>\$ 184,922</u>
	Amount by which Revenues Exceed Expenditures	<u><u>\$ (184,822)</u></u>
	<u>FUND BALANCE INFORMATION</u>	
	Fund Balance at July 1, 2023	\$ 184,822
	Amount by which Revenues Exceed Expenditures	<u>(184,822)</u>
	Ending Fund Balance	<u><u>\$ -</u></u>

ADOPTED this 26th day of June, 2023

GENERAL APPROPRIATIONS ACT
 Resolution for Adoption by the Board of Education of
 Grand Ledge Public Schools

RESOLVED, that the General Appropriations Act for the
 Grand Ledge Public Schools 2023 Capital Projects Fund Proposal 1 for fiscal year 2023-24
 is adopted as follows:

<u>Code#</u>		<u>Original 2023-24 Budget</u>
	<u>REVENUES</u>	
100	Local	\$ 300,000
300	State	-
400	Federal	-
	Total Revenues	<u>\$ 300,000</u>
	<u>EXPENDITURES</u>	
250	Business	\$ -
450	Improvements	11,500,000
	Total Support Services	<u>11,500,000</u>
400-600	Outgoing Transfers & Fund Modifications	<u>0</u>
	Total Expenditures	<u>\$ 11,500,000</u>
	Amount by which Revenues Exceed Expenditures	<u><u>\$ (11,200,000)</u></u>
	<u>FUND BALANCE INFORMATION</u>	
	Fund Balance at July 1, 2023	\$ 21,214,204
	Amount by which Revenues Exceed Expenditures	<u>(11,200,000)</u>
	Ending Fund Balance	<u><u>\$ 10,014,204</u></u>

ADOPTED this 26th day of June, 2023



OLD BUSINESS C

C. Approval of 2023 Tax Rate Request Form (L-4029) for Eaton, Clinton & Ionia County

PROPOSED MOTION: I move the Grand Ledge Public Schools Board of Education approve the 2023 Tax Rate Request Form (L-4029), for Eaton, Clinton & Ionia County, as presented.

2022 TAX RATE REQUEST
MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

County Eaton, Clinton, Ionia	2022 Taxable Value 1,889,966,242
Local Government Unit (County, Township, City, Village, K-12 School District, ISD, CC, or ANY Authority such as District Library, DDA, etc.) Grand Ledge Public Schools	For LOCAL School Districts: Taxable Value excluding Principal Residence, Qualified Ag, Qualified Forest, Industrial Personal and Commercial Personal Properties. 643,953,678

You must complete this form for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec. 211.119.
The following tax rates have been authorized for levy on the 2022 tax roll.

(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)
Source	Purpose of Millage	Date of Election	Millage Authorized by Election, Charter, etc.	2021 Millage Rate Permanently Reduced by MCL 211.34d	2022 HEADLEE Millage Reduction	2022 Millage Rate Permanently Reduced by MCL 211.34d	Sec. 211.34 Millage Rollback Fraction	Maximum Allowable Millage Rate*	Millage Requested to be Levied July 1	Millage Requested to be Levied Dec. 1	Expiration Date of Millage Authorized
Voted	NH Oper	11/04/2014	19.5580	18.8899	1.0000	18.8899	1.0000	18.8899		18.0000	2024
Voted	Sinking ALL	11/02/2021	0.7921	0.7921	1.0000	0.7921	1.0000	0.7921		0.7921	2024
Voted	'15 Ref of '05 Ref of '95 Ref of 1994 Debt	1994		1.3200		1.3200		1.3200		1.8800	2024
Voted	'16 Ref of 2007 Debt	05/08/2007		0.9000		0.9000		0.9000		1.3900	2037
Voted	2019 Series I of 2018 Debt	11/06/2018		1.5800		1.5800		1.5800		1.2900	2044
Voted	2021 Series II of 2018 Debt	11/06/2018		1.1700		1.1700		1.1700		1.0700	2047
Voted	2023 Series III of 2018 Debt	11/06/2018		0.6600		0.6600		0.6600		0.6600	2047

Prepared by Julie Waterbury	Telephone Number (517) 925-5422	Title Chief Financial Officer	Date 6/26/2023
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Certification: As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary, to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34, and for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, MCL 380.1211(3).

