**THE NUTS & BOLTS AT BEAGLE**

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| --- | --- | --- |
| Main Office | 517-925-5480 | Office hours are 7:30 – 4:30 |
| Attendance | 517-925-5480 | Please call in your student’s absence each day before 9:00 a.m. |
| Fax Line | 517-925-5523 |  |
| Staff Voicemail | 517-925 + extension | Complete list of extensions is available on Beagle website. |
| Food Service | 517-925-5733 |  |
| Transportation | 517-925-5300 |  |
| Adventure Club | 517-925- 5668 (Beagle Site) | 517-925-5787 (Main Office) |
| School Hours | 8:50 a.m. – 3:55 p.m. |  |
| Beagle Website | [www.glcomets.net](http://www.glps.k12.mi.us) | Go to “Our Schools” and click on “Elementary” |
| E-mail | Full last name & first initial @glcomets.net | A complete list can also be found on Beagle webpage |

**STUDENT SUPPORT STAFF**

|  |  |  |
| --- | --- | --- |
| Mrs. Kennaugh | Principal | 517-925-5480 |
| Mrs. Edgett  Mrs. Hirschman  Mrs. Horanburg | Office Staff | 517-925-5480 |
| Mrs. Goff | School Counselor | 517-925-5480 |
| Ms. Robson | Dean of Students | 517-925-5611 |
| Mr. Peabody | Custodian | 517-925-5480 |

**BEAGLE ELEMENTARY AT A GLANCE**

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| **Lunch & Recess** | **Recess Schedule**  1st & 2nd – 10:35-11:05  3rd & 4th – 10:15-10:30 & 2:15-2:30  5th & 6th – 2:35-3:05 | **Lunch Schedule**  1st & 2nd – 12:20-1:05  3rd & 4th – 11:40-12:25  5th & 6th – 12-12:45 |
| Art, Music, &  Physical Education | Students will receive 60 minutes of each per week. | Watch for weekly schedule from your child’s teacher. |
| Newsletters | A new issue is published each Friday. | Available online or you can request a hard copy. |
| Parent-Teacher Conferences | October 24, 27, 28 | April 24, 27, 28 |

**IMPORTANT DATES**

6th Grade Band fitting Monday, September 12 from 9-11 a.m.

Early Release for Students Friday, September 23 (released at 1:55 p.m.)

Picture day Friday, September 30

Half Day for Students Friday, October 28

Thanksgiving Recess November 23-25

Early Release for Students Friday, December 9 (released at 1:55 p.m.)

Holiday Recess December 22 – January 2

MLK Day – No School Monday, January 16

Early Release for Students Friday, February 3 (released at 1:55 p.m.)

President’s Day – No School Monday, February 20

Spring Recess March 31 – April 7

Good Friday – No School Friday, April 14

Half Day for Students Friday, April 28

Memorial Day – No School Monday, May 29

Half Day – Last Day of School Tuesday, June 13