**THE NUTS & BOLTS AT BEAGLE**

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| --- | --- | --- |
| Main Office | 517-925-5480 | Office hours are 7:30 – 4:30 |
| Attendance | 517-925-5480 | Please call in your student’s absence each day before 9:00 a.m. |
| Fax Line | 517-925-5523 |  |
| Staff Voicemail | 517-925 + extension | Complete list of extensions is available on Beagle website. |
| Food Service | 517-925-5733 |  |
| Transportation | 517-925-5300 |  |
| Adventure Club  | 517-925- 5668 (Beagle Site) | 517-925-5787 (Main Office) |
| School Hours | 8:50 a.m. – 3:55 p.m. |  |
| Beagle Website | [www.glcomets.net](http://www.glps.k12.mi.us) | Go to “Our Schools” and click on “Elementary” |
| E-mail | Full last name & first initial @glcomets.net | A complete list can also be found on Beagle webpage |

**STUDENT SUPPORT STAFF**

|  |  |  |
| --- | --- | --- |
| Mrs. Kennaugh  | Principal | 517-925-5480 |
| Mrs. EdgettMrs. HirschmanMrs. Horanburg | Office Staff | 517-925-5480 |
| Mrs. Goff | School Counselor | 517-925-5480 |
| Ms. Robson | Dean of Students | 517-925-5611 |
| Mr. Peabody | Custodian | 517-925-5480 |

**BEAGLE ELEMENTARY AT A GLANCE**

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| --- | --- | --- |
| **Lunch & Recess** | **Recess Schedule**1st & 2nd – 10:35-11:053rd & 4th – 10:15-10:30 & 2:15-2:305th & 6th – 2:35-3:05 | **Lunch Schedule**1st & 2nd – 12:20-1:053rd & 4th – 11:40-12:255th & 6th – 12-12:45 |
| Art, Music, & Physical Education | Students will receive 60 minutes of each per week. | Watch for weekly schedule from your child’s teacher. |
| Newsletters | A new issue is published each Friday. | Available online or you can request a hard copy. |
| Parent-Teacher Conferences | November 14, 16, 17 | March 6, 8, 9 |

 **2017-18 IMPORTANT DATES**

Elementary Open House Thursday, August 17

First Day of School Monday, August 21

No School Friday, August 25

Labor Day Weekend September 1-4

Picture day Tuesday, September 12

Student Count Day October 4

Thanksgiving Recess November 20-24

Holiday Recess December 25 – January 5

MLK Day – No School Monday, January 15, 2018

President’s Day – No School Monday, February 19

Good Friday – No School Friday, March 30

Spring Recess April 2-6

Memorial Day – No School Monday, May 28

Half Day – Last Day of School Tuesday, June 5