<input type="checkbox"/> Clerk	Signature	Type Name	Date
<input checked="" type="checkbox"/> Secretary		Nicole Shannon	6/26/2023
<input type="checkbox"/> Chairperson	Signature	Type Name	Date
<input checked="" type="checkbox"/> President		Jarrod Smith	6/26/2023

Local School District Use Only. Complete if requesting millage to be levied. See STC Bulletin 2 of 2008 for instructions on completing this section.

Total School District Operating Rates to be Levied (Supp/HH and NH Oper ONLY)	Rate
For Principal Residence, Qualified Ag, Qualified Forest and Industrial Personal	-
For Commercial Personal	6.0000
For All Other	18.0000

*Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. A public hearing and determination is required for an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

** **IMPORTANT:** See instructions on the reverse side for the correct method of calculating the millage rate in column (5).



OLD BUSINESS D

D. Approval of 2023 Tax Rate Request Form (L-4029) for City of Grand Ledge & Delta Twp

PROPOSED MOTION: I move the Grand Ledge Public Schools Board of Education approve the 2023 Tax Rate Request Form (L-4029) for the City of Grand Ledge and Delta Township, as presented.

2023 TAX RATE REQUEST
MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

County Eaton (Delta Twp and City of Grand Ledge ONLY)	2023 Taxable Value 1,889,966,242
Local Government Unit (County, Township, City, Village, K-12 School District, ISD, CC, or ANY Authority such as District Library, DDA, etc.) Grand Ledge Public Schools	For LOCAL School Districts: Taxable Value excluding Principal Residence, Qualified Ag, Qualified Forest, Industrial Personal and Commercial Personal Properties. 643,953,678

You must complete this form for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec. 211.119.

The following tax rates have been authorized for levy on the 2023 tax roll.

(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)
Source	Purpose of Millage	Date of Election	Millage Authorized by Election, Charter, etc.	2022 Millage Rate Permanently Reduced by MCL 211.34d	2023 HEADLEE Millage Reduction Fraction	2023 Millage Rate Permanently Reduced by MCL 211.34d	Sec. 211.34 Millage Rollback Fraction	Maximum Allowable Millage Rate*	Millage Requested to be Levied July 1	Millage Requested to be Levied Dec. 1	Expiration Date of Millage Authorized
Voted	NH Oper	11/04/2014	19.5580	18.8899	1.0000	18.8899	1.0000	18.8899	18.0000		2024
Voted	Sinking ALL	11/02/2021	0.7921	0.7921	1.0000	0.7921	1.0000	0.7921	0.3960	0.3961	2024
Voted	'15 Ref of '05 Ref of '95 Ref of 1994 Debt	1994		1.3200		1.3200		1.3200	0.6600	0.6600	2024
Voted	'16 Ref of 2007 Debt	05/08/2007		0.9000		0.9000		0.9000	0.4500	0.4500	2037
Voted	2019 Series I of 2018 Debt	11/06/2018		1.5800		1.5800		1.5800	0.7900	0.7900	2044
Voted	2021 Series II of 2018 Debt	11/06/2018		1.1700		1.1700		1.1700	0.5850	0.5850	2047
Voted	2023 Series III of 2018 Debt	11/06/2018		0.6600		0.6600		0.6600	0.3300	0.3300	2047

Prepared by Julie Waterbury	Telephone Number (517) 925-5422	Title Chief Financial Officer	Date 6/26/2023
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Certification: As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary, to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34, and for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, MCL 380.1211(3).

<input type="checkbox"/> Clerk	Signature	Type Name	Date
<input checked="" type="checkbox"/> Secretary		Nicole Shannon	6/26/2023
<input type="checkbox"/> Chairperson	Signature	Type Name	Date
<input checked="" type="checkbox"/> President		Jarrod Smith	6/26/2023

Local School District Use Only. Complete if requesting millage to be levied. See STC Bulletin 2 of 2008 for instructions on completing this section.

Total School District Operating Rates to be Levied (Supp/HH and NH Oper ONLY)	Rate
For Principal Residence, Qualified Ag, Qualified Forest and Industrial Personal	-
For Commercial Personal	6.0000
For All Other	18.0000

*Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. A public hearing and determination is required for an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

** **IMPORTANT:** See instructions on the reverse side for the correct method of calculating the millage rate in column (5).



OLD BUSINESS E

E. Approval of Liaison Officer Contract Amendment

PROPOSED MOTION: I move the Grand Ledge Public Schools Board of Education approve the Liaison Officer Contract Amendment, as presented, and authorize Superintendent Bill Barnes to execute the Contract Amendment on behalf of the district.

**FIRST AMENDMENT TO THE
AGREEMENT FOR POLICE SERVICES BETWEEN THE CITY OF GRAND LEDGE AND
GRAND LEDGE PUBLIC SCHOOLS BOARD OF EDUCATION**

THIS FIRST AMENDMENT (“FIRST AMENDMENT”) to the initial AGREEMENT dated June 1, 2022 (“AGREEMENT”), is made and entered into as of the 1st day of _____, 2023, by and between, the **CITY OF GRAND LEDGE**, a Michigan home rule city, whose address is 310 Greenwood Street, Grand Ledge, MI 48837 (hereinafter the “City”) and **GRAND LEDGE PUBLIC SCHOOLS BOARD OF EDUCATION**, a Michigan general powers school district, whose address is 220 Lamson Street, Grand Ledge, MI 48837 (hereinafter, the “School District”)(individually a “Party”, collectively, the “Parties”).

WHEREAS, the Parties entered into the AGREEMENT on June 1, 2022, to provide for the assignment of a Grand Ledge Police Department officer to the School District to improve school safety and the educational climate of the School by assisting in the maintenance of security for school staff, students, facilities, and the community.

WHEREAS, the Parties desire to restate the June 1, 2022 Agreement except where amended herein by this FIRST AMENDMENT

WHEREAS, all provisions of the AGREEMENT, which do not conflict with this FIRST AMENDMENT, shall remain in full force and effect.

NOW THEREFORE it is mutually agreed as follows:

1. RECITALS. The foregoing recitals are incorporated in and form a part of this FIRST AMENDMENT.

2. Number of School Resource Officers and Location of Services. In addition to the officer assigned to the School District as a School Resource Officer (“SRO”) pursuant to the AGREEMENT, the Grand Ledge Police Department will assign one (1) officer to, but not limited to, the School District’s Beagle Middle School as an SRO. Further, this FIRST AMENDMENT permits the City’s Manager and the School District’s Superintendent to determine SROs and their service location assignments to other School District facilities located within the School District, as mutually agreed upon – that shall be memorialized in writing (“writing”) as authorized by and between the City’s Manager, or designee in his/her absence, and the School District’s Superintendent, or designee in his/her absence. Any such writing shall be attached to this FIRST AMENDMENT and binding upon Parties.

3. Compensation. The School District shall compensate the City the cost of the second or subsequent SRO as follows:

A. The School District shall compensate wages, benefits, and necessary equipment, **except** as identified in paragraph 4 of **this FIRST** AMENDMENT, in a fixed amount of \$135,000 for each of the three years of the FIRST AMENDMENT.

B. It is understood and agreed that the compensation levels set forth above may be adjusted by the City due to changes in applicable collective bargaining agreements. **No adjustment charged to the School District shall exceed a 2.5% total compensation increase, and any adjustment shall be communicated with the School District in writing upon ratification of the collective bargaining agreement.**

C. Notwithstanding paragraph 3, subparagraph A. above, the School District agrees to actively pursue federal and state grants or other funding to compensate the City for the cost of all SROs up to the total cost of said SRO, to include 100% of salary, fringe, training, and equipment for any position not already compensated for at 100%.

D. The School District shall remit its portion of said payment to the City not later than the 10th day of the month of the invoice period in the amount of the annual cost divided by the three (3) calendar months (i.e., quarterly payments).

4. **Police Uniforms, Equipment, Vehicle, Police Training, Insurance.** The City through its Grand Ledge Police Department shall provide the cost of uniforms, police equipment, a vehicle, and police training. Further, all SROs shall be insured through the City's applicable insurance policies.

5. **Term.** The term of this FIRST AMENDMENT shall be three (3) years commencing July 1, 2023; however, either party may terminate this FIRST AMENDMENT for any reason by providing written notice of intent to terminate at least one (1) year prior to the anniversary date, i.e., June 1 of any of the three years. The AGREEMENT shall be extended accordingly and run concurrently with the FIRST AMENDMENT.

6. **Binding Effect; Authority to Sign.** This FIRST AMENDMENT shall be binding upon the parties and their successors and assigns, and the parties executing this FIRST AMENDMENT certify that they have been and are duly authorized by the respective parties to execute this FIRST AMENDMENT and to bind the parties to the terms hereof.

7. **No Defense Nor Indemnification.** Neither party shall defend nor indemnify the other party for acts or omissions under this FIRST AMENDMENT.

8. **Venue and Jurisdiction.** Any litigation of this FIRST AMENDMENT shall be heard in the state courts of Eaton County, State of Michigan. Each party shall be responsible for its individual expenses, including actual attorney fees, witness fees, or other costs related to this amendment.

9. **MODIFICATIONS OR AMENDMENTS.** No modifications or amendments of this FIRST AMENDMENT shall be valid unless they are in writing and signed by the duly authorized representatives of both parties. This FIRST AMENDMENT shall be deemed to have been made in and shall be construed in accordance with the laws of the State of Michigan.

10. **Mutual Draftsmanship.** This FIRST AMENDMENT will be construed for all purposes as having been drafted jointly by the parties hereto.

11. **No Waiver of Defenses.** By entering into this FIRST AMENDMENT, neither party is waiving any defenses, including the defense of governmental immunity.

12. **No Third-Party Rights.** Nothing in this FIRST AMENDMENT shall provide any rights to any third party who is not a party to this amendment.

13. **Counterparts.** This FIRST AMENDMENT may be executed in any number of counterparts, and all of said counterparts taken together shall be deemed to constitute one and the same amendment.

[Signatures on the Following Page]

**FIRST AMENDMENT to the Agreement For Police
Services Between City of Grand Ledge through its
Police Department and Grand Ledge Public Schools
Board of Education.**

FIRST AMENDMENT to the Agreement For Police Services Between City of Grand Ledge through its Police Department and Grand Ledge Public Schools Board of Education.

IN WITNESS WHEREOF the parties have executed this FIRST AMENDMENT on the dates set forth opposite the signatures of the parties.

CITY OF GRAND LEDGE,

a Michigan municipal corporation,

Dated: _____, 2023

By: _____
Adam R. Smith, City Manager

And:

GRAND LEDGE PUBLIC SCHOOLS,
a Michigan general powers school district

Dated: _____, 2023

By: _____
William A. Barnes, Superintendent



NEW BUSINESS A

A. Approval of Voluntary Recognition Resolution

The board must select the appropriate motion based on discussion among the members.

Option #1 - PROPOSED MOTION: I move the Grand Ledge Public Schools Board of Education approve the Voluntary Recognition Resolution denying the Teamster's request for voluntary recognition, but Teamsters may seek exclusive bargaining representative status by pursuing a union election through the Michigan Employment Relations Commission, which election process contains procedural safeguards to ensure employee free choice.

Option #2 - PROPOSED MOTION: I move the Grand Ledge Public Schools Board of Education grant Teamster's request for voluntary recognition, provided Teamster's request is limited to the same bargaining unit previously represented by IOUE Local 324, and the District's Superintendent or designee confirms that the signatures on the above-mentioned list are that of a majority of the District's bus drivers.

VOLUNTARY RECOGNITION RESOLUTION

A regular meeting of the Grand Ledge Public Schools (“District”) Board of Education (“Board”) was held on the 26th day of June, 2023, at 6:00 p.m.

The meeting was called to order by President Jarrod Smith.

Present: Members

Absent: Members

The following preamble and resolution were offered by Member _____ and supported by Member _____:

WHEREAS, on June 1, 2023, IUOE Local 324 notified the District that, effective immediately, it disclaimed its interest in representing the District’s bus driver bargaining unit;

WHEREAS, on June 8, 2023, Teamsters Local 214 (“Teamsters”) requested that the District voluntary recognize Teamsters as the exclusive bargaining representative of the District’s “Transportation Department”; and

WHEREAS, Teamsters provided the District with a list of signatures in favor of recognition, which signatures appear to be that of a majority of the District’s bus drivers.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Board hereby denies Teamster’s request for voluntary recognition, but Teamsters may seek exclusive bargaining representative status by pursuing a union election through the Michigan Employment Relations Commission, which election process contains procedural safeguards to ensure employee free choice.
 The Board hereby grants Teamster’s request for voluntary recognition, provided (1) Teamster’s request is limited to the same bargaining unit previously represented by IOUE Local 324, and (2) the District’s Superintendent or designee confirms that the signatures on the above-mentioned list are that of a majority of the District’s bus drivers.
2. The Board waives any applicable Board Policies and Bylaws related to voluntary recognition.
3. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

Ayes: Members

Nays: Members

Resolution declared adopted.

Secretary, Board of Education

The undersigned, duly qualified and acting Secretary of the Board of Education of Grand Ledge Public Schools, Michigan hereby certifies that the foregoing constitutes a true and complete copy of a resolution adopted by said Board of Education at a regular meeting held on June 26, 2023, the original of which is part of the Board's minutes. The undersigned further certifies that notice of the meeting was given to the public pursuant to the provisions of the "Open Meetings Act" (Act 267, PA 1976, as amended).

Secretary, Board of Education





NEW BUSINESS B

B. Approval of Resolution Ratifying & Affirming Acceptance of Sale of Bonds Offer

PROPOSED MOTION: I move the Grand Ledge Public Schools Board of Education approve the Resolution Ratifying and Affirming Acceptance of the Sale of Bonds Offer, as presented.

ROLL CALL VOTE

Grand Ledge Public Schools, Eaton, Clinton and Ionia Counties, Michigan (the “Issuer”)

A regular meeting of the board of education of the Issuer (the “Board”) was held in the Board Room, within the boundaries of the Issuer, on the 26th day of June, 2023, at 6 o’clock in the p.m. (the “Meeting”).

The Meeting was called to order by Jarrod Smith, President.

Present: Members Jarrod Smith, Toni Glasscoe, Nicole Shannon, John Shiflett, Denise Dufort, Ben Cwayna, Ashley Kuykendoll

Absent: Members None

The following preamble and resolution were offered by Member _____ and supported by Member _____:

WHEREAS:

1. By resolution adopted on April 24, 2023 (the “Bond Resolution”), this Board authorized the issuance of not to exceed Forty-Nine Million Four Hundred Twenty-Five Thousand Dollars (\$49,425,000) 2023 School Building and Site Bonds, Series III (the “Bonds”); and

2. Pursuant to the Bond Resolution, the Issuer delegated authority to the Superintendent of Schools and/or the Chief Financial Officer (each an “Authorized Officer”) to accept a bid on behalf of this Board for the sale of the Bonds within the parameters established in the Bond Resolution; and

3. On June 1, 2023, the Issuer received seven (7) bids for the purchase of the Bonds, which were presented to an Authorized Officer for consideration; and

4. Based upon the written recommendation of the Issuer's financial consulting firm, an Authorized Officer accepted the offer of KeyBanc Capital Markets Inc., Denver, Colorado (the “Purchaser”), to purchase the Bonds pursuant to the authority delegated in the Bond Resolution, and the Board desires to ratify and affirm the acceptance of the offer.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Authorized Officer’s acceptance of the offer of the Purchaser as set forth in its bid, and the terms and conditions set forth therein, presented to the Authorized Officer on June 1, 2023, to purchase the Bonds at a purchase price of \$24,714,204.00, which is the par value of the Bonds, plus a net original issue premium of \$1,656,744.00, less the Underwriter’s discount of \$162,540.00 is hereby ratified and affirmed. The Bonds shall be issued in the mutually adjusted aggregate principal amount of \$23,220,000 and designated 2023 School Building and Site Bonds, Series III (General Obligation - Unlimited Tax). Because the Bonds are being issued at a premium and a portion of such premium is being deposited into the 2023 Capital Projects Fund, the Board hereby acknowledges that only \$24,713,971.13 of voter authorization remains for any future bond issuance.

2. The Bonds shall be dated June 29, 2023, and shall mature on November 1 and/or May 1 of the years 2024 through 2042, inclusive, and 2046, on which interest is payable commencing November 1, 2023 and semi-annually thereafter on May 1 and November 1, at the rates and in the principal amounts set forth in Exhibit A and shall be subject to optional and mandatory redemption as set forth herein.

3. The Bonds or portions of Bonds in multiples of \$5,000, maturing on or after November 1, 2033, shall be subject to redemption prior to maturity, at the option of the Issuer in such order as the Issuer may determine and by lot within any maturity, on any date occurring on or after May 1, 2033, at par plus accrued interest to the redemption date.

4. The Bonds due November 1, 2046, are term bonds subject to mandatory redemption in part, by lot, on the redemption dates and in the principal amounts set forth below and at a redemption price equal to the principal amount thereof, without premium, together with interest thereon to the redemption date, as set forth below.

Bonds Due November 1, 2046

<u>Redemption Dates</u>	<u>Principal Amounts</u>
November 1, 2043	\$500,000
November 1, 2044	500,000
November 1, 2045	500,000
November 1, 2046 (maturity)	500,000

When term bonds are purchased by the Issuer and delivered to the Paying Agent for cancellation or are redeemed in a manner other than by mandatory redemption, the principal amount of the term bonds affected shall be reduced by the principal amount of the Bonds so redeemed or purchased in the order determined by the Issuer.

5. Notice of redemption of any Bond shall be given not less than thirty (30) days and not more than sixty (60) days prior to the date fixed for redemption by mail to the registered owner's or owners' registered address shown on the registration books kept by the Paying Agent (the "Paying Agent"). The Bonds shall be called for redemption in multiples of \$5,000, and Bonds of denominations of more than \$5,000 shall be treated as representing the number of Bonds obtained by dividing the denomination of the Bond by \$5,000, and such Bonds may be redeemed in part. The notice of redemption for Bonds redeemed in part shall state that upon surrender of the Bond to be redeemed a new Bond or Bonds in an aggregate principal amount equal to the unredeemed portion of the Bond surrendered shall be issued to the registered owner thereof.

If less than all of the Bonds of any maturity shall be called for redemption, unless otherwise provided, the particular Bonds or portions of Bonds to be redeemed shall be selected by the Paying Agent, in such manner as the Paying Agent in its discretion may deem proper, in the principal amounts designated by the Issuer. Any Bonds selected for redemption which are deemed to be paid in accordance with the provisions of the Bond Resolution and this resolution will cease to bear interest on the date fixed for redemption. Upon presentation and surrender of such Bonds at the corporate trust office of the Paying Agent, such Bonds shall be paid and redeemed.

6. Blank Bonds with the manual or facsimile signatures of the President and Secretary affixed thereto, shall, at the direction of bond counsel and as necessary, be delivered to the Paying Agent for safekeeping to be used for registration and transfer of ownership.

The Bonds shall be registered as to principal and interest in the name of the Purchaser and are transferable as provided in the Bond Resolution only upon the books of the Issuer kept for that purpose by the Paying Agent, by the registered owner thereof in person or by an agent of the owner duly authorized in writing, upon the surrender of the Bond together with a written instrument of transfer satisfactory to the Paying Agent duly executed by the registered owner or agent thereof and thereupon a new Bond or Bonds in the same aggregate principal amount and of the same maturity shall be issued to the transferee in exchange therefor as provided in the Bond Resolution, and upon payment of the charges, if any, therein provided. The Bonds are issuable in denominations of \$5,000, or any integral multiple thereof, not exceeding the aggregate principal amount for each maturity.

7. Upon delivery of the Bonds, the accrued interest, if any, shall be deposited in the Debt Retirement Fund for the Bonds and the balance of the Bond proceeds shall be used as follows:

A. The approximate sum of \$133,857.74 shall be used to pay the cost of issuance of the Bonds, and any balance remaining from that sum after paying the cost of issuance shall be deposited in the 2023 Capital Projects Fund.

B. The sum of \$24,580,346.26 shall be deposited to the 2023 Capital Projects Fund.

8. The Issuer hereby appoints The Huntington National Bank, Grand Rapids, Michigan, as Paying Agent-Bond Registrar and directs an Authorized Officer to execute for and on behalf of the Issuer a Paying Agent-Bond Registrar Agreement.

9. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

Ayes: Members

Nays: Members

Resolution declared adopted.

Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of Grand Ledge Public Schools, Eaton, Clinton and Ionia Counties, Michigan, hereby certifies that the foregoing constitutes a true and complete copy of a resolution adopted by the Board at the Meeting, the original of which is part of the Board's minutes. The undersigned further certifies that notice

of the Meeting was given to the public pursuant to the provisions of the “Open Meetings Act” (Act 267, Public Acts of Michigan, 1976, as amended).

Secretary, Board of Education

CJI/baf

EXHIBIT A

GRAND LEDGE PUBLIC SCHOOLS

COUNTIES OF EATON, CLINTON AND IONIA, STATE OF MICHIGAN
 2023 SCHOOLS BUILDING AND SITE BONDS, SERIES III
 FINAL NUMBERS

Pricing Summary

Maturity	Type of Bond	Coupon	Yield	Maturity Value	Price	YTM	Call Date	Call Price	Dollar Price
11/01/2024	Serial Coupon	5.000%	3.450%	325,000.00	102.006%	-	-	-	331,519.50
05/01/2025	Serial Coupon	5.000%	3.300%	1,525,000.00	103.004%	-	-	-	1,570,811.00
11/01/2025	Serial Coupon	5.000%	3.300%	325,000.00	103.792%	-	-	-	337,324.00
05/01/2026	Serial Coupon	5.000%	3.150%	1,415,000.00	104.982%	-	-	-	1,485,495.30
11/01/2026	Serial Coupon	5.000%	3.150%	325,000.00	105.815%	-	-	-	343,898.75
05/01/2027	Serial Coupon	5.000%	3.100%	1,155,000.00	106.822%	-	-	-	1,233,794.10
11/01/2027	Serial Coupon	5.000%	3.100%	325,000.00	107.654%	-	-	-	349,875.50
05/01/2028	Serial Coupon	5.000%	3.000%	1,155,000.00	108.941%	-	-	-	1,258,268.55
11/01/2028	Serial Coupon	5.000%	3.000%	400,000.00	109.794%	-	-	-	439,176.00
05/01/2029	Serial Coupon	5.000%	3.000%	995,000.00	110.635%	-	-	-	1,100,818.25
11/01/2029	Serial Coupon	5.000%	3.000%	600,000.00	111.463%	-	-	-	668,778.00
05/01/2030	Serial Coupon	5.000%	3.000%	690,000.00	112.279%	-	-	-	774,725.10
11/01/2030	Serial Coupon	5.000%	3.000%	800,000.00	113.082%	-	-	-	904,656.00
05/01/2031	Serial Coupon	5.000%	3.000%	400,000.00	113.874%	-	-	-	455,496.00
11/01/2031	Serial Coupon	5.000%	3.000%	900,000.00	114.654%	-	-	-	1,031,886.00
05/01/2032	Serial Coupon	5.000%	3.000%	260,000.00	115.423%	-	-	-	300,099.80
11/01/2032	Serial Coupon	5.000%	3.000%	935,000.00	116.180%	-	-	-	1,086,283.00
11/01/2033	Serial Coupon	5.000%	3.050%	795,000.00	116.463%	c 3.124%	05/01/2033	100.000%	925,880.85
11/01/2034	Serial Coupon	5.000%	3.100%	680,000.00	116.002%	c 3.297%	05/01/2033	100.000%	788,813.60
11/01/2035	Serial Coupon	5.000%	3.220%	650,000.00	114.904%	c 3.502%	05/01/2033	100.000%	746,876.00
11/01/2036	Serial Coupon	5.000%	3.350%	635,000.00	113.728%	c 3.687%	05/01/2033	100.000%	722,172.80
11/01/2037	Serial Coupon	5.000%	3.480%	615,000.00	112.567%	c 3.851%	05/01/2033	100.000%	692,287.05
11/01/2038	Serial Coupon	5.000%	3.570%	765,000.00	111.771%	c 3.968%	05/01/2033	100.000%	855,048.15
11/01/2039	Serial Coupon	4.000%	3.950%	1,000,000.00	100.400%	c 3.966%	05/01/2033	100.000%	1,004,000.00
11/01/2040	Serial Coupon	4.000%	4.000%	1,325,000.00	100.000%	-	-	-	1,325,000.00
11/01/2041	Serial Coupon	4.000%	4.050%	1,115,000.00	99.352%	-	-	-	1,107,774.80
11/01/2042	Serial Coupon	4.000%	4.100%	1,110,000.00	98.669%	-	-	-	1,095,225.90
11/01/2046	Term 1 Coupon	4.000%	4.200%	2,000,000.00	97.038%	-	-	-	1,940,760.00
Total	-	-	-	\$23,220,000.00	-	-	-	-	\$24,876,744.00

Bid Information

Par Amount of Bonds	\$23,220,000.00
Reoffering Premium or (Discount)	1,656,744.00
Gross Production	\$24,876,744.00
Total Underwriter's Discount (0.700%)	\$(162,540.00)
Bid (106.435%)	24,714,204.00
Total Purchase Price	\$24,714,204.00
Bond Year Dollars	\$242,421.50
Average Life	10.440 Years
Average Coupon	4.4847622%
Net Interest Cost (NIC)	3.8683961%
True Interest Cost (TIC)	3.7302842%

2023 School Building and | SINGLE PURPOSE | 6/ 1/2023 | 11:20 AM

Baker Tilly Municipal Advisors

Page 3





NEW BUSINESS C

C. Approval of Instructional Tools

PROPOSED MOTION: I move the Grand Ledge Public Schools Board of Education approve the Instructional tools and adoption of Amplify Science and MyWorld, as presented.



Instructional Tool Recommendations

June 26, 2023





Rationale

Science

Last k-4 adoption was 2010 (Battle Creek Science Kits)

Battle Creek Science kits are not used with fidelity. PD opportunities lacking

Battle Creek Science kits are not strongly aligned to the NGSS

Social Studies

Current tools vary, but are outdated

Current tools are not aligned to the C3 standards, which were adopted in 2019

No Michigan Specific Materials for grade 3






2 Year Process

2021-2022 school year

- Grade level representatives reviewed materials and piloted materials.
- Recommended MyWorld (K-4) and Amplify Science (k-4) for larger pilots

2022-2023 school year

- Pilot Teachers identified (volunteers): 29 Science; 14 Social studies
 - Pilot teams convene to discuss process and view rubrics and review process
 - Teams meet to review process and rubrics
 - Teams meet to review tools and make pilot selections
 - Pilots established with vendors
 - Materials arrive and pilot teachers are trained
 - Pilot teams use the materials in their classrooms
 - Teachers continue training and support sessions
 - Pilot teams convene to assess tools using the rubrics and make recommendations
 - Recommendation for board approval
- 



Assessment Resources

The following resources were used to assess the programs represented in this document.

[Process for Assessing Science Programs](#)

[Process for Assessing Social Studies Programs](#)

[Science EQUIP Rubric](#)

[Social Studies EQUIP Rubric](#) (Washington State's modification; we replaced Washington standards with C3)

[Culturally Responsive STEAM Score Card](#) (Used for math and science)

[Culturally Responsive ELA Score Card](#) (specific social studies score card is not available)



Feedback

- **Group was unanimous in its recommendation of Amplify Science k-4**
 - Addresses Next Generation Science standards
 - Engaging for students (hand on)
 - Easy for all teachers to use
- **The vast majority of group opposed adopting MyWorld Social Studies for Grades K, 1, 2, 4**
 - Not engaging for students
 - Not easy to differentiate lessons
 - Heavy reliance on On-Line
- **3rd grade teachers were unanimous in their support for MyWorld at grade 3**
 - Access to Michigan specific content



Recommendations for Board Approval

1. Adopt Amplify Science (McGraw Hill) for K - 4
2. Adopt MyWorld Social Studies (Saavas) for Grade 3

The costs of these programs are built into the academic services budget for the 2023-2024 school year.






Next Steps

If the board approves to adopt MyWorld Social Studies (grade 3), and Amplify Science (K-4), we will:

1. work with the vendors to get materials to teachers before the the school year begins
2. set up training throughout the summer and into the fall.

We also recognize there are additional curricular needs in the district. Therefore, we will:

1. work with vendors to set up additional pilots in social studies , as well as look ahead to additional potential social studies pilots at the secondary level.
- 



Questions?





COMMENTS FROM STAFF & BOARD



FUTURE TOPICS

- Board Bond Advisory - Monday, July 10, 2023, 5:00 p.m., Sawdon Room 107
- Regular Meeting - Monday, July 10, 2023, 6:00 p.m., Board Room (*Only one meeting in July.)



CLOSED SESSION

Negotiations - Per Section 8(c) of the Open Meetings Act, PA 267 of 1976.

PROPOSED MOTION: I move the Grand Ledge Public Schools Board of Education move into Closed Session for the purpose of discussing Negotiations Strategies, as Per Section 8(c) of the Open Meetings Act, PA 267 of 1976.

ROLL CALL VOTE



RECONVENE IN OPEN SESSION

Time: _____



APPROVAL OF EMPLOYEE CONTRACTS

- A. Building and Grounds Maintenance Association**
- B. Custodial Association**
- C. Grand Ledge Food Service Unit III, MEA/NEA**

PROPOSED MOTION: I move the Grand Ledge Public Schools Board of Education approve the Employee Contracts with the Building and Grounds Maintenance Association, Custodial Association and the Grand Ledge Food Service Unit III, MEA/NEA, as presented.



ADJOURNMENT

Time: _